

Peter Kampa - GM Copper Valley Community Services District
Management Objectives January 1, 2020 to December 31st, 2020

On-Going Objectives and Job Responsibilities

- Advises the Board on issues, programs, and financial status
- Prepares and recommends long/short range plans, capital improvement and funding for District consideration – including grant fund options
- Manages District investment funds
- Directs the development of specific proposals for action regarding current and future District needs
- Oversees preparation of the annual District budget for Board and review and approval
- Seeks advance input from Board members in development of meeting agenda. Delivers meeting materials to board members at least 3 days in advance of board meetings.
- Meets regularly with Board President regarding District matters and receive input regarding community issues
- Updates, improves and maintains District website
- Oversees and evaluates CSD staff, updates job descriptions and define individual responsibilities
- Works closely with and develops relationships with CV partners and other County agencies (e.g. CCWD)
- Works with CV Partners on the development of new roads and landscaping making sure they meet and follow CSD requirements
- Establishes fiscal reserve for critical equipment and infrastructure replacement
- Oversees storm drain maintenance and District ponds, and mosquito abatement
- Works with District engineering firm to development and implement on going pavement maintenance and condition assessment program
- Onboards new board members

Short term goals January 1st,2020 to July 31st. 2020

- Finish development and implementation of Memorandum of Understanding with CV Partners with Board approval
- Oversee the preparation of plans and specifications and bidding schedule and execute project for the 2020 road improvement Project. Keep Board President and Board informed of progress.
- Create resolution history with appropriate attachments

Long term goals January 1st,2021 to July 31st. 2021

- Develop cost effective plan for drought tolerant landscaping
- Bring Quail Hollow aka bungalow road into CSD system
- Update privacy gate
- Develop plans to halt spread of invasive plants
- Plan for increased staffing as community grows