

Copper Valley Community Services District
Management Objectives 2022-2023

Ongoing Goals or Objectives (January 1, 2022 – December 31, 2022)

- 1 Advises the Board on issues, programs & financial status
- 2 Manages District investment funds
- 3 Directs the development of specific proposals for action regarding current and future District needs
- 4 Oversees preparation of the annual District Budget for Board review/approval
- 5 Seeks advanced Board member input in development of meeting agendas, and provides meeting materials to Board at least 3 days (72 hours) in advance of Board Meetings
- 6 Meets regularly with Board President regarding District matters
- 7 Updates, improves, and maintains District website based on Board direction.
- 8 Supervises and evaluates CSD staff, updates job descriptions and defines individual responsibilities.
- 9 Works/coordinates with CV Development Partners LLC on the development of Copper Valley roads, landscaping and new subdivisions
- 10 Coordinates with and develops relationships with Calaveras County, CCWD, District Engineer and Saddle Creek HOAs
- 11 Oversees maintenance of: roads, storm drains, District ponds, and mosquito abatement
- 12 Maintains the District infrastructure and equipment fiscal reserve accounts
- 13 Provides new Board member orientations

Short Term Goals or Objectives (January 1, 2022 – June 30, 2022)

- 1 Establish a Copper Valley monthly site visit schedule to include the GM, Site Manager, and a Board member as part of a “management by walking around” program
- 2 Establish a project priority list at the beginning of the fiscal year (July 1, 2022) for Board approval
- 3 Complete the Final Operating Agreement with CV Partners, LLC
- 4 Complete the hyperlink between the Resolution Index & reference District Resolutions. Add a “Resolution” Page to the website.

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Long Term Goals or Objectives (January 1, 2022 – June 30, 2023)

- 1 Develop alternatives for CSD maintenance yard improvements and alternative CSD meeting sites.
- 2 Prepare a draft drought tolerant landscaping plan (12 month goal)
- 3 Develop a sidewalk maintenance and replacement program (12 month goal)
- 4 Develop a District staffing plan based on future community growth (12 month goal)
- 5 Complete the infrastructure reserve report. (12 month goal)
- 6 Review and present to the board various opportunities for Maintenance Management software programs with employee task tracking, equipment allocation capabilities and planning i.e. send task assignments based on SOP's and other known calendar and performance items (12 month goal)