



BOARD MEETING AGENDA SUBMITTAL

TO: CVCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: December 15, 2020

SUBJECT: Item 7 f) Consideration of approval of Task Order #2020-02 with Willdan Engineering for the development of an infrastructure replacement analysis and reserve fund

RECOMMENDED ACTION

I move to approve Task Order #2020-02 with Willdan Engineering for the development of an infrastructure replacement analysis and reserve fund

BACKGROUND

Willdan and Engineer Peter Rei have been performing significant amounts of work for the District and become very familiar with our needs and infrastructure. Management has been working to develop an infrastructure replacement reserve as discussed in preparation of our special tax, Measure A. To identify the amount of the reserve, we must identify the infrastructure to be replaced over time, its useful life and replacement cost. Willdan has prepared a simple work scope to provide the needed information to develop a solid infrastructure reserve schedule for adoption by the Board. Their proposal is attached.

TASK ORDER #2020-02

Copper Valley Resurfacing Project – Infrastructure Replacement Fund Project

This Task Order is an addendum to the agreement (the "Agreement") between the Copper Valley Community Services District (formerly the Saddle Creek Community Services District) ("District") and Willdan Engineering ("Willdan"), which has a commencement date of January 1, 2015, and as amended for 2020.

1. Incorporation of Agreement.

All of the terms, conditions and provisions of the Agreement are incorporated herein by this reference and shall be fully applicable hereto.

2. Scope of Services. Willdan shall perform the following services for the Copper Valley Resurfacing Project – Phase II – Construction Management Phase.

Fieldwork Phase

Attend Project Kickoff Meeting
Work with District Staff to quantify all stormdrain system components
Work with District Staff to quantify all streetlights
Work with District Staff to quantify all sidewalks

Draft Report Phase

- Compile results of fieldwork phase
- Research replacement costs for stormdrains/streetlights/sidewalks
- Estimate useful life and replacement schedule/calculate required yearly cost for future replacement of stormdrains/streetlights/sidewalks
- Assemble Draft Final Report
- Attend meeting with District Staff to review Draft Final Report

Final Report Phase

Make changes to Draft Final Report as requested by District Staff
Prepare Final Report

Public Meeting Phase

Attend District Board meeting to present Final Report

Project Management

Manage billings and invoicing for project
All other tasks as required to ensure the District receives a well-managed project

3. Compensation. District shall compensate Willdan, as follows:

Time and Materials not-to-exceed \$ 15,000 without prior approval of the Copper Valley Community Services District.

4. Schedule of Performance.

Willdan shall endeavor to complete the services described in Section 2 above on or before February 1, 2021.

5. Additional Provisions.

None.

IN WITNESS WHEREOF, the parties hereto have executed and entered into the Task Order as of the last date set next to the signatures appearing below.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

WILLDAN ENGINEERING

By: _____

By: _____

Name: Peter Kampa

Name: Adel Friej

Title: General Manager

Title: Director

Date: _____

Date: _____