



## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCS D Board of Directors

FROM: Peter Kampa, General Manager

DATE: January 16, 2024

SUBJECT: 7b) Review of a Public Information Document to be Published Regarding the Role and Responsibilities of the Copper Valley CSD

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### **RECOMMENDED ACTION:**

This item is for Board information and input, no action is required

### **BACKGROUND:**

Director Vezina reached out with a suggestion that the District produce an information piece to be distributed in a newsletter to homeowners. Attached is a document describing how and why the CSD was formed, the services we provide, our board and staff, in addition to how the services are funded. To keep the document short, hyperlinks are provided to more information including our 2018 Municipal Service Review, boundary map, government code, the board, staff and finance pages of our website.

The text will be formatted and pasted into an attractive style for distribution. Input is appreciated on its readability whether we distribute the whole document with hyperlinks or break into subject pieces for back to back distributions, or distribute and posting as a “did you know” or FAQ document style.

(hyperlinks included throughout)

[Copper Valley Community Services District](#) (CVCSO or District) was formed in 1995 as the Saddle Creek Community Services District. Saddle Creek's original developers, Hass & Haney, set up their planned development with a local government structure called a [community services district](#), or CSD, formed pursuant to California State Law. A CSD form of government was chosen to allow for the efficient expansion of public services as the Saddle Creek Specific Plan allowed for the construction of between 1,213 and 1,650 residential units, which would have resulted in a population of 3,894.

Within a [specified boundary](#), CVCSO is currently approved to provide road maintenance, storm drain maintenance, street lighting maintenance, landscaping of public areas, weed control and trail/fire break maintenance, access gate control, and mosquito abatement (which includes monitoring of wildlife and wetland easements). CSDs are a very flexible form of local government able to provide a wide variety of additional public services if needed by the community including broadband internet, solid waste, police and fire protection, airport, recreation and parks, library services, ambulance service, transportation, graffiti abatement, flood protection, weed abatement, hydroelectric power, among various other services. A [Municipal Services Review](#) (MSR) is completed every five years to ensure the efficiency of and need for the District's services.

The [District's Board](#) consists of five Directors elected to four-year terms. General district elections are held in even numbered years. The Board of Directors sets the direction and policy of CVCSO, and state law delegates responsibility for the day-to-day management of the District to a General Manager. The District currently [employs](#) a General Manager, Office Manager, Site Manager, Site Supervisor and four Landscape Maintenance workers.

Regular Board meetings are open to the public and held on the third Tuesday of each calendar month beginning at 2:00 pm in the Sports Fitness Center located on Saddle Creek Drive. Meeting agenda materials are uploaded to the district website in advance and you can sign up to receive them. Meeting materials are also available upon request by [email](#). Members of the public are invited to address the Board on all matters they deem of importance to the community and District.

The District operates on a July 1 – June 30 fiscal year and is funded almost entirely by special taxes levied on each parcel of land within CVCSO, as approved by the voters in 2018 (Measure A). The [2023/24 fiscal year budget](#) estimates special tax revenue of \$1,554,873, reserves and the use of remaining loan proceeds totaling \$206,042, and total expenses of \$1,761,000. Within the budget, CVCSO has programmed \$300,200 in sidewalk replacements and road improvements, as well as gate access improvements for safety.

Your CVCSO Board of Directors has given very clear direction to management – Copper Valley asphalt condition are to be in good to very good condition at all times. The District will maintain safe, attractive roads and common areas, as well as keep mosquitos under control at all times. We are meeting that challenge!