



COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
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(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Ken Albertson, President
Scott Baker, Vice President
Roger Golden
Darlene DeBaldo
Larry Hoffman

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

October 4, 2022, 2:00 PM
SPORTS FITNESS CENTER

1. **CALL TO ORDER** Meeting called to order at 2:00pm
2. **ROLL CALL** Director Golden, Director Hoffman, Director DeBaldo, Vice President Baker, President Albertson, General Manager Kampa, Site Manager Hebard, Office Manager McCutchen
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None Requested
5. **PUBLIC COMMENT** None
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of August 2022.
 - b) Approval of the minutes from the Regular Board Meeting held August 15, 2022.Motion made by Vice President Baker, second made by Director Golden to approve consent calendar item #a and #b. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**
 8. Review, update and Board direction on implementation of an encroachment ordinance, encroachment permitting process and related fees for private construction on and adjacent to district roads
General Manager read encroachment ordinance to meeting attendees, discussions took place. This item will be on November's agenda.
 9. Review and Update on the dedication of the newly constructed Quail Creek road infrastructure to the District and the process for consideration of its acceptance Discussion took place with developer and board regarding process for close out and final punch list walk through
 10. Modification to the District Office Manager position increasing management responsibilities and converting from hourly wage to FSLA exempt discussion with General Manger and board took place regarding the need for an Administrative Services Manager
 11. Board direction related to the development of a strategic plan for the District discussion took place on having a community meeting for input to start
12. **STAFF AND DIRECTOR REPORTS**
 - a. General Managers Report
 - b. Site Managers Report
13. **ADJOURNMENT** Meeting Adjourned 3:47pm