



COPPER VALLEY COMMUNITY SERVICES DISTRICT
Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS
Darlene DeBaldo, President
Roger Golden, Vice President
Kenneth Albertson
Rebecca Coleman
Bob Vezina

BOARD OF DIRECTORS REGULAR MEETING AGENDA
MARCH 21, 2023, 2:00 PM
LOCATION: COPPER VALLY SPORTS CENTER

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA**
5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda
6. **CONSENT CALENDAR**
Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.
 - a) Review of monthly financial report, approval of bills and claims for the month of February 2023.
 - b) Approval of the minutes from the Regular Board Meeting held February 21, 2023.
7. **DISCUSSION AND ACTION ITEMS**
The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.
 - a) Discussion item: hire a professional service company to perform a "Security Assessment" at Copper Valley (community member request)
 - b) Presentation by Larry Bain, CPA of the Audited Financial Statements for the 2021/22Fiscal Year.
 - c) Discussion and review of the 2023 weed abatement plan and schedule
8. **STAFF AND DIRECTOR REPORTS**
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.
 - a) General Managers Report
 - b) Site Managers Report
 - Discussion of road improvements to be funded by the remaining 2020 loan proceeds
9. **ADJOURNMENT**
Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District
Treasurer's Report

February 28, 2023

**Copper Valley Community Services District
Treasurer's Report
February 2023**

Statement of Cash Flows

For the 8 Months Ending February 28, 2023

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	CA Class Savings	YTD Total
Net Income	(46,913)	(68,217)	1,114	648	(113,368)
OPERATING ACTIVITIES					
Adjustments to reconcile Net Income to Net Cash used in Operations:					
1200 Accounts Receivable	261				261
2000 Accounts Payable	16,064				16,064
2050 Umpqua CSDA Visa	4,613				4,613
2100 Payroll Taxes Payable	2,780				2,780
2150 Accrued Payroll	25,613				25,613
2200 Sales Tax Payable	-				
Net cash used in operating activities	2,418	(68,217)	1,114	648	(64,037)
Bank Transfers In/Out	(1,000,000)			1,000,000	
Net cash decrease for period	(997,582)	(68,217)	1,114	1,000,648	(64,037)
Cash at beginning of period (7/1/2022)	1,407,971	68,239	105,733	-	1,581,943
Cash at end of period	410,390	22	106,847	1,000,648	1,517,907

**Copper Valley Community Services District
Treasurer's Report
February 2023**

Cash Flow Projection

	FY 22-23					FY 23-24			
Feb-2023	Mar-2023	Apr-2023	May-2023	Jun-2023	Jul-2023	Aug-2023	Sep-2023	Oct-2023	

REGULAR CHECKING

Beginning Checking Account Balance	\$ 1,483,688	\$ 410,390	\$ 332,738	\$ 162,659	\$ 659,173	\$ 588,021	\$ 516,870	\$ 516,677	\$ 445,525
Deposits									
Assessments	\$ -	\$ -	\$ -	\$ 567,665	\$ -	\$ -	\$ 70,958	\$ -	\$ -
Other Income	\$ 310								
Road Improvement Loan	\$ -								
Fraud Refund	\$ -								
Disbursements									
Paychecks	\$ 30,658	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Payroll Taxes	\$ 10,895	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Checks Written									
Other Operating & Admin Costs	\$ 22,743	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Bonuses - IRA payments	\$ -	\$ 6,500							
Property Liability Insurance	\$ -								
Transfers	\$ 1,000,000								
Lease payments	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051
Capital Outlay	\$ -		<i>(Budget for this period is unknown at this time)</i>						
Projects Costs									
Series A (2018 project refinance)	\$ -	\$ -	\$ 41,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,071
Series B (Phase 2 Road Imprpv.)	\$ -	\$ -	\$ 57,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,857
Credit Card Payments	\$ 7,301	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$ 962	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Total Disbursements	\$ 1,073,609	\$ 77,651	\$ 170,079	\$ 71,151	\$ 71,151	\$ 71,151	\$ 71,151	\$ 71,151	\$ 170,079
Ending Checking Account Balance	\$ 410,390	\$ 332,738	\$ 162,659	\$ 659,173	\$ 588,021	\$ 516,870	\$ 516,677	\$ 445,525	\$ 275,446
check \$	-								
Check \$	-								

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation

Copper Valley Community Services District

Balance Sheet

As of February 28, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	410,390
1020 Cash - Fund 2188	22
1040 Local Agency Investment Fund (LAIF)	106,847
1090 CA Class Savings	1,000,648
Total Bank Accounts	\$1,517,907
Total Current Assets	\$1,517,907
Fixed Assets	
1500 Capital Assets	
1501 Equipment	397,708
1503 Roads	2,360,462
1504 Easements	10,344,000
1505 Buildings	79,000
Total 1500 Capital Assets	13,181,170
1550 Construction in Progress	39,718
1600 Accumulated Depreciation	
1601 Equipment	-265,516
1603 Roads	-782,098
1605 Buildings	-22,120
Total 1600 Accumulated Depreciation	-1,069,734
Total Fixed Assets	\$12,151,155
Other Assets	
Receivable Other	139
Total Other Assets	\$139
TOTAL ASSETS	\$13,669,201
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	16,064
Total Accounts Payable	\$16,064
Credit Cards	
2050 Umpqua CSDA Visa	4,613

Copper Valley Community Services District

Balance Sheet

As of February 28, 2023

	TOTAL
Total Credit Cards	\$4,613
Other Current Liabilities	
2100 Payroll Taxes Payable	2,780
2150 Accrued Payroll	25,613
2200 Sales Tax Payable	0
Total Other Current Liabilities	\$28,393
Total Current Liabilities	\$49,070
Long-Term Liabilities	
2500 Lease Payable - John Deere	42,417
2600 Series 2018 Installment Sale	700,000
Total Long-Term Liabilities	\$742,417
Total Liabilities	\$791,487
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	792,287
Net Income	-113,368
Total Equity	\$12,877,714
TOTAL LIABILITIES AND EQUITY	\$13,669,201

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS
 February 2023

EXPENDITURES	ACTUALS			BUDGET		
	Last Year July - Feb	This Year July - Feb	Variance Incl (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
SERVICES AND SUPPLIES						
ADMINISTRATION						
OE01 Audit Expense	\$ 8,750	\$ 8,800	\$ 50	\$ 9,200	\$ 400	4%
OE02 Finance Expenses	\$ 484	\$ 403	\$ (82)	\$ 800	\$ 398	50%
OE02-1 Parcel Tax Implementation	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
OE03 Advertising	\$ 2,035	\$ 437	\$ (1,598)	\$ 2,800	\$ 2,364	84%
OE04 Legal Expenses	\$ 6,836	\$ 4,359	\$ (2,477)	\$ 8,900	\$ 4,541	51%
OE06 Insurance (Property Loss/Liability)	\$ 45	\$ 9	\$ (36)	\$ 17,000	\$ 16,991	100%
OE07 Miscellaneous/Contingency	\$ 1,989	\$ 720	\$ (1,269)	\$ 8,000	\$ 7,280	91%
OE08 Professional Development (Travel/Training)	\$ 4,557	\$ 5,737	\$ 1,180	\$ 6,900	\$ 1,163	17%
OE09 Dues, Certifications & Subscriptions	\$ 4,470	\$ 5,740	\$ 1,269	\$ 6,300	\$ 560	9%
OE10 Uniform Expenses	\$ 6,568	\$ 7,523	\$ 955	\$ 9,600	\$ 2,077	22%
OE11 Electric Power/Water/Sewer	\$ 62,510	\$ 70,442	\$ 7,933	\$ 97,800	\$ 27,358	28%
OE12 Telephone/Internet Service	\$ 5,234	\$ 4,998	\$ (236)	\$ 8,100	\$ 3,102	38%
OE14 Office Supplies/Postage	\$ 5,001	\$ 6,827	\$ 1,827	\$ 7,400	\$ 573	8%
OE15 Office Equipment Repair/Replacement	\$ 7,942	\$ 2,315	\$ (5,627)	\$ 11,100	\$ 8,785	79%
OE15-1 Office Equipment Lease	\$ 1,662	\$ 1,702	\$ 40	\$ 2,600	\$ 898	35%
OE26 County Fees/LAFCO	\$ 3,990	\$ 4,136	\$ 146	\$ 7,200	\$ 3,064	43%
OE27 Bank Charges	\$ 50	\$ 577				
OE29 Accounting Services	\$ 22,646	\$ 17,100		\$ 31,700	\$ 14,600	46%
OE30 Reimbursable Maint/Repair Expense	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE31 Office Lease	\$ -	\$ 1,624				
OE41 HR Consultant	\$ -	\$ -	\$ -	\$ 2,600	\$ 2,600	100%
OE42 Quail Creek Engineering	\$ 3,690	\$ 1,800				
PE03-1 Payroll Taxes - Administration	\$ 12,865	\$ 14,249	\$ 1,383	\$ -		
PE06-1 Employee Wages - Administration	\$ 153,588	\$ 174,512	\$ 20,924	\$ -		
PE03-7 Payroll Taxes - Quail Creek	\$ 43	\$ 14	\$ -	\$ -		
PE06-7 Employee Wages - Quail Creek	\$ 563	\$ 177	\$ -	\$ -		
Total Administration	\$ 315,518	\$ 334,200	\$ 18,682	\$ 244,000	\$ 102,752	42%
COMMON AREAS						
OE16 Gate Maintenance & Opener Purchase	\$ 9,821	\$ 17,631	\$ 7,810	\$ 13,700	\$ (3,931)	-29%
OE16-1 Gate System Improvements (RFID, etc)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE17 Streets/Sidewalks/Lighting Maint & Repair	\$ 7,765	\$ 12,471	\$ 4,706	\$ 12,800	\$ 329	3%
OE17-2 Storm Drains	\$ -	\$ -	\$ -			
PE03-5 Payroll Taxes - Streets	\$ -	\$ -	\$ -			
PE06-5 Employee Wages - Streets	\$ -	\$ -	\$ -			
OE18-1 Landscape Supplies & Repairs	\$ 27,273	\$ 24,929	\$ (2,344)	\$ 41,800	\$ 16,871	40%
OE18-2 CCWD Water	\$ 883	\$ -	\$ -	\$ 1,200		
OE18-3 Landscape Equipment Gas & Oil	\$ 4,932	\$ 7,410	\$ 2,477	\$ 6,900	\$ (510)	-7%
OE18-4 Landscape Equipment Repair/Replacement	\$ 28,340	\$ 19,961	\$ (8,380)	\$ 42,400	\$ 22,439	53%
PE03-2 Payroll Taxes - Common Areas	\$ 9,758	\$ 12,308	\$ 2,549			
PE06-2 Employee Wages - Common Areas	\$ 121,797	\$ 155,303	\$ 33,506	\$ -		
Total Common Areas	\$ 210,569	\$ 250,013	\$ 39,443	\$ 118,800	\$ 35,198	30%
MOSQUITO ABATEMENT			\$ -			

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS
 February 2023

		ACTUALS			BUDGET		
		Last Year July - Feb	This Year July - Feb	Variance Incl (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES							
OE22-1	Mosquito Control Products	\$ 10,468	\$ 548	\$ (9,920)	\$ 20,000	\$ 19,452	97%
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 2,495	\$ 1,888	\$ (608)	\$ 5,100	\$ 3,212	63%
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 7,320	\$ 8,482	\$ 1,162	\$ 15,000	\$ 6,518	43%
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 9,026	\$ 11,032	\$ 2,007	\$ 16,000	\$ 4,968	31%
PE03-4	Payroll Taxes - Mosquito Abatement	\$ 419	\$ 561	\$ 142			
PE06-4	Employee Wages - Mosquito Abatement	\$ 5,477	\$ 7,338	\$ 1,861			
PE03-6	Payroll Taxes - Wetlands	\$ 16	\$ 205	\$ 189			
PE06-6	Employee Wages - Wetlands	\$ 169	\$ 2,674	\$ 2,505			
	Total Mosquito Abatement	\$ 35,390	\$ 32,728	\$ (2,662)	\$ 56,100	\$ 34,150	61%
	<i>Less: Distributed Payroll to Service Areas</i>	\$ (304,695)	\$ (367,340)	\$ (62,645)			
	TOTAL SERVICES & SUPPLIES	\$ 256,782	\$ 249,601	\$ (7,182)	\$ 418,900	\$ 172,100	41%
PERSONNEL COSTS							
PE01	Worker Compensation Insurance	\$ -	\$ -	\$ -	\$ 11,400	\$ 11,400	100%
PE02	Health Insurance	\$ 40,617	\$ 61,297	\$ 20,680	\$ 89,600	\$ 28,303	32%
PE03	Payroll Taxes	\$ 24,549	\$ 28,713	\$ 4,164	\$ 39,800	\$ 11,087	28%
PE04	Processing Fees	\$ 1,192	\$ 1,120	\$ (72)	\$ 1,900	\$ 780	41%
PE05	Directors Stipend	\$ 6,800	\$ 5,400	\$ (1,400)	\$ 6,000	\$ 600	10%
PE06	Employee Wages	\$ 300,772	\$ 357,814	\$ 57,042	\$ 497,800	\$ 139,986	28%
	TOTAL PERSONNEL COSTS	\$ 373,930	\$ 454,344	\$ 80,414	\$ 646,500	\$ 192,156	30%
EQUIPMENT OUTLAY							
CO04	Trailer/Spray Rig/Tractor	\$ 5,621					
CO04	Concrete Grinder	\$ -	\$ -	\$ -	\$ 7,200	\$ 7,200	100%
CO04	Turfco Torrent Blower	\$ -	\$ 11,537	\$ 11,537	\$ 12,000	\$ 463	4%
CO04	Cart Replace - Honda Pioneer	\$ -	\$ 19,614	\$ 19,614	\$ 23,000	\$ 3,386	15%
CO10	Cart Replace - Honda Pioneer W/ Cab	\$ 21,614	\$ 25,587	\$ 3,974	\$ 30,000	\$ 4,413	15%
	TOTAL EQUIPMENT OUTLAY	\$ 27,234	\$ 56,738	\$ 29,503	\$ 72,200	\$ 7,799	11%
CAPITAL OUTLAY/STUDIES/ASSESEMENTS							
OE53-2	Landscape Design	\$ -	\$ 21,458	\$ 21,458	\$ 16,000	\$ (5,458)	-34%
OE53-1	Landscape Improvements	\$ -	\$ 1,869	\$ 1,869	\$ -	\$ (1,869)	#DIV/0!
OE51-4	Road Improvement (1)	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
OE51-1	Road Project Assessment & Design (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-2	Road Project Management	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-5	Road Improvements PHASE II	\$ 1,670	\$ -	\$ (1,670)	\$ -	\$ -	#DIV/0!
OE51-6	CM Services (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-7	Drainage Basin Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-8	Road Development Standards	\$ 686	\$ -	\$ (686)	\$ -	\$ -	#DIV/0!
OE54-1	Office Building Paint	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-2	Office Building Siding and Trim	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-3	Office Building Renovation	\$ -	\$ 854	\$ 854	\$ -	\$ (854)	#DIV/0!
OE54-4	Security	\$ -	\$ 10,200	\$ 10,200	\$ -	\$ (10,200)	#DIV/0!
TBD	Sidewalk Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TBD	Mosquito Abatement Cargo Container	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL STUDIES & ASSESSMENTS	\$ 2,356	\$ 34,383	\$ 32,026	\$ 91,000	\$ 56,617	62%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS
 February 2023

	ACTUALS			BUDGET		
	Last Year July - Feb	This Year July - Feb	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES						
DEBT SERVICE			\$ -			
OE20 John Deere Financing	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE21 John Deere Financing	\$ 8,410	\$ 8,410		\$ 12,616		
OE20-01 Interest Expense	\$ -					
OE20-3 Series 2018 Installment Sale	\$ -	\$ -				
OE20-4 Phase 1 Road Improvements	\$ 41,066	\$ 41,071		\$ 81,722	\$ 40,651	50%
OE20-5 Phase 2 Road Improvements	\$ 57,850	\$ 57,857		\$ 115,160	\$ 57,303	50%
TOTAL DEBT SERVICE	\$ 107,326	\$ 107,339	\$ 12	\$ 209,498	\$ 97,954	47%
TOTAL EXPENSES	\$ 767,630	\$ 902,404	\$ 134,775	\$ 1,438,098	\$ 526,626	37%

PAYMENTS AND ASSESSMENTS RECEIVED

<u>Assessment Income</u>						
Pymt No. 3: (5%) Aug 2021 (FY20)	\$ -	\$ -	\$ -	\$ 70,958	\$ 70,958	
Pymt No. 1: (55%) Feb 2022 (FY21)	\$ 741,959	\$ 773,443	\$ 31,484	\$ 780,539	\$ 7,096	
Pymt No. 2: (40%) May 2022 (FY21)	\$ -	\$ -	\$ -	\$ 567,665	\$ 567,665	
Total Assessment Income	\$ 741,959	\$ 773,443	\$ 31,484	\$ 1,419,162	\$ 645,719	
<u>Reimbursement Income</u>						
Total Reimbursement Income			\$ -	\$ -	\$ -	
<u>Other Income</u>						
IN03 Weed Abatement	\$ 6,375	\$ 150		\$ 12,000		
IN05 Investment Interest	\$ 458	\$ 1,871		\$ 600		
IN30 Exp Reimbursement Income	\$ -	\$ -		\$ 5,000		
IN41 Gate Opener Income	\$ 1,640	\$ 555		\$ 1,200		
IN59 Rebates	\$ 2,101	\$ 13,016		\$ 2,600		
IN70 Quail Creek Deposits	\$ 8,000	\$ -		\$ -		
Total Other Income	\$ 18,574	\$ 15,593	\$ (2,982)	\$ 4,000	\$ (11,593)	
TOTAL PAYMENTS & ASSESSMENTS	\$ 760,533	\$ 789,036	\$ 28,503	\$ 1,444,562	\$ 634,126	
Net Income	\$ (7,096)	\$ (113,368)	\$ (106,272)	\$ 6,464	\$ 119,832	
<u>Other Financing Sources & Uses</u>						
Budget Balance		\$ (113,368)		\$ -	\$ -	

Copper Valley Community Services District

1000 Umpqua Bank Checking, Period Ending 02/28/2023

RECONCILIATION REPORT

Reconciled on: 03/16/2023

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	1,490,742.35
Checks and payments cleared (40)	-1,069,564.67
Deposits and other credits cleared (1)	310.00
Statement ending balance	421,487.68
Uncleared transactions as of 02/28/2023	-11,097.97
Register balance as of 02/28/2023	410,389.71
Cleared transactions after 02/28/2023	0.00
Uncleared transactions after 02/28/2023	-12,500.00
Register balance as of 03/16/2023	397,889.71

Details

Checks and payments cleared (40)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/20/2022	Bill Payment	3009	COURT-ORDERED DEBT C...	-304.35
01/17/2023	Bill Payment	3039	COURT-ORDERED DEBT C...	-249.74
02/01/2023	Check	dm	John Deere Financial	-1,051.30
02/03/2023	Check	dm	DAMON H WAITE	-1,651.26
02/03/2023	Check	dm	Gregory Hebard	-2,746.54
02/03/2023	Check	dm	Ralph M. McGeorge	-2,428.74
02/03/2023	Check	dm	NICHOLAS B PATRICK	-1,626.91
02/03/2023	Check	dm	Gregory Hebard	-200.00
02/03/2023	Check	dm	ExpertPay	-116.50
02/03/2023	Check	dm	NICOLE D MC CUTCHEN	-300.00
02/03/2023	Check	dm	NICOLE D MC CUTCHEN	-2,055.30
02/03/2023	Check	dm	PETER J KAMPA	-2,429.41
02/03/2023	Check	dm	CHRIS JACOBS	-1,778.38
02/07/2023	Check	dm	CA EDD	-888.59
02/08/2023	Check	dm	IRS	-4,574.77
02/17/2023	Check	dm	NICOLE D MC CUTCHEN	-2,493.67
02/17/2023	Check	dm	Ralph M. McGeorge	-2,428.74
02/17/2023	Check	dm	NICHOLAS B PATRICK	-1,602.13
02/17/2023	Check	dm	DAMON H WAITE	-1,526.49
02/17/2023	Check	dm	Gregory Hebard	-200.00
02/17/2023	Check	dm	NICOLE D MC CUTCHEN	-300.00
02/17/2023	Check	dm	Gregory Hebard	-2,746.53
02/17/2023	Check	dm	PETER J KAMPA	-2,429.43
02/17/2023	Check	dm	CHRIS JACOBS	-1,714.15
02/17/2023	Check	dm	ExpertPay	-116.50
02/21/2023	Bill Payment	3053	The Golf Club at Copper Valley	-4,469.84
02/21/2023	Bill Payment	3051	The Golf Club at Copper Valley	-484.37
02/21/2023	Bill Payment	3052	The Golf Club at Copper Valley	-1,102.84
02/21/2023	Bill Payment	3050	CV Development Partners, LLC	-1,624.00
02/21/2023	Bill Payment	3049	Warmerdam CPA Group	-1,900.00
02/21/2023	Check	dm	Intuit Full Service Payroll	-139.00
02/21/2023	Bill Payment	3046	SDRMA-Health Ins.	-7,786.80
02/21/2023	Bill Payment	3044	Ewing	-301.74
02/21/2023	Bill Payment	3041	Aramark Uniform Service	-475.55
02/22/2023	Check	dm	CA EDD	-877.73
02/22/2023	Check	dm	Maintenance Fee	-73.21
02/23/2023	Check	dm	IRS	-4,552.97
02/24/2023	Check	dm	Transfer	-1,000,000.00
02/26/2023	Check	dm	Umpqua Bank Commerical CC	-7,300.59

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/27/2023	Check	dm	PG&E - 7193	-516.60
Total				-1,069,564.67

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/24/2023	Deposit			310.00
Total				310.00

Additional Information

Uncleared checks and payments as of 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/20/2022	Bill Payment	3020	Ralph McGeorge	-3,000.00
12/20/2022	Bill Payment	3019	Ralph McGeorge	-3,000.00
01/17/2023	Bill Payment	3032	STREAMLINE	-500.00
02/21/2023	Bill Payment	3045	Mitchell Motor Sports, Inc	-132.00
02/21/2023	Bill Payment	3043	COURT-ORDERED DEBT C...	-204.44
02/21/2023	Bill Payment	3042	California Special Districts As...	-3,391.00
02/21/2023	Bill Payment	3040	Aaronson, Dickerson etal	-375.00
02/21/2023	Bill Payment	3047	USBank Equipment Finance	-170.53
02/21/2023	Bill Payment	3048	VALLEY ENTRY SYSTEMS, I...	-325.00
Total				-11,097.97

Uncleared checks and payments after 02/28/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2023	Check	3054	Umpqua Bank	-3,000.00
03/03/2023	Check	3055	Umpqua Bank	-3,000.00
03/03/2023	Check	3056	Umpqua Bank	-3,000.00
03/03/2023	Check	3057	Central Bank & Trust	-3,500.00
Total				-12,500.00

Copper Valley Community Services District

Transaction Report

February 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking					
Beginning Balance					
02/01/2023	Check	dm	John Deere Financial	Tractor Payment	-1,051
02/03/2023	Check	dm	NICHOLAS B PATRICK	Pay Period: 1/16/23 - 1/31/23	-1,627
02/03/2023	Check	dm	Ralph M. McGeorge	Pay Period: 1/16/23 - 1/31/23	-2,429
02/03/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 1/16/23 - 1/31/23	-300
02/03/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 1/16/23 - 1/31/23	-2,055
02/03/2023	Check	dm	PETER J KAMPA	Pay Period: 1/16/23 - 1/31/23	-2,429
02/03/2023	Check	dm	Gregory Hebard	Pay Period: 1/16/23 - 1/31/23	-200
02/03/2023	Check	dm	Gregory Hebard	Pay Period: 1/16/23 - 1/31/23	-2,747
02/03/2023	Check	dm	ExpertPay		-117
02/03/2023	Check	dm	DAMON H WAITE	Pay Period: 1/16/23 - 1/31/23	-1,651
02/03/2023	Check	dm	CHRIS JACOBS	Pay Period: 1/16/23 - 1/31/23	-1,778
02/07/2023	Check	dm	CA EDD		-889
02/08/2023	Check	dm	IRS		-4,575
02/17/2023	Check	dm	ExpertPay		-117
02/17/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 2/1/23 - 2/15/23	-300
02/17/2023	Check	dm	Gregory Hebard	Pay Period: 2/1/23 - 2/15/23	-200
02/17/2023	Check	dm	DAMON H WAITE	Pay Period: 2/1/23 - 2/15/23	-1,526
02/17/2023	Check	dm	NICHOLAS B PATRICK	Pay Period: 2/1/23 - 2/15/23	-1,602
02/17/2023	Check	dm	Ralph M. McGeorge	Pay Period: 2/1/23 - 2/15/23	-2,429
02/17/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 2/1/23 - 2/15/23	-2,494
02/17/2023	Check	dm	PETER J KAMPA	Pay Period: 2/1/23 - 2/15/23	-2,429
02/17/2023	Check	dm	CHRIS JACOBS	Pay Period: 2/1/23 - 2/15/23	-1,714
02/17/2023	Check	dm	Gregory Hebard	Pay Period: 2/1/23 - 2/15/23	-2,747
02/21/2023	Bill Payment (Check)	3052	The Golf Club at Copper Valley	PG&E 11/8/22 - 1/7/23	-1,103
02/21/2023	Bill Payment (Check)	3047	USBank Equipment Finance	Contract #500-0610903-000	-171
02/21/2023	Bill Payment (Check)	3053	The Golf Club at Copper Valley	Water Bills 11/16/22 - 1/15/23	-4,470
02/21/2023	Bill Payment (Check)	3046	SDRMA-Health Ins.	Member #7174	-7,787
02/21/2023	Bill Payment (Check)	3045	Mitchell Motor Sports, Inc	Doc #94066768	-132
02/21/2023	Bill Payment (Check)	3044	Ewing	Invoice #18209677	-302
02/21/2023	Bill Payment (Check)	3043	COURT-ORDERED DEBT COLLECTIONS	Nicholas Patrick CD-9219-41994	-204
02/21/2023	Bill Payment (Check)	3042	California Special Districts Association	Membership #1895	-3,391
02/21/2023	Bill Payment (Check)	3041	Aramark Uniform Service	Customer #6120522	-476
02/21/2023	Bill Payment (Check)	3049	Warmerdam CPA Group	Client #3665	-1,900
02/21/2023	Bill Payment (Check)	3050	CV Development Partners, LLC	Ground Lease 2022-23 (CSD portion)	-1,624
02/21/2023	Bill Payment (Check)	3051	The Golf Club at Copper Valley	PG&E 9/8/22 - 1/17/22	-484
02/21/2023	Bill Payment (Check)	3048	VALLEY ENTRY SYSTEMS, INC.	Invoice #41282	-325
02/21/2023	Check	dm	Intuit Full Service Payroll	Payroll Processing Fee	-139
02/21/2023	Bill Payment (Check)	3040	Aaronson, Dickerson etal	Invoice #1799	-375
02/22/2023	Check	dm	Maintenance Fee		-73
02/22/2023	Check	dm	CA EDD		-878
02/23/2023	Check	dm	IRS		-4,553
02/24/2023	Check	dm	Transfer		-1,000,000
02/24/2023	Deposit				310
02/26/2023	Check	dm	Umpqua Bank Commerical CC	Umpqua CSDA Visa payment	-7,301
02/27/2023	Check	dm	PG&E - 7193		-517
Total for Umpqua Bank Checking					\$ -1,073,299
TOTAL					\$ -1,073,299

Copper Valley Comm Svcs District

Credit Card - Transaction Detail by Account

February 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
2050 Umpqua CSDA Visa					
02/01/2023	Expense		Staples		21.54
02/01/2023	Expense		711 Materials		1,341.50
02/02/2023	Expense		Verizon Wireless		183.96
02/03/2023	Expense		Chamberlain Group Inc		12.00
02/07/2023	Expense		Copperopolis Cruisers 25		125.00
02/12/2023	Expense		Copperopolis Cruisers 25		150.00
02/13/2023	Expense		Calaveras Telephone Co.		382.06
02/14/2023	Expense		OnStar		15.00
02/15/2023	Expense		OnStar		149.90
02/17/2023	Expense		Staples		224.11
02/20/2023	Expense		Sonora Airco Gas & Gear		169.18
02/23/2023	Expense		Payless IGA		8.28
02/23/2023	Expense		The Golf Club at Copper Valley		71.24
02/24/2023	Expense		Save Mart		25.20
02/24/2023	Expense		Chevron		175.00
02/25/2023	Credit Card Credit		GoToMeeting		-192.00
02/25/2023	Expense		Turf Star, Inc.		525.00
02/26/2023	Expense		GoToMeeting		384.00
02/26/2023	Expense		Dropbox		119.88
02/27/2023	Expense		Grand Sierra		71.19
02/27/2023	Expense		AMCA (American Mosquito Control Assn)		610.00
02/28/2023	Expense		Grand Sierra		40.56
Total for 2050 Umpqua CSDA Visa					\$4,612.60
TE TOTAL EXPENSES					
1SS SERVICES & SUPPLIES					
AE Administrative Expenses					
OE07 Miscellaneous/Contingency					
02/23/2023	Expense		Payless IGA		8.28
02/23/2023	Expense		The Golf Club at Copper Valley		71.24
Total for OE07 Miscellaneous/Contingency					\$79.52
OE08 Professional Development					
02/27/2023	Expense		Grand Sierra	Greg	71.19
02/27/2023	Expense		AMCA (American Mosquito Control Assn)		610.00
02/28/2023	Expense		Grand Sierra	Greg	40.56
Total for OE08 Professional Development					\$721.75
OE12 Telephone					
02/02/2023	Expense		Verizon Wireless		183.96
02/13/2023	Expense		Calaveras Telephone Co.		382.06
Total for OE12 Telephone					\$566.02
OE14 Office Supplies/Postage					
02/01/2023	Expense		Staples		21.54
02/14/2023	Expense		OnStar	Nicole	15.00

Copper Valley Comm Srvs District

Credit Card - Transaction Detail by Account

February 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
02/15/2023	Expense		OnStar	Nicole	149.90
02/17/2023	Expense		Staples		224.11
02/24/2023	Expense		Save Mart		25.20
02/26/2023	Expense		Dropbox		119.88
Total for OE14 Office Supplies/Postage					\$555.63
OE15 Office Equipment Repair/Replace					
02/25/2023	Credit Card Credit		GoToMeeting		-192.00
02/26/2023	Expense		GoToMeeting		384.00
Total for OE15 Office Equipment Repair/Replace					\$192.00
Total for AE Administrative Expenses					\$2,114.92
OE Operational Expenses					
OE18 Common Areas					
OE16 Gate Maint/Repair/Staff/Openers					
02/03/2023	Expense		Chamberlain Group Inc		12.00
Total for OE16 Gate Maint/Repair/Staff/Openers					\$12.00
OE17 Streets/Sidewalks/Lighting Maint & Repair					
02/01/2023	Expense		711 Materials		1,341.50
02/20/2023	Expense		Sonora Airco Gas & Gear		169.18
Total for OE17 Streets/Sidewalks/Lighting Maint & Repair					\$1,510.68
OE18-1 Landscape Supplies					
02/25/2023	Expense		Turf Star, Inc.		525.00
Total for OE18-1 Landscape Supplies					\$525.00
Total for OE18 Common Areas					\$2,047.68
OE22 Mosquito Abatement Expense					
OE22-3 Mosquito Abate Vehicles Gas/Oil					
02/07/2023	Expense		Copperopolis Cruisers 25		125.00
02/12/2023	Expense		Copperopolis Cruisers 25		150.00
02/24/2023	Expense		Chevron		175.00
Total for OE22-3 Mosquito Abate Vehicles Gas/Oil					\$450.00
Total for OE22 Mosquito Abatement Expense					\$450.00
Total for OE Operational Expenses					\$2,497.68
Total for 1SS SERVICES & SUPPLIES					\$4,612.60
Total for TE TOTAL EXPENSES					\$4,612.60

Copper Valley CSD
Quail Creek Summary

9/20/2021	CV Saddle Creek deposit	\$ 5,000.00
9/30/2021	Pete September Payroll Wages (6 hrs)	(202.92)
9/30/2021	Pete September Payroll Taxes	(15.54)
9/30/2021	Nicole September Wages (4 hrs)	(150.80)
9/30/2021	Nicole September Taxes	(11.54)
9/30/2021	Greg September Wages (1hr)	(44.88)
9/30/2021	Greg September Taxes	(3.44)
9/30/2021	Ralph September Wages (1 hr)	(32.06)
9/30/2021	Ralph September Taxes	(2.46)
10/12/2021	GL Gritz Engineering	(1,890.00)
10/31/2021	Nicole October Wages (2 hrs)	(75.40)
10/31/2021	Nicole October Taxes	(5.78)
10/31/2021	Nicole October Wages (1 hrs)	(37.70)
10/31/2021	Nicole October Taxes	(2.89)
11/10/2021	GL Gritz Engineering	(900.00)
11/30/2021	Nicole November Wages (.5 hrs)	(18.85)
11/30/2021	Nicole November Taxes	(1.45)
12/3/2021	CV Development deposit	3,000.00
12/15/2021	GL Gritz Engineering	(900.00)
8/9/2022	GL Gritz Engineering	(1,800.00)
9/20/2022	Nicole 9/20/22 4 hrs	(177.04)
9/20/2022	Nicole 9/20/22 4 hrs taxes	(13.55)
		<hr/> <hr/>
		\$ 1,904.29



COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Darlene DeBaldo, President
Roger Golden, Vice President
Kenneth Albertson
Rebecca Coleman
Bob Vezina

BOARD OF DIRECTORS REGULAR MEETING MINUTES
FEBRUARY 21, 2023, 2:00 PM
LOCATION: COPPER VALLEY SPORTS FITNESS CENTER

1. **CALL TO ORDER @2:03PM**
2. **ROLL CALL** President DeBaldo, Vice President Golden, Director Albertson, Director Vezina, Director Coleman- ABSENT
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None Requested
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of January 2023.
 - b) Approval of the minutes from the Regular Board Meeting held January 17, 2022.Motion made by Director Albertson to approve the February consent calendar, second made by Director Vezina. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**
 - a) Adoption of a Resolution approving an extension of the Interim Operating and Cost Sharing Agreement with CV Partners, LLC to February 21, 2024, or until a Final Operating Agreement is executed, whichever is sooner. Vice President makes a motion to adopt a resolution approving an extension of the Interim Operating and Cost Sharing Agreement with CV Partners, LLC to February 21, 2024 or until a Final Operating Agreement is executed, whichever is sooner. Director Albertson seconds, motion passes unanimously.
 - b) Approval of the First Reading of a Revised Ordinance Prohibiting Unpermitted Encroachment on District Maintained Roads, Property, and Infrastructure and Establishing Encroachment Permit Requirements for Temporary Encroachments Item 7b. was tabled for new District Engineers review.
 - c) Preliminary review of the draft 2021/22 fiscal year audited financial statements Item 7c. will be placed on March 2023 agenda for approval by the Board.
 - d) Adoption of a Resolution authorizing a consulting agreement for District Engineering services with Benchmark Engineering, Inc Director Vezina makes a motion to approve the adoption of a resolution authorizing a consulting agreement for District Engineering services with Benchmark Engineering, Inc. Director Albertson seconds. Motion passes unanimously.
 - e) California CLASS Joint Powers Authority Investment Pool Investment amount recommendations
 - f) Approval to proceed with planning, design and engineer's cost estimate for the Copper Valley Road Improvements Phase 2, to include asphalt crack seal, sidewalk replacements and entrance gate control updates Director Albertson makes a motion to proceed with planning, design and engineer's cost estimate for the Copper Valley Road Improvements Phase 2, to include asphalt crack seal, sidewalk replacements and entrance gate control updates. Director Vezina seconds. Motion passes unanimously.
8. **STAFF AND DIRECTOR REPORTS**
 - a) General Managers Report
 - b) Site Managers Report
9. **ADJOURNMENT @3:27pm**



BOARD MEETING AGENDA SUBMITTAL

TO: CVCSD Board of Directors
FROM: Peter Kampa, General Manager
DATE: March 21, 2023
SUBJECT: 7a) Discussion item: hire a professional service company to perform a “Security Assessment” at Copper Valley (community member request)

RECOMMENDED ACTION:

This is a discussion item only and no action is requested at this time

BACKGROUND:

A member of the public stated a security concern with the recent thefts occurring within the community and has requested that a security assessment be conducted. The purpose of this agenda item is to discuss this request and provide staff direction if needed.

Copper Valley Community Services District

Meeting of March 21, 2023

AGENDA SUPPORTING DATA

7. DISCUSSION AND ACTION ITEMS

Presentation, Review and Acceptance of the 2021/22 Fiscal Year Audited Financial Statements, Auditor's Required Communications Report and Waiving the Need for the Management Discussion and Analysis.

Recommended Motion

I move to accept and file the 2021/22 Fiscal Year Audited Financial Statements, Auditor's Required Communications Report and Waive the Need for the Management Discussion and Analysis.

Background

California law requires that the District hire a qualified independent auditing firm to perform an annual audit to review our financial statements to ensure that they are prepared in accordance with Generally Accepted Accounting Principles and various government auditing standards. As the Board cannot possibly be heavily involved in, and fully understanding of the daily financial affairs of the District, the Board hires a Manager and authorizes other staff or consultant positions to handle the routine financial matters. The Board adopts policies to guide how budgets are developed, and how money is spent, accounted for and the results reported to the Board. The auditor, working with management and on behalf of the Board will also test portions of the financial transactions to determine compliance with current Board policy.

Larry Bain, CPA was engaged to conduct the audit for the 2020/21 fiscal year. The final draft audit was sent out and is attached for your review and acceptance. Mr. Bain will be in attendance to discuss the audit and answer questions from the Board and public during this meeting.

One of the primary duties of the Board is their fiduciary responsibility with regard to District finances. The Board must establish policies and ensure that the procedures and practices of District management provide the highest level of protection of public funds, and that these funds are invested in appropriate activities and means to achieve the level of service desired by the community, through this Board. The only way for the Board to confirm that this is occurring is to receive accurate and timely financial reporting.

As stated in the audit report, the auditor is not engaged to find every potential flaw in our financial system, but is required to report publicly to the Board if there are material weaknesses or breaches in our financial systems where policy was not followed, or methods were discovered where a substantial risk of fraud, embezzlement or other financial crimes could occur without immediate notice by management and/or the Board. The auditor will also make findings and recommendations for changes to our financial systems if they feel that material weaknesses could occur, or if there are actions that put the District at financial risk.

**COPPER VALLEY
COMMUNITY SERVICES DISTRICT**

**FINANCIAL STATEMENTS
Modified Cash Basis**

FISCAL YEAR ENDED JUNE 30, 2022

COPPER VALLEY COMMUNITY SERVICES DISTRICT

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2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894
lpbain@sbcglobal.net

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Copper Valley Community Services District
Copperopolis, California

Opinion

We have audited the accompanying modified cash basis financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Copper Valley Community Services District as of and for the fiscal year ended June 30, 2022, and the related notes to the financial statements, which collectively make up the basic financial statements, as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position-modified cash basis, of Copper Valley Community Services District as of June 30, 2022, and the changes in financial position-modified cash basis, of those activities and funds for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Copper Valley Community Services District and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Copper Valley Community Services District's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Copper Valley Community Services District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Copper Valley Community Services District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to the matter.

Required Supplementary Information

The Copper Valley Community Services District has not presented the Management Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Other Information

The required supplementary information other than MD&A, as listed in the table of contents as the budgetary comparison for the General fund on page 17 is presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Larry Bain, CPA
An Accounting Corporation
February 3, 2023

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Statement of Net Position
Modified Cash Basis
June 30, 2022**

	<u>Governmental Activities</u>
Assets	
Current Assets	
Cash and investments	\$ 1,369,572
Restricted cash	212,373
Total current assets	<u>1,581,945</u>
Capital Assets:	
Easements	10,344,000
Equipment	531,242
Buildings	145,569
Infrastructure-Roads	4,377,023
Less: accumulated depreciation	<u>(1,694,140)</u>
Total capital assets-net	<u>13,703,694</u>
Total assets	<u>15,285,639</u>
Liabilities	
Current Liabilities	
Current portion of long-term debt	<u>164,495</u>
Long Term Liabilities	
Long-term portion of installment debt	1,553,463
Long-term portion of capital lease	<u>7,220</u>
Total long-term liabilities	<u>1,560,683</u>
Total liabilities	<u>1,725,178</u>
Net Position	
Net investment in capital assets	11,978,516
Restricted debt proceeds	212,373
Unrestricted	<u>1,369,572</u>
Total net position	<u>\$ 13,560,461</u>

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Statement of Activities
Modified Cash Basis
For the Fiscal Year Ended June 30, 2022**

		Program Revenues			
	Expenses	Charges for Services	Capital grants and contributions	Total	
Governmental Activities:					
Community service	\$ 1,213,924	\$ 1,347,779	\$ -	\$ 133,855	
Interest expense	49,509			(49,509)	
Total Governmental activities	\$ 1,263,433	\$ 1,347,779	\$ -	84,346	
General Revenues:					
Investment income				885	
Sale of assets				4,000	
Other				33,290	
Total general revenues				38,175	
Change in net position				122,521	
Net position - beginning				13,437,940	
Net position - ending				\$ 13,560,461	

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Balance Sheet
Governmental Funds
Modified Cash Basis
June 30, 2022**

	General Fund	Totals Governmental Funds
	<u> </u>	<u> </u>
Assets		
Cash and investments	\$ 1,369,572	\$ 1,369,572
Restricted cash	212,373	212,373
Total assets	<u>\$ 1,581,945</u>	<u>\$ 1,581,945</u>
Fund Balance		
Restricted debt proceeds	\$ 212,373	\$ 212,373
Unassigned	1,369,572	1,369,572
Total fund balance	<u>\$ 1,581,945</u>	<u>\$ 1,581,945</u>

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Reconciliation of the Governmental Funds Balance Sheet,
To The Statement of Net Position
Modified Cash Basis
June 30, 2022**

Fund balances of governmental funds	\$ 1,581,945
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets, net of accumulated depreciation, are not current financial resources and are not included in the governmental funds.	13,703,694
Long term debt is not due and payable in the current period and therefore is not reported in the funds	<u>(1,725,178)</u>
Net position of governmental activities	<u>\$ 13,560,461</u>

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
Modified Cash Basis
For the Fiscal Year Ended June 30, 2022**

	General Fund	Total Governmental Funds
	<u> </u>	<u> </u>
Revenues		
Use of money and property	\$ 885	\$ 885
Special assessment	1,347,779	1,347,779
Other	<u>33,290</u>	<u>33,290</u>
Total revenues	<u>1,381,954</u>	<u>1,381,954</u>
Expenditures		
Current:		
Community services	908,363	908,363
Debt		
Principal	159,982	159,982
Interest	49,509	49,509
Capital expense	<u>40,377</u>	<u>40,377</u>
Total expenditures	<u>1,158,231</u>	<u>1,158,231</u>
Excess (deficit) of revenues over expenditures before other financing sources	<u>223,723</u>	<u>223,723</u>
Other financing sources-sale of assets	<u>4,000</u>	<u>4,000</u>
Net change in fund balances	<u>227,723</u>	<u>227,723</u>
Fund balance, beginning of fiscal year	<u>1,354,222</u>	<u>1,354,222</u>
Fund balance, end of fiscal year	<u><u>\$ 1,581,945</u></u>	<u><u>\$ 1,581,945</u></u>

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Reconciliation of the Governmental Funds Statement of Revenues,
Expenditures and Changes in Fund Balances to the Statement of Activities
Modified Cash Basis
June 30, 2022**

Net change in fund balances - total governmental funds \$ 227,723

Governmental funds report capital outlays as expenditures. However, in the statement of activities the costs of those assets is allocated over their estimated useful lives as depreciation expense or are allocated to the appropriate functional expense when the cost is below the capitalization threshold. This activity is reconciled as follows:

Capital outlay	40,377
Depreciation expense	(305,561)

Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.

	<u>159,982</u>
Change in net position of governmental activities	<u>\$ 122,521</u>

The notes to the modified cash basis financial statements are an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

Notes to the Modified Cash Basis Financial Statements June 30, 2022

Note 1: Summary of Significant Accounting Policies

The Saddle Creek Community Services District was formed on August 18, 1995, by resolution of the Board of Supervisors of Calaveras County and approved by the Local Agency Formation Commission. During the 2019-20 fiscal year the name of the District was changed to Copper Valley Community Services District. The purpose of the District is to maintain Copper Valley Community Services District owned facilities and easements including sidewalks, storm drains, landscaping, lighting, parks, security, weed and mosquito abatement, road improvement and maintenance, reserves, and administration. The District is a separate legal entity of the County of Calaveras and operates pursuant to Government Code Section 61600.

The District receives assessments levied upon property located within the District by the County of Calaveras. The District's Board of Directors determines the assessments and the assessments are collected by the tax collector of the County.

The accounting policies of the District are prepared on the modified cash basis of accounting. This basis of accounting is other than generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

A. Reporting Entity

The District has defined its reporting entity in accordance with accounting principles generally accepted in the United States of America, which provide guidance for determining which governmental activities, organizations, and functions should be included in the reporting entity. In evaluating how to define the District for financial reporting purposes, management has considered all potential component units. The primary criterion for including a potential component unit within the reporting entity is the governing body's financial accountability. A primary governmental entity is financially accountable if it appoints a voting majority of a component unit's governing body and it is able to impose its will on the component unit, or if there is a potential for the component unit to provide specific financial benefits to, or impose specific financial burdens on, the primary government. A primary government may also be financially accountable if a component unit is fiscally dependent on the primary governmental entity regardless of whether the component unit has a separately elected governing board, a governing board appointed by a higher level of government, or a jointly appointed board.

Based on the aforementioned oversight criteria, there are no component units in accordance with Governmental Accounting Standards Board Statement No. 61.

B. Basis of Accounting

The accompanying financial statements have been prepared on the modified cash basis of accounting. This is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board and the American Institute of Certified Public Accountants. The following are some of the ways that the modified cash basis of accounting differs from accounting principles generally accepted in the United States of America.

Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

Notes to the Modified Cash Basis Financial Statements June 30, 2022

Note 1: Summary of Significant Accounting Policies (continued)

B. Basis of Accounting (continued)

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Resources not available to finance expenditures and commitments of the current period are recognized as deferred revenue or as a reservation of fund balance. Property taxes are considered available if they are collected within sixty-days after year-end.

Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt, as well as compensated absences and claims and judgments are recorded only when payment is due. General capital acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and capital leases are reported as other financial sources.

The Copper Valley Community Services District recognizes revenues when they are received by the District. The modified cash basis of accounting recognizes all expenditures when they are paid. Accrued assets and liabilities are presented if they are material to the financial statements.

Consequently, the District has not recognized receivables or accounts payable to vendors and their related effects on earnings in the accompanying financial statements. The District does recognize capital assets and long-term debt in the government-wide financial statements in accordance with GASB 34.

C. Non-Current Governmental Assets/Liabilities

GASB Statement 34 eliminates the presentation of account groups, but provides for these records to be maintained and incorporates the information into the Governmental Activities column in the government-wide statement of net position.

D. Basis of Presentation

The accounts of the District are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. The District's resources are accounted for in these individual funds based on the purposes for which they are to be spent and the means by which spending activity is controlled. For financial reporting, these funds have been grouped into the fund type discussed below.

Governmental Fund Type

Governmental funds are used to account for the District's expendable financial resources and related liabilities (except those accounted for in proprietary and similar trust funds). The measurement focus is based upon determination of changes in financial position. The following are the District's governmental funds:

General Fund - This fund accounts for all the financial resources not required to be accounted for in another fund. This fund consists primarily of general government type activities.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Notes to the Modified Cash Basis Financial Statements
June 30, 2022**

Note 1: Summary of Significant Accounting Policies (Continued)

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates

F. Restricted Assets

Restricted assets are financial resources generated for a specific purpose such as construction of improvements and financing of debt obligations. These amounts are restricted, as their use is limited by applicable bond covenants or other external requirements.

G. Fund Equity

Restrictions of fund balances of governmental funds are established to either (1) satisfy legal covenants that require a portion of fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriate for future expenditures.

H. Property Assessments

The Board of Directors sets fees for the operation of the District, which are collected by the County of Calaveras and remitted to the District. The 2021/22 fiscal year assessments as approved by Measure A are as follows:

Improved lots	\$1,914.47 per residential lot
Large undeveloped properties	\$809.38 per acre or portion thereof
Sports club property	\$719.45 per acre or portion thereof
Golf course property	\$71,790.25 per parcel

I. Capital Assets

Capital assets, recorded at historical cost or estimated historical cost if actual historical cost is not available, are reported in governmental activities column of the government-wide financial statements. Contributed fixed assets are valued at their estimated fair market value. Capital assets include easements, buildings, roads and equipment. Capital assets are defined by the District as assets with an initial, individual cost of more than \$5,000.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Depreciation is recorded in the government-wide financial statements using mid- year convention, on the straight-line basis over the useful life of the assets as follows:

<u>Assets</u>	<u>Useful Life</u>
Buildings	50 years
Building improvements	20 years
Other improvements	35 years
Equipment and machinery	5 to 20 years
Infrastructure	50 years

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Notes to the Modified Cash Basis Financial Statements
June 30, 2022**

Note 2: Cash and Investments

Cash at June 30, 2022 consisted of the following:

General checking	\$	1,407,973
LAIF		105,733
Cash with county		<u>68,239</u>
Total	\$	<u>1,581,945</u>

A. Investments Authorized by the California Government Code and the Entity's Investment Policy

The table below identifies the **investment types** that are authorized for the Copper Valley Community Services District by the California Government Code (or the District's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the District's investment policy, where more restrictive) that address **interest rate risk, credit risk and concentration of credit risk**. This table does not address investments of debt proceeds held by bond trustees that are governed by the provisions of debt agreements of the District, rather than the general provisions of the California Government Code or the District investment policy.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Percentage of Portfolio</u>	<u>Investment in One Issuer</u>
Investment pools authorized under CA			
Statutes governed by Government Code	N/A	None	\$40 million
U.S. Treasury Obligations	5 years	None	None
Bank Savings Accounts	N/A	25%	None
Federal Agencies	5 years	75%	None
Commercial Paper	180 days	20%	None
Negotiable Certificates of Deposit	180 days	20%	None
Re-Purchase Agreements	180 days	20%	None
Corporate Debt	5 years	25%	None

B. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of and investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the District's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the District's investment maturity:

<u>Investment type</u>	<u>Totals</u>	<u>Remaining Maturity (in Months)</u>	
		<u>12 Months or Less</u>	<u>13-48 Months</u>
Calaveras County*	\$ 68,239	\$ 68,239	\$ -
Local Agency Investment Fund*	105,733	105,733	
Totals	<u>\$ 173,972</u>	<u>\$ 173,972</u>	<u>\$ -</u>

* Not subject to categorization

Investments made by the District are summarized below. The investments that are represented by specific identifiable investment securities are classified as to three levels of custodial credit risk within the following categories:

Category 1 - insured or registered, with securities held by District or its agent in the District's name.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

Notes to the Modified Cash Basis Financial Statements June 30, 2022

Note 2: Cash and Investments (continued)

C. Concentrations of Credit Risk

The investment policy of the District contains limitations on the amount that can be invested in any one issuer. There are no investments to one issuer exceeding those limits.

D. Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposit or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment of collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits; The California Government Code requires that a financial institution secured deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the District's deposits by pledging first deed mortgage notes having a value of 150% of the secured public deposits.

At June 30, 2022, the District's deposits balance, including certificates of deposit, was \$1,454,930 and the carrying amount was \$1,407,973. The difference between the bank balance and the carrying amount was due to normal outstanding checks and deposits in transit. Of the bank balance, \$250,000 was covered by the Federal Depository Insurance and \$1,204,930 was covered by collateral held in the pledging bank's trust department in the District's name.

E. Investments in Government Pools

LAIF is included in the State's Pooled Money Investment Account. The total amount invested by all public agencies in the State's Pooled Money Investment Account approximates \$231.57 billion. Of the \$231.57 billion managed by the State Treasurer, 100% is invested in non-derivative financial products and 1.88% is invested in structured notes and asset-backed securities. The Local Investment Advisory Board (Board) has oversight responsibility for LAIF. The Board consists of five members as designated by state statute.

The District maintains a cash account with the Calaveras County Treasurer in an investment pool. The District's funds are managed in accordance with the investment policy of the County Treasury. On a quarterly basis the Treasurer allocates interest to participants based upon their average daily balances. Required disclosure information regarding the categorization of investments and investment risk can be found in the County's financial statements. The Calaveras County's financial statements may be obtained by contacting the County of Calaveras Auditor-Controller's office at 891 Mountain Ranch Road, San Andreas, CA 95249.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Notes to the Modified Cash Basis Financial Statements
June 30, 2022**

Note 3: Property Plant and Equipment

Activity for the assets capitalized by the District is summarized below:

	Balance July 1, 2021	Additions	Deletions	Balance June 30, 2022
Governmental Activities				
Capital assets, not being depreciated				
Easements	\$ 10,344,000	\$ -	\$ -	\$ 10,344,000
Capital assets, being depreciated				
Equipment	522,776	31,234	(22,768)	531,242
Buildings	136,427	9,142		145,569
Roads	4,377,023			4,377,023
Total capital assets, being depreciated	5,036,226	40,376	(22,768)	5,053,834
Less accumulated depreciation for:				
Equipment	(376,187)	(49,372)	22,768	(402,791)
Buildings	(29,181)	(7,323)		(36,504)
Roads	(1,005,980)	(248,865)		(1,254,845)
Total accumulated depreciation	(1,411,348)	(305,560)	22,768	(1,694,140)
Total capital assets, being depreciated, net	3,624,878	(265,184)		3,359,694
Total governmental activities, capital assets, net	\$ 13,968,878	\$ (265,184)	\$ -	\$ 13,703,694

Note 4: Long-Term Liabilities

A summary of the changes in the District's long-term liabilities reported in the government-wide financial statements for the year ended June 30, 2022:

Governmental Activities	Balance July 1, 2021	Additions	Retirements	Balance June 30, 2022	Due within one year
Installment Loan A	\$ 524,269	\$ -	\$ (69,707)	\$ 454,562	\$ 71,369
Installment Loan B	1,330,673		(79,106)	1,251,567	81,297
Capital lease	30,218		(11,169)	19,049	11,829
Total	\$ 1,885,160	\$ -	\$ (159,982)	\$ 1,725,178	\$ 164,495

Capital Lease

On February 1, 2019, the District Board of Directors authorized the financing and purchase of a compact utility tractor. The cost of the equipment was \$54,970. The District 60 monthly payments of \$1,051.30 include the vehicle cost and finance charges with the interest rate set at 5.75%. The following is the remaining amortization schedule at June 30, 2022 of principal and interest payments:

Fiscal Year Ending June 30,	Principal	Interest	Total
2023	\$ 11,829	\$ 787	\$ 12,616
2024	7,220	139	7,359
Totals	\$ 19,049	\$ 926	\$ 19,975

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Notes to the Modified Cash Basis Financial Statements
June 30, 2022**

Note 4: Long-Term Liabilities (Continued)

Installment Loan A

On May 4th 2020 the District entered into an installment sale agreement with municipal finance corporation whereas the District borrowed \$592,352 at an interest rate of 2.37% for the purpose of refinancing the 2018 installment debt that was used to fund construction projects within the District boundaries. The installment sale agreement was subsequently assigned to First Foundation Bank. The accrued interest of \$5,780 and cost of issuance of \$8,500 were rolled into the new installment debt. The loan is secured by a pledge of voter-approved special taxes. The repayment term is 16 semi-annual payments of \$40,861 starting on November 4, 2020 with the final payment on May 4, 2028 as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2023	\$ 71,369	\$ 10,353	\$ 81,722
2024	73,070	8,652	81,722
2025	74,813	6,909	81,722
2026	76,596	5,126	81,722
2027	78,422	3,300	81,722
2028	80,292	1,430	81,722
Totals	<u>\$ 454,562</u>	<u>\$ 35,770</u>	<u>\$ 490,332</u>

Installment Loan B

On May 4th 2020 the District entered into an installment sale agreement with municipal finance corporation whereas the District borrowed \$1,407,648 at an interest rate of 2.75% for the purpose of funding construction projects within the District boundaries. The installment sale agreement was subsequently assigned to First Foundation Bank. The cost of issuance of \$25,000 was rolled into the installment debt. The loan is secured by a pledge of voter-approved special taxes. The repayment term is 30 semi-annual payments of \$57,580 starting on November 4, 2020 with the final payment on May 4, 2035 as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2023	\$ 81,297	\$ 33,863	\$ 115,160
2024	83,548	31,612	115,160
2025	85,862	29,298	115,160
2026	88,239	26,921	115,160
2027	90,682	24,478	115,160
2028-2032	492,496	83,304	575,800
2033-2035	329,443	16,037	345,480
Totals	<u>\$ 1,251,567</u>	<u>\$ 245,513</u>	<u>\$ 1,497,080</u>

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Notes to the Modified Cash Basis Financial Statements
June 30, 2022**

Note 5: Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District purchases commercial insurance to cover the risk of loss. The general liability and the director and officers' liability coverage are limited to \$1,000,000 each. The District pays an annual premium to Special Districts Risk Management Authority for its general liability and workers compensation insurance. The District also has a \$100,000 dishonesty bond to provide protection from potential losses due to embezzlement by employees.

Note 6: Gann Limit

Proceeds-all sources 2021/22	\$	1,381,954
GANN limit for 2021/22		1,567,113
Amount (under)/over limit	\$	<u>(185,159)</u>

Note 7: Revenue Limitations Imposed by California Proposition 218

Proposition 218, which was approved by the voters in November 1996, regulates the District's ability to impose, increase, and extend taxes and assessments. Any new increase or extended taxes and assessments subject to the provisions of Proposition 218, requires voter approval before they can be implemented. Additionally, Proposition 218 provides that these taxes and assessments are subject to voter initiative and may be rescinded in the future years by the voters.

Note 8: Commitments and Contingencies

Grants

Grants are subject to audit to determine compliance with their requirements. District officials believe that if any refunds are required, they would not have a significant effect on the financial condition or liquidity of the District. The District is unaware of any pending litigation or other contingencies which would have a material effect on the financial condition or liquidity of the District.

Line of Credit

The District has open lines of credit with various vendors for purchase of supplies and a Visa credit card issued by UMPQUA Bank with a credit limit of \$50,000.

COVID 19

In December 2019, a novel strain of coronavirus has spread around the world resulting in business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020. The operations and business results of Copper Valley Community Services District could potentially be adversely affected by this global pandemic. The extent to which the coronavirus may impact business activity or investment results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and the actions required to contain the coronavirus. The District has not included any contingencies in the financial statements specific to this issue.

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Required Supplementary Information
Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual – General Fund
Modified Cash Basis
For the Fiscal Year Ended June 30, 2022**

	Budgeted Amounts		Actual	Variance Favorable (Unfavorable)
	Original	Final		
Revenues				
Special assessments	\$ 1,361,400	\$ 1,361,400	\$ 1,347,779	\$ (13,621)
Use of money and property	1,300	1,300	885	(415)
Other	<u>8,500</u>	<u>8,500</u>	<u>33,290</u>	<u>24,790</u>
Total revenues	<u>1,371,200</u>	<u>1,371,200</u>	<u>1,381,954</u>	<u>10,754</u>
Expenditures				
Salaries and benefits	608,400	608,400	564,384	44,016
Services and supplies	387,500	387,500	343,979	43,521
Principal Expense	159,982	159,982	159,982	-
Interest expense	49,516	49,516	49,509	7
Capital expense	<u>40,775</u>	<u>40,775</u>	<u>40,377</u>	<u>398</u>
Total expenditures	<u>1,246,173</u>	<u>1,246,173</u>	<u>1,158,231</u>	<u>87,942</u>
Excess (deficit) of revenues over expenditures before other financing sources	<u>125,027</u>	<u>125,027</u>	<u>223,723</u>	<u>98,696</u>
Other financing sources-sale of assets			<u>4,000</u>	<u>4,000</u>
Net change in fund balances	<u>\$ 125,027</u>	<u>\$ 125,027</u>	<u>227,723</u>	<u>\$ 102,696</u>
Fund balance, beginning of fiscal year			<u>1,354,222</u>	
Fund balance, end of fiscal year			<u>\$ 1,581,945</u>	

The accompanying note to the required supplementary information is an integral part of this statement

COPPER VALLEY COMMUNITY SERVICES DISTRICT

**Note to the Required Supplementary Information
June 30, 2022**

Note 1: Budgets and Budgetary Accounting

As required by State law, the District is required to prepare and legally adopt a final operating budget. Public hearings are required to be conducted on the proposed and final budget to review all appropriations and the sources of financing.

The budget for the general fund is required to be adopted on the modified cash basis of accounting. The budget for the general fund is the only legally adopted budgets.

At the object level, actual expenditures cannot exceed budgeted appropriations. Management can transfer budgeted amounts between expenditure accounts within an object without the approval of the Board of Directors. Significant amendments and appropriation transfers between objects or funds must be approved by the Board of Directors. Appropriations lapse at year end.

Copper Valley Community Services District

Management Report

Fiscal Year Ended June 30, 2022

LARRY BAIN, CPA

An Accounting Corporation

2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894

lpbain@sbcglobal.net

COMMUNICATION OF SIGNIFICANT DEFICIENCY

To: Board of Directors
Copper Valley Community Services District

We have audited the financial statements of Copper Valley Community Services District as of and for the fiscal year ended June 30, 2022, and have issued our reports thereon dated February 3, 2023. We conducted our audits in accordance with auditing standards generally accepted in the United States of America.

In planning and performing our audit, we considered Copper Valley Community Services District's (District) internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. We did not identify any significant deficiencies that we consider to be material weaknesses.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider finding 2022-001 in the following schedule of findings to be a significant deficiency in the District's internal control.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls over financial reporting and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control. This report is an integral part of an audit performed in accordance with auditing standards generally accepted in the United States of America in considering the District's internal control over financial reporting, accordingly this report is not suitable for any other purpose.

This report is intended solely for the information and use of the board of directors and management of Copper Valley Community Services District.

Larry Bain, CPA,
An Accounting Corporation
February 3, 2023

**COPPER VALLEY COMMUNITY SERVICES DISTRICT
FINDINGS AND RECOMMENDATIONS**

June 30, 2022

Significant Deficiency Not Deemed a Material Weakness

FS 2022-001: We noted the District has a lack of segregation of duties, as one person is capable of handling all aspects of processing transactions from beginning to end. A lack of segregation of duties increases the risk of potential errors or irregularities occurring without being detected; however, due to a limited number of personnel an adequate segregation of duties is not possible without incurring additional costs. We have also noted this comment in previous audits.

Management Response: We segregate duties to the greatest extent possible with the small staff size.

LARRY BAIN, CPA

An Accounting Corporation

2148 Frascati Drive, El Dorado Hills, CA 95762 / 916.601-8894

lpbain@sbcglobal.net

February 17, 2023

To the Board of Directors
Copper Valley Community Services District

We have audited the financial statements of the governmental-type activities of Copper Valley Community Services District for the fiscal year ended June 30, 2022, and have issued our reports thereon dated February 3, 2023. Professional standards require that we provide you with the following information related to our audit.

Our responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated September 16, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Planned Scope and Timing of the Audit

We started the audit later than previously communicated and report issuance was also delayed as a result of COVID 19 and other scheduling issues.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Copper Valley Community Services District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2022. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were):

Management's estimate of the useful lives of assets for calculating depreciation expense is based on GFOA recommended useful lives. We evaluated the key factors and assumptions used to develop the useful life estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate for budgeted revenues and expenditures is based on past experience along with known conditions expected during the budget year. We evaluated key factors and assumptions used to develop the budget to determine that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. These financial statements reflect all known audit entries discovered during the audit. We made several reclassification entries to expense and revenue accounts. We proposed and recorded entries to convert from the fund financial statement presentation to the government-wide presentation. We passed on recording \$10,418 accrued vacation which was not material to the government-wide financial statements.

Disagreements with Management

For purpose of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significance to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 3, 2023.

Management Consultation with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

We discussed with management that there is \$212,373 of unexpended debt proceeds from the installment sale taken out for the Phase II project. Management and the Board will need to determine what projects to apply these funds to. This was also discussed during the prior audit.

This information is intended solely for the use of the Board of Directors and management of Copper Valley Community Services District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Larry Bain, CPA,
An Accounting Corporation



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors
FROM: Peter Kampa, General Manager
DATE: March 21, 2023
SUBJECT: Item 7c) Discussion and review of the 2023 weed abatement plan and schedule

RECOMMENDED ACTION:

This is an information item only and no action is required

BACKGROUND:

Director Golden has requested that an update be provided to the Board regarding the plan for fire protection during weed abatement mowing with the existing water truck out of service. Staff will provide a verbal report on the plan for the upcoming season.

COPPER VALLEY COMMUNITY SERVICES DISTRICT
Standard Operating Procedure Manual

PROCEDURE TITLE: Annual Weed Abatement Process

IMPLEMENTED: June 10, 2021

REVISED:

This procedure provides the staff process for consistent and efficient execution of annual weed abatement operations for both vacant lots and Wildlife Habitat Easements. The mowing operation schedule prescribed herein are “Completed By” timeframes based on normal conditions and is subject to change based on weather conditions, staffing, weed growth and fire conditions. The goal is to complete mowing operations in a single mowing, by estimating the end of weed growing season and factoring in the time required to complete the work prior to high fire danger.

Responsibilities:

TASK	SCHEDULE
Site Manager	
Field Verification of Vacant Lots From Prior Year List and Provide to Office Manager	January 30
Mowing Equipment Service and Preparation	February 28
Establish Annual Mowing Schedule	March 30
Communicate Mowing Schedule Internally	March 30
Fire Prevention During Mowing Operations	Continuous
Mowing Operations (Completion of)	May 31
Status Update Reports Via Email to General Manager	Weekly
Status Updates to Board	Monthly
Customer Response and Coordination (Field)	As Needed
Office Manager	
Update Vacant Lot List From Data Provided by Site Manager, Prepare Mowing Notification and Customer Agreement Letter and Mail to Updated Vacant Lot List	February 28
Generate and Distribute Public Notification of Mowing Schedule Via Web and Email Distribution	One Week Post Receipt
Customer Response and Coordination (Related to Office, Accounting, Customer Service)	As Needed
Process Customer Agreements and Payments, Copy to Site Manager	On Receipt
Generate Any Necessary Invoices and Monitor Payments	June 30