



## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCS Board of Directors  
FROM: Peter Kampa, General Manager  
DATE: June 20, 2023  
SUBJECT: 7b) Discussion item: Update on community Security

---

### **RECOMMENDED ACTION:**

This is a discussion item only and no action is requested at this time

### **BACKGROUND:**

The Board heard public input and comment on concerns with security in the community. District staff outlined the steps being taken including researching and identifying entrance gate security improvements, installing a gate at the maintenance yard providing support in the creation of a Neighborhood Watch program.

The purpose of this agenda item is to continue the security discussion and discuss any progress made.

## Update on Security Actions

1. New gate system using Smart Phones to better keep access updated. -- **Greg** has researched and program will be budgeted for 2023-24.
2. Publicize Vacation House Checks – **Darlene** – Attached is proposed letter and form to be sent to CV residents.
3. Reinforce training for gate attendants – **Greg** – Ongoing
4. Keep visitors gate closed at all time – **Greg** – Ongoing
5. Guard reminds visitors of speed limit – **Greg** – Ongoing
6. Put sign on speed box “speed limit enforced by camera” – **Greg** – TBD
7. Put neighborhood watch signs around with pic of camera on sign – **HOA** – TBD
8. Form Neighborhood watch program – **HOA** – Letter has been sent to HOA Members – status TBD
9. Put sign on gates “cameras in use throughout community – **Greg** – TBD
10. Send Tee Sheet to Gate each morning so that guests can be checked through – **Jeffrey Stern** – Complete
11. Provide all guests (golf and restaurant) with placard to place on the dash of their vehicle. Jeffrey Stern and Edwarda Alderete have agreed.

## Neighborhood Watch for Saddle Creek / Copper Valley (the Golf Club at)

To all residents of our community at Copper Valley (previously known as Saddle Creek).

Recently there have been a small number of issues (attempted break-ins, trespass, and theft) which have given us concern. The majority of issues have been opportunistic in nature and thus fall into the category of “low risk” and may not justify the cost of employing a security guard at this time.

These issues are the catalyst for us to revisit the subject of a Neighborhood Watch program. A successful Neighborhood Watch program requires a dedicated group of volunteers called “Block Captains”. We are therefore reaching out to our members for volunteers to act as Neighborhood Watch Captains.

The key person in any Neighborhood Watch group is the Block Captain. This person is an integral component to keeping the block actively involved in crime prevention efforts as well as the important process of information exchange between neighbors.

Needless to say, in order to have a “complete” security process, there needs to be cooperation and communication between the various entities here behind the gates. We are working towards that process with the Copper Valley Community Services District (CSD) and Copper Valley Development Partners (CV).

### Generally the Block Captain duties would be as follows:

- The block contact or Block Captain takes on the responsibility for maintaining and updating the Block Watch contact list or map, and is the primary point of contact to whom the police will send information and alerts. The Captain/contact will be asked to distribute that information to the rest of the block.
- Encourage neighbors to advise you concerning suspicious or criminal activity. It is the victim's responsibility to contact the police; however, you can keep a record of break-ins, vandalism, graffiti, and/or any activity that becomes a concern for you and your neighbors.
- The Block Captain may also be the point of contact for CSD and CV communication for their community.

Your position as a Block Captain does not give you any law enforcement authority. You are simply the person who facilitates the unity of the group, distributes information, and coordinates activities. The job you are doing is important and appreciated by the Calaveras County Sheriff's Office, but it carries no authority.

We have been in contact with Lieutenant Greg Stark of the Calaveras County Sherriff's office. He is aware of and supports our plan. We will invite Sherriff Stark to present to Neighborhoods who show sufficient interest.

If you wish to volunteer as a Block Captain please fill out the following and forward it to:

Andy Pereira  
130 Copper Glen Ter.  
Copperopolis 95228  
[andypereira@gmail.com](mailto:andypereira@gmail.com)

Name: \_\_\_\_\_

Address within the community: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone #: \_\_\_\_\_

# PREPARING YOUR HOUSE FOR VACATION

A vacation away from home should be a pleasant experience for you and your family. Returning to a home that has been broken into is a very unpleasant homecoming. Your vacation will be more enjoyable and carefree when you know your home is secure. This brochure is designed to help you protect your home by following a few simple safety tips. Some of the things should be done well in advance of leaving on your trip. Others can be done a few days before or the day you leave.

## ONE MONTH PRIOR TO DEPARTURE:

Arrange to have a neighbor or friend:

- Pickup your mail, mow and water your lawn, pickup newspapers and circulars from your doorway or yard.
- Put your garbage cans out on pick-up days and return them after the pick-up is made.
- Feed your pets; turn lights on and off for you if they are not on a timer or photo-electric sensor.
- Repair broken doors or windows.
- Install good quality locking devices on all exterior doors and windows if you haven't already done so.

## A DAY OR TWO PRIOR TO DEPARTURE:

- Set (and test) your electric timer to turn on various lights during the evening hours.
- Mow the lawn and trim shrubbery. To avoid providing hiding places, shrubs and hedges close to the house should be trimmed to three foot height. Trees should have low branches pruned to six feet above the ground.
- Take your valuables to the bank and lock them up in a safe deposit box if you have one.

## ON THE DAY OF DEPARTURE:

- Turn down the volume of your telephone so that it cannot be heard from the outside.
- Make sure gas appliances are turned off, unplug small appliances such as fans and electric coffee pots.
- Turn off the water to the dish washer and washing machine to avoid possible water damage from a split hose.
- If you leave a car in your driveway, park it up against the garage door. Make sure the vehicle is locked. Bolt the garage door from the inside and unplug electric garage door opener.
- Make sure all doors and windows are locked. Leave a phone number where you can be reached.
- Just before you leave, walk around the perimeter (outside) of the house and make sure everything is secure. Remove any large items that could be used for access into second story windows.



Please see attached letter from Sue Parker our Substation Sargent, regarding their vacation house check program offered to our residents from the Sheriff's Department:

I am attaching the form that anyone wishing to submit a Vacation House Check application would fill out and also some guidelines for preparing to leave your house. Please feel free to pass these along.

The form can be mailed to the Sheriff's Office at  
[1045 Jeff Tuttle Rd, San Andreas, CA 95249](mailto:1045JeffTuttleRd@sheriff.ca.gov) ATTN: Volunteer Unit

OR it can be dropped off at the Copperopolis Substation between 8am and Noon at  
Lake Tulloch Plaza  
3505 Spangler Lane, Ste. 105  
Copperopolis, CA 95228  
(209) 753-0031

The top part of the application form is for the Volunteers to fill out and get a Sheriff's Office number assigned and the bottom portion of the application is the log we keep each time we patrol. Fill in all information and add anything you think we need to know about the residence.

We do not enter residences so no keys. If there is an alarm and it happens to get set off, the Sheriff's Office Deputies will take over from there because most people have their systems monitored. Even if it went off while we were checking the place, the Volunteer would contact dispatch, so either way, a deputy would get involved. We will patrol and make sure everything looks secure.

Please let me know if you have any further questions.

Thank you,

Sue Parker V-22  
Copperopolis Substation Sargent  
661-330-8651

Fri, May 26,  
2:25 PM

**Jeff Stern**

to me, Edwarda

Darlene, I am sorry to hear about security issues...

The front gate has the tee sheet on a computer. They let us know when guests come in by color coordinating the tee sheet to show arrivals.

If you are going to use placards, you would need various colors... Restaurant, Golf, Resident-Guest, Construction, Realtor, etc...

Let me know how I can be of any additional service,

*Jeffrey Stern*

Jeffrey Stern, PGA  
Director of Golf/Operations  
The Golf Club at Copper Valley  
O - 209-783-8701  
C - 805-990-4209

Fri, May 26,  
2:26 PM

**Edwarda Alderete**

to me, Jeff

Hi, Darlene:

Speaking on behalf of the restaurant, I certainly don't have a problem with guests outside the gate having some form of a "parking permit" to dine at the restaurant.

Thank you,

*Edwarda C Alderete*

Director of Food & Beverage/Operations  
The Golf Club at Copper Valley  
209-783-9518