



COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycscd.org

DIRECTORS

Rebecca Coleman, President
Mike Renkoski, Vice President
Kenneth Albertson
Patricia Hansen
Bob Vezina

BOARD OF DIRECTORS REGULAR MEETING AGENDA

AUGUST 18, 2026 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA**
5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda
6. **CONSENT CALENDAR**
Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.
 - a) Review of monthly financial report, approval of bills and claims for the month of July, 2026
 - a) Approval of the minutes form the Board Meeting held July 21, 2026
7. **DISCUSSION AND ACTION ITEMS**
The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.
 - a) Discussion of Alternatives for Speed Control
 - b) Discussion and Potential Update of District Bylaws Including Consideration of Modifications to the Meeting Minutes Policy.
 - c) Discussion of Appointment of Board Members Due to the Lack of Candidates Filing for the November General Election
8. **STAFF AND DIRECTOR REPORTS**
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.
 - General Manger Report
 - Site Manager Report
9. **ADJOURNMENT**
Adjourn to the next regularly scheduled meeting on September 15, 2026

Agenda Materials: May be viewed on the Gate House Copper Valley Entrance Window, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting. Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Office Manager at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



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DIRECTORS

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BOARD OF DIRECTORS REGULAR MEETING MINUTES

JULY 21, 2026 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER @ 2:03 pm**
2. **ROLL CALL** [President Coleman-Absent, Vice President Renkoski, Director Vezina, Director Albertson, Director Hansen](#)
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** [None](#)
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of June, 2026
 - b) Approval of the minutes from the Board Meeting held June 16, 2026
[Motion made by Director Vezina to approve the consent calendar items, second made by Director Hansen. Motion passes unanimously](#)
7. **DISCUSSION AND ACTION ITEMS**
 - a) Conduct Public hearing Regarding the Adoption of the FY 2025-26 Final Budget
Adoption of a Resolution Approving the FY 2026-27 Final Budget Including Employee Salary Schedule, General Manager Salary Adjustment and Appropriations Limit
[Motion made by Director Hansen to approve the adoption of a resolution approving the FY 2026-27 Final Budget Including Employee Salary Schedule, General Manager Salary Adjustment and Appropriations Limit, second made by Director Vezina. Motion passes unanimously](#)
 - b) Adoption of a Resolution Calling for a General District Election to be Held on November 3, 2026
[Motion made by Director Vezina to approve the Adoption of a Resolution Calling for a General District Election to be Held on November 3, 2026, second made by Director Albertson. Motion passes unanimously.](#)
8. **STAFF AND DIRECTOR REPORTS**
 - General Manger Report
 - Site Manager Report
9. **ADJOURNMENT @ 2:53 pm**

Adjourn to the next regularly scheduled meeting on August 18, 2026



Copper Valley Community Services District
Treasurer's Report

July 31, 2026

Copper Valley Community Services District
Treasurer's Report
July 2026

Statement of Cash Flows

For the 1 Month Ending July 31, 2026

	Columbia Bank Checking	Calaveras Co Fund 2188	LAIF	CA Class Savings	YTD Total
Net Income	(110,625)	-	1,190	3,860	(105,575)
OPERATING ACTIVITIES					
Adjustments to reconcile Net Income to Net Cash used in Operations:					
1700 Receivable Other	-				-
2000 Accounts Payable	21,180				21,180
2050 Columbia CSDA Visa	(10,238)				(10,238)
2100 Payroll Taxes Payable	265				265
2150 Accrued Payroll	3,465				3,465
2200 Sales Tax Payable	-				-
Net cash used in operating activities	(95,953)	-	1,190	3,860	(90,903)
Bank Transfers In/Out	150,000			(150,000)	
Net cash decrease for period	54,047	-	1,190	(146,140)	(90,903)
Cash at beginning of period (7/1/2026)	123,069	-	121,887	1,267,923	1,512,879
Cash at end of period	177,117	-	123,077	1,121,782	1,421,976

**Copper Valley Community Services District
Treasurer's Report
July 2026**

Cash Flow Projection

FY 26-27											
	Jul-2026	Aug-2026	Sep-2026	Oct-2026	Nov-2026	Dec-2026	Jan-2027	Feb-2027	Mar-2027		
REGULAR CHECKING											
Beginning Checking Account Balance	\$ 123,069	\$ 177,117	\$ 151,891	\$ 198,471	\$ 196,123	\$ 192,703	\$ 189,283	\$ 185,863	\$ 218,690		
Deposits											
Assessments	\$ -	\$ 78,194	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 886,247	\$ -		
Other Income	\$ 181										
Voided Checks	\$ -										
Transfers	\$ 150,000	\$ -	\$ 150,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ (750,000)	\$ 100,000		
Disbursements											
Paychecks	\$ 43,975	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	
Payroll Taxes	\$ 15,710	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500	
Checks Written											
Other Operating & Admin Costs	\$ 9,374	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Health and Dental Insurance	\$ 5,220	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	
Property Liability Insurance	\$ -	\$ -									
Workers Comp Insurance	\$ -	\$ -									
Lease payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ -	\$ -	(Budget for this period is unknown at this time)								
Projects Costs											
Series A (2018 project refinance)	\$ -	\$ -	\$ -	\$ 41,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Series B (Phase 2 Road Imprpv.)	\$ -	\$ -	\$ -	\$ 57,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Credit Card Payments	\$ 20,947	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$ 907	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Total Disbursements	\$ 96,133	\$ 103,420	\$ 103,420	\$ 202,348	\$ 103,420	\$ 103,420	\$ 103,420	\$ 103,420	\$ 103,420	\$ 103,420	
Ending Checking Account Balance	\$ 177,117	\$ 151,891	\$ 198,471	\$ 196,123	\$ 192,703	\$ 189,283	\$ 185,863	\$ 218,690	\$ 215,270		
check	\$ -										
Check	\$ -										

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation

COPPER VALLEY COMMUNITY SERVICES DISTRICT
FY 2026-27 MONTHLY BUDGET REPORT ANALYSIS
July 2026

			ACTUALS			BUDGET		
			Last Year July	This Year July	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES								
SERVICES AND SUPPLIES								
ADMINISTRATION								
OE01	Audit Expense	\$	-	\$ -	\$ -	13,500	\$ 13,500	100%
OE02	Finance Expenses	\$	69	\$ 81	\$ 11	1,000	\$ 920	92%
OE02-1	Parcel Tax Implementation	\$	-	\$ -	\$ -	5,100	\$ 5,100	100%
OE03	Advertising	\$	273	\$ -	\$ (273)	1,500	\$ 1,500	100%
OE04	Legal Expenses	\$	-	\$ -	\$ -	5,900	\$ 5,900	100%
OE06	Insurance (Property Loss/Liability)	\$	-	\$ -	\$ -	16,929	\$ 16,929	100%
OE07	Miscellaneous/Contingency	\$	249	\$ 240	\$ (9)	9,000	\$ 8,760	97%
OE08	Professional Development (Travel/Training)	\$	1,805	\$ 1,731	\$ (74)	13,700	\$ 11,969	87%
OE09	Dues, Certifications & Subscriptions	\$	1,779	\$ 1,443	\$ (336)	19,100	\$ 17,657	92%
OE10	Uniform Expenses	\$	2,068	\$ 2,255	\$ 187	17,900	\$ 15,645	87%
OE11	Electric Power/Water/Sewer	\$	2,430	\$ 1,592	\$ (838)	21,400	\$ 19,808	93%
OE12	Telephone/Internet Service	\$	2,279	\$ 491	\$ (1,789)	14,500	\$ 14,009	97%
OE14	Office Supplies/Postage	\$	1,406	\$ 159	\$ (1,248)	10,400	\$ 10,241	98%
OE14-1	Office Cleaning	\$	1,750	\$ 700	\$ (1,050)	8,200	\$ 7,500	91%
OE15	Office Equipment Repair/Replacement	\$	191	\$ -	\$ (191)	6,100	\$ 6,100	100%
OE26	County Fees/LAFCO	\$	1,190	\$ -	\$ (1,190)	7,200	\$ 7,200	100%
OE27	Bank Charges	\$	94	\$ 121	\$ 27	1,200	\$ 1,079	90%
OE29	Accounting Services	\$	4,940	\$ 2,000	\$ (2,940)	28,800	\$ 26,800	93%
OE42	Quail Creek Engineering	\$	1,500	\$ -	\$ (1,500)	10,000	\$ 10,000	100%
PE03-1	Payroll Taxes - Administration	\$	1,892	\$ 2,187	\$ 295	-		
PE06-1	Employee Wages - Administration	\$	24,832	\$ 28,689	\$ 3,857	-		
PE03-7	Payroll Taxes - Quail Creek	\$	-	\$ -	\$ -	-		
PE06-7	Employee Wages - Quail Creek	\$	-	\$ -	\$ -	-		
	Total Administration	\$	48,748	\$ 41,689	\$ (7,059)	211,429	\$ 200,616	95%
COMMON AREAS							\$ -	
OE16	Gate Maintenance & Opener Purchase	\$	694	\$ -	\$ (694)	27,300	\$ 27,300	100%
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$	2,950	\$ 148	\$ (2,802)	16,700	\$ 16,552	99%
PE03-5	Payroll Taxes - Streets	\$	-	\$ -	\$ -			
PE06 -5	Employee Wages - Streets	\$	-	\$ -	\$ -			
OE18-1	Landscape Supplies & Repairs	\$	9,515	\$ 714	\$ (8,800)	105,300	\$ 104,586	99%
OE18-2	CCWD Water	\$	20,420	\$ 23,807	\$ 3,387	102,000	\$ 78,193	77%
OE18-3	Landscape Equipment Gas & Oil	\$	3,284	\$ 2,039	\$ (1,244)	18,400	\$ 16,361	89%
OE18-4	Landscape Equipment Repair/Replacement	\$	5,392	\$ 3,371	\$ (2,021)	57,200	\$ 53,829	94%
PE03-2	Payroll Taxes - Common Areas	\$	2,178	\$ 2,266	\$ 89			
PE06 -2	Employee Wages - Common Areas	\$	28,465	\$ 29,625	\$ 1,160	-		
	Total Common Areas	\$	72,897	\$ 61,971	\$ (10,925)	326,900	\$ 296,820	91%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
FY 2026-27 MONTHLY BUDGET REPORT ANALYSIS

July 2026

			ACTUALS			BUDGET		
			Last Year July	This Year July	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES								
<u>MOSQUITO ABATEMENT</u>								
OE22-1	Mosquito Control Products		\$ -	\$ -	\$ -	\$ 26,300	\$ 26,300	100%
OE22-2	Mosquito Abatement Monitoring & Testing		\$ -	\$ 326	\$ 326	\$ 3,600	\$ 3,274	91%
OE22-3	Mosquito Abatement Vehicles Gas & Oil		\$ 607	\$ 746	\$ 139	\$ 6,500	\$ 5,754	89%
OE22-4	Mosquito Abatement Equipment Maintenance		\$ 4,644	\$ -	\$ (4,644)	\$ 18,200	\$ 18,200	100%
PE03-4	Payroll Taxes - Mosquito Abatement		\$ 52	\$ 53	\$ 1			
PE06-4	Employee Wages - Mosquito Abatement		\$ 681	\$ 693	\$ 12			
PE03-6	Payroll Taxes - Wetlands		\$ -	\$ -	\$ -			
PE06-6	Employee Wages - Wetlands		\$ -	\$ -	\$ -			
	Total Mosquito Abatement		\$ 5,983	\$ 1,818	\$ (4,165)	\$ 54,600	\$ 53,528	98%
	<i>Less: Distributed Payroll to Service Areas</i>		\$ (58,100)	\$ (63,514)	\$ (5,414)			
	TOTAL SERVICES & SUPPLIES		\$ 69,528	\$ 41,965	\$ (27,563)	\$ 592,929	\$ 550,964	93%
PERSONNEL COSTS								
PE01	Worker Compensation Insurance		\$ -	\$ -	\$ -	\$ 27,500	\$ 27,500	100%
PE02	Health Insurance		\$ 5,638	\$ 5,121	\$ (517)	\$ 54,500	\$ 49,379	91%
PE03	Payroll Taxes		\$ 6,143	\$ 4,506	\$ (1,637)	\$ 53,000	\$ 48,494	91%
PE04	Processing Fees		\$ 166	\$ 205	\$ 39	\$ 2,300	\$ 2,095	91%
PE05	Directors Stipend		\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
PE06	Employee Wages		\$ 80,449	\$ 59,007	\$ (21,442)	\$ 663,000	\$ 603,993	91%
	TOTAL PERSONNEL COSTS		\$ 92,396	\$ 68,840	\$ (23,556)	\$ 806,300	\$ 737,460	91%
EQUIPMENT OUTLAY								
CO04	Shop Grounds Equipment		\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
CO10	Cart Replace - Honda Pioneer W/ Cab		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL EQUIPMENT OUTLAY		\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
CAPITAL OUTLAY/STUDIES/ASSESEMENTS								
OE51-1	Road Project Assessment & Design		\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
OE54-3	Office Building Renovation		\$ 24,900	\$ -	\$ (24,900)	\$ -	\$ -	#DIV/0!
OE54-8	Copper Glen Landscape		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-9	Flooring for Gatehouse		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-1	Office Building Paint		\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
TBD	General Engineering		\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%
TBD	Culdesac Upgrades		\$ -	\$ -	\$ -	\$ 11,456	\$ 11,456	100%
	TOTAL STUDIES & ASSESSMENTS		\$ 24,900	\$ -	\$ (24,900)	\$ 36,456	\$ 36,456	100%

DEBT SERVICE

COPPER VALLEY COMMUNITY SERVICES DISTRICT
FY 2026-27 MONTHLY BUDGET REPORT ANALYSIS
July 2026

			ACTUALS			BUDGET		
			Last Year July	This Year July	Variance Inc/ (Decr)	<i>This year's BUDGET</i>	\$ Budget Remaining	% Budget Remaining
EXPENDITURES								
OE20-4	Phase 1 Road Improvements		\$ -	\$ -	\$ -	\$ 81,722	\$ 81,722	100%
OE20-5	Phase 2 Road Improvements		\$ -	\$ -	\$ -	\$ 115,160	\$ 115,160	100%
TOTAL DEBT SERVICE			\$ -	\$ -	\$ -	\$ 196,882	\$ 196,882	100%
TOTAL EXPENSES			\$ 186,824	\$ 110,805	\$ (76,019)	\$ 1,637,567	\$ 1,526,762	93%

PAYMENTS AND ASSESSMENTS RECEIVED

Assessment Income

Pymt No. 3: (5%) Aug 2027 (FY25)	\$ -	\$ -	\$ -	\$ 80,568	\$ 80,568	
Pymt No. 1: (55%) Feb 2027 (FY26)	\$ -	\$ -	\$ -	\$ 886,247	\$ 886,247	
Pymt No. 2: (40%) May 2027 (FY26)	\$ -	\$ -	\$ -	\$ 644,544	\$ 644,544	
Total Assessment Income	\$ -	\$ -	\$ -	\$ 1,611,359	\$ 1,611,359	

Reimbursement Income

Total Reimbursement Income		\$ -	\$ -	\$ -	\$ -	
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Other Income

IN03	Weed Abatement	\$ 3,523	\$ 181	\$ (3,342)	\$ 7,000	\$ 6,819	97%
IN05	Investment Interest	\$ 5,348	\$ 5,050	\$ (299)	\$ 43,700	\$ 38,650	88%
IN06	Interest - County	\$ -	\$ -	\$ -	\$ 1,800	\$ 1,800	100%
IN30	Exp Reimbursement Income	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%
IN41	Gate Opener Income	\$ 140	\$ -	\$ (140)	\$ 5,000	\$ 5,000	100%
IN59	Rebates	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	100%
IN70	Quail Creek Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Other Income		\$ 9,011	\$ 5,231	\$ (3,781)	\$ 70,500	\$ 65,269	
TOTAL PAYMENTS & ASSESSMENTS		\$ 9,011	\$ 5,231	\$ (3,781)	\$ 1,681,859	\$ 1,676,628	
Net Income		\$ (177,813)	\$ (105,575)	\$ 72,239	\$ 44,292	\$ 149,867	

Other Financing Sources & Uses

Budget Balance	\$ -	\$ -	\$ -	\$ -	\$ -	
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Copper Valley Community Services District

Balance Sheet

As of July 31, 2026

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Columbia Bank Checking	177,117
1040 Local Agency Investment Fund (LAIF)	123,077
1090 CA Class Savings	1,121,782
Total Bank Accounts	\$1,421,976
Total Current Assets	\$1,421,976
Fixed Assets	
1500 Capital Assets	
1501 Equipment	634,642
1503 Roads	4,875,130
1504 Easements	10,344,000
1505 Buildings	203,257
Total 1500 Capital Assets	16,057,029
1600 Accumulated Depreciation	
1601 Equipment	-509,465
1603 Roads	-2,001,440
1605 Buildings	-68,004
Total 1600 Accumulated Depreciation	-2,578,909
Total Fixed Assets	\$13,478,120
Other Assets	
1705 Amount Provided For LTD	1,236,170
Total Other Assets	\$1,236,170
TOTAL ASSETS	\$16,136,266
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	29,783
Total Accounts Payable	\$29,783
Credit Cards	
2050 Columbia CSDA Visa	10,709
Total Credit Cards	\$10,709
Other Current Liabilities	
2100 Payroll Taxes Payable	2,378
2150 Accrued Payroll	31,139
2200 Sales Tax Payable	0
Total Other Current Liabilities	\$33,518
Total Current Liabilities	\$74,010

Copper Valley Community Services District

Balance Sheet

As of July 31, 2026

	TOTAL
Long-Term Liabilities	
2600 Series 2018 Installment Sale A	235,310
2601 Series 2018 Installment Sale B	1,000,860
Total Long-Term Liabilities	\$1,236,170
Total Liabilities	\$1,310,180
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	1,405,900
3905 Net Investment in Capital Assets	1,326,965
Net Income	-105,575
Total Equity	\$14,826,086
TOTAL LIABILITIES AND EQUITY	\$16,136,266

Copper Valley Community Services District

1000 Columbia Bank Checking, Period Ending 07/31/2026

RECONCILIATION REPORT

Reconciled on: 08/05/2026

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	137,583.70
Checks and payments cleared (47)	-101,726.69
Deposits and other credits cleared (3)	150,181.00
Statement ending balance	186,038.01

Uncleared transactions as of 07/31/2026	-8,921.21
Register balance as of 07/31/2026	177,116.80

Details

Checks and payments cleared (47)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/21/2026	Bill Payment	3514	ADAPCO, Inc.	-11,514.82
07/01/2026	Check	dm	Blue Shield of CA	-205.00
07/03/2026	Check	dm	NICHOLAS B PATRICK	-2,111.81
07/03/2026	Check	dm	Ralph M. McGeorge	-2,886.70
07/03/2026	Check	dm	Mitchell McDonald	-1,926.32
07/03/2026	Check	dm	NICOLE D MC CUTCHEN	-2,937.69
07/03/2026	Check	dm	Demetre Keldsen	-1,797.42
07/03/2026	Check	dm	PETER J KAMPA	-2,822.13
07/03/2026	Check	dm	CHRIS JACOBS	-1,509.32
07/03/2026	Check	dm	BRENTON HEDDON	-1,738.11
07/03/2026	Check	dm	Gregory Hebard	-2,756.51
07/03/2026	Check	dm	Humana Ins	-415.26
07/03/2026	Check	dm	Intuit Tax	-7,827.38
07/03/2026	Check	dm	BRENTON HEDDON	-25.00
07/03/2026	Check	dm	Gregory Hebard	-500.00
07/03/2026	Check	dm	NICOLE D MC CUTCHEN	-300.00
07/03/2026	Check	dm	CHRIS JACOBS	-600.00
07/09/2026	Check	dm	Better B Planning	-49.00
07/14/2026	Check	dm	Intuit - QBO Online	-80.50
07/16/2026	Check	dm	RSC Insurance	-666.63
07/20/2026	Check	dm	NICOLE D MC CUTCHEN	-300.00
07/20/2026	Check	dm	NICHOLAS B PATRICK	-2,111.82
07/20/2026	Check	dm	Ralph M. McGeorge	-2,886.80
07/20/2026	Check	dm	Mitchell McDonald	-1,926.34
07/20/2026	Check	dm	NICOLE D MC CUTCHEN	-2,903.94
07/20/2026	Check	dm	Demetre Keldsen	-1,797.42
07/20/2026	Check	dm	PETER J KAMPA	-2,822.15
07/20/2026	Check	dm	CHRIS JACOBS	-1,495.56
07/20/2026	Check	dm	BRENTON HEDDON	-1,363.11
07/20/2026	Check	dm	Gregory Hebard	-2,756.62
07/20/2026	Check	dm	Intuit Full Service Payroll	-205.00
07/20/2026	Check	dm	Intuit Tax	-7,883.04
07/20/2026	Check	dm	Gregory Hebard	-500.00
07/20/2026	Check	dm	BRENTON HEDDON	-400.00
07/20/2026	Check	dm	CHRIS JACOBS	-800.00
07/21/2026	Bill Payment	3543	NBS	-1,262.10
07/21/2026	Bill Payment	3544	A Plus Cleaning Services	-700.00
07/21/2026	Bill Payment	3538	The Golf Club at Copper Valley	-780.60
07/21/2026	Bill Payment	3539	Heluna Health	-316.00
07/21/2026	Check	dm	Maintenance Fee	-121.11
07/21/2026	Bill Payment	3547	Saddle Creek 2	-201.68
07/21/2026	Bill Payment	3546	Saddle Creek 2	-121.67

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/21/2026	Bill Payment	3545	Christopher Jacobs	-70.67
07/24/2026	Check	dm	RSC Insurance	-229.80
07/27/2026	Check	dm	Columbia Bank	-20,947.10
07/27/2026	Check	dm	PG&E - 7193	-500.65
07/28/2026	Check	dm	Anthem Inc	-3,653.91
Total				-101,726.69

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2026	Deposit		Edward Costa Alderete	104.00
07/22/2026	Check	dm	Transfer	150,000.00
07/27/2026	Deposit		Jeffrey Tuttle	77.00
Total				150,181.00

Additional Information

Uncleared checks and payments as of 07/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/20/2026	Check	3472	Umpqua Bank	-3,000.00
07/21/2026	Bill Payment	3542	Warmerdam CPA Group	-2,000.00
07/21/2026	Bill Payment	3540	Belcorp Ag, LLC	-3,261.21
07/21/2026	Bill Payment	3541	H and M Fleet Services	-660.00
Total				-8,921.21

Copper Valley Community Services District
Transaction Report
July 2026

Transaction date	Transaction type	Num	Name	Description	Amount
1000 Columbia Bank Checking					
Beginning Balance					
07/01/2026	Check	dm	Blue Shield of CA		-205
07/01/2026	Deposit		Edward Costa Alderete		104
07/03/2026	Check	dm	NICHOLAS B PATRICK	Pay Period: 6/16/26 - 6/30/26	-2,112
07/03/2026	Check	dm	Ralph M. McGeorge	Pay Period: 6/16/26 - 6/30/26	-2,887
07/03/2026	Check	dm	Mitchell McDonald	Pay Period: 6/16/26 - 6/30/26	-1,926
07/03/2026	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 6/16/26 - 6/30/26	-2,938
07/03/2026	Check	dm	Demetre Keldsen	Pay Period: 6/16/26 - 6/30/26	-1,797
07/03/2026	Check	dm	PETER J KAMPA	Pay Period: 6/16/26 - 6/30/26	-2,822
07/03/2026	Check	dm	CHRIS JACOBS	Pay Period: 6/16/26 - 6/30/26	-1,509
07/03/2026	Check	dm	BRENTON HEDDON	Pay Period: 6/16/26 - 6/30/26	-1,738
07/03/2026	Check	dm	Gregory Hebard	Pay Period: 6/16/26 - 6/30/26	-2,757
07/03/2026	Check	dm	Humana Ins		-415
07/03/2026	Check	dm	Intuit Tax		-7,827
07/03/2026	Check	dm	BRENTON HEDDON	Pay Period: 6/16/26 - 6/30/26	-25
07/03/2026	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 6/16/26 - 6/30/26	-300
07/03/2026	Check	dm	Gregory Hebard	Pay Period: 6/16/26 - 6/30/26	-500
07/03/2026	Check	dm	CHRIS JACOBS	Pay Period: 6/16/26 - 6/30/26	-600
07/09/2026	Check	dm	Better B Planning		-49
07/14/2026	Check	dm	Intuit - QBO Online		-80
07/16/2026	Check	dm	RSC Insurance		-667
07/20/2026	Check	dm	NICHOLAS B PATRICK	Pay Period: 7/1/26 - 7/15/26	-2,112
07/20/2026	Check	dm	Ralph M. McGeorge	Pay Period: 7/1/26 - 7/15/26	-2,887
07/20/2026	Check	dm	Mitchell McDonald	Pay Period: 7/1/26 - 7/15/26	-1,926
07/20/2026	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 7/1/26 - 7/15/26	-2,904
07/20/2026	Check	dm	Demetre Keldsen	Pay Period: 7/1/26 - 7/15/26	-1,797
07/20/2026	Check	dm	PETER J KAMPA	Pay Period: 7/1/26 - 7/15/26	-2,822
07/20/2026	Check	dm	CHRIS JACOBS	Pay Period: 7/1/26 - 7/15/26	-1,496
07/20/2026	Check	dm	BRENTON HEDDON	Pay Period: 7/1/26 - 7/15/26	-1,363
07/20/2026	Check	dm	Gregory Hebard	Pay Period: 7/1/26 - 7/15/26	-2,757
07/20/2026	Check	dm	Intuit Full Service Payroll		-205
07/20/2026	Check	dm	Intuit Tax		-7,883
07/20/2026	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 7/1/26 - 7/15/26	-300
07/20/2026	Check	dm	Gregory Hebard	Pay Period: 7/1/26 - 7/15/26	-500
07/20/2026	Check	dm	BRENTON HEDDON	Pay Period: 7/1/26 - 7/15/26	-400
07/20/2026	Check	dm	CHRIS JACOBS	Pay Period: 7/1/26 - 7/15/26	-800
07/21/2026	Bill Payment (Check)	3538	The Golf Club at Copper Valley	PG&E 3/10/26 - 5/6/26	-781
07/21/2026	Bill Payment (Check)	3539	Heluna Health	Acct #1108	-316
07/21/2026	Bill Payment (Check)	3540	Belcorp Ag, LLC	Invoice #1207876 & 1208090	-3,261
07/21/2026	Bill Payment (Check)	3541	H and M Fleet Services	Invoice #J26-046	-660
07/21/2026	Bill Payment (Check)	3542	Warmerdam CPA Group	Client #3665	-2,000
07/21/2026	Bill Payment (Check)	3543	NBS	Invoice #202606-2303	-1,262
07/21/2026	Bill Payment (Check)	3544	A Plus Cleaning Services	Invoice #3596	-700

Copper Valley Community Services District

Transaction Report

July 2026

Transaction date	Transaction type	Num	Name	Description	Amount
07/21/2026	Bill Payment (Check)	3545	Christopher Jacobs	Boot Reimbursement	-71
07/21/2026	Bill Payment (Check)	3546	Saddle Creek 2	Water 11/16/25 - 1/15/26	-122
07/21/2026	Bill Payment (Check)	3547	Saddle Creek 2	Water 3/16/26 - 5/15/26	-202
07/21/2026	Check	dm	Maintenance Fee		-121
07/22/2026	Check	dm	Transfer		150,000
07/24/2026	Check	dm	RSC Insurance		-230
07/27/2026	Check	dm	PG&E - 7193		-501
07/27/2026	Check	dm	Columbia Bank		-20,947
07/27/2026	Deposit		Jeffrey Tuttle		77
07/28/2026	Check	dm	Anthem Inc		-3,654
Total for 1000 Columbia Bank Checking					\$54,048
TOTAL					\$54,048

COPPER VALLEY COMMUNITY SERVICES DISTRICT		Quarterly Investment/Treasurer's Report						
				Government Funds				
1st Quarter Balances @ July 31, 2026								
Cash Accounts	Acct #	Statement Interest Rate	YTD Interest June	General Investment	Road Reserve	Infrastructure Reserve	Equipment Reserves	Total by Investment
Columbia Bank Operating Account	5048		-					177,116.80
LAIF	5-001		1,189.83					123,077.11
Calaveras Fund 2188	2188		-					-
CA Class	0035	3.76%	3,859.68	788,814.96	90,593.06	152,326.19	90,048.20	1,121,782.41
			5,049.51	788,814.96	90,593.06	152,326.19	90,048.20	1,421,976.32
YE June 30, 2027 YTD Interest Earned		July	\$ 5,049.51					
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."								
Name		Title						



BOARD MEETING AGENDA SUBMITTAL

TO: CVCSD Board of Directors
FROM: Peter Kampa, General Manager
DATE: August 18, 2026
SUBJECT: 7a) Discussion of Alternatives for Speed Control

RECOMMENDED ACTION:

No specific action is recommended as this item was raised by the board for further consideration of traffic speed calming options.

BACKGROUND:

The board has had many public conversations regarding excessive speeding in the community and has at many prior meetings discussed a variety of options to control speeding. Staff was directed to place this item on the agenda for further discussion and consideration of options.

The two most effective options for community speed control is law enforcement presence and engineered physical infrastructure systems. Staff has researched effective speed control infrastructure in other similar communities, and found that simply randomly placing signs or speed bumps without an understanding of traffic patterns and effective speed control infrastructure or practices, can produce only marginal benefits and actually result in traffic hazards, noise nuisances and even public safety hazards. Those communities that have invested in speed control analysis and identified appropriate infrastructure engineering have seen a higher level of speed control with minimal unintended impacts.

Considering the above, the board in 2024 requested that staff secure a proposal from a firm specializing in speed control to propose a scope of work and cost. Staff secured such a proposal, attached, that was reviewed by the board in 2024. The main purpose of providing this proposal is to better understand the scope of work and seek further direction from the board.

Also included is a material sheet from a speed bump/lump distributor, as well as an example of a citywide program implemented by the City of Sacramento.

2024

Copper Valley Speed Reduction Proposal



DRAFT

JUNE 13

Pacific Engineering and Construction, Inc.
Authored by: James McNulty



**Pacific Engineering &
Construction, Inc.**

1. Introduction

Background

Copper Valley is a neighborhood located in Copperopolis, CA. The local community has reported frequent incidents of speeding, particularly in residential areas and surrounding the golf club, posing significant risks to pedestrians and drivers alike. Recognizing the urgent need to address these issues, a proposal has been issued for the development of a comprehensive speed control system.

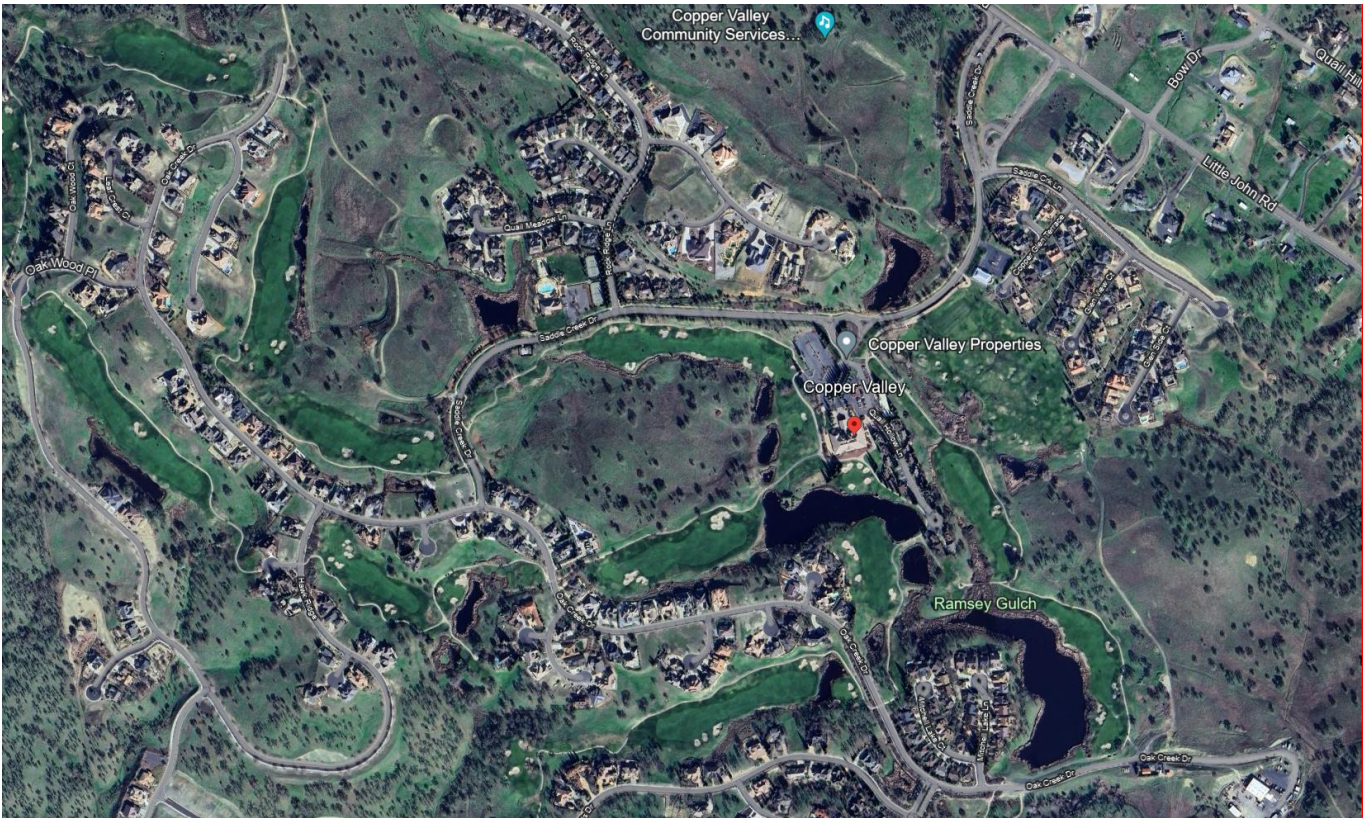


Figure 1. (Google Earth)

Most reports of speeding have occurred along Oak Creek Drive and Saddle Creek Drive. These roadways can be determined as the initial study area. These roadways consist of 2-10.5-foot lanes each.

Objectives

The primary objectives of the speed control system are to:

- Reduce vehicle speeds in critical areas.
- Enhance safety for pedestrians, cyclists, and drivers.
- Promote compliance with local traffic laws.
- Foster a safer community environment through improved traffic management.

Scope

This report outlines the proposed engineering solutions for speed control in Copper Valley. It covers the needs assessment, system design, implementation plan, expected outcomes, challenges, and considerations. Additionally, it includes detailed appendices on system components, timelines, budgets, stakeholders, and references.

2. Necessity for Speed Reduction

Safety Concerns

The safety of residents, especially children and elderly pedestrians, is a major concern. High-speed vehicles pose a serious threat in residential areas where visibility is limited and pedestrian activity is high, especially at pedestrian crossings for golf course users. The need for effective speed control measures is critical to prevent accidents and enhance public safety.

3. Components of Speed Reduction System

Overview of Proposed Solutions

The proposed traffic Calming system integrates traffic management strategies to monitor and regulate vehicle speeds. The primary components include constructing new radar speed signs and physical traffic calming measures, as well as upgrading the current traffic calming measures in place.

Traffic Calming measures:

Vehicle Speed Feedback Signs

Vehicle speed display signs display a motorist's speed as they approach the sign. They are most effective where there is only one lane of traffic travelling in each direction, where traffic is low, as they are only capable of collecting and displaying the speed of one vehicle at a time (Caltrans). This renders them to be well suited to be installed on the local roads of Copper Valley.



Figure 2. (Trafficalm, 2023 Speed Radar Signs)

Pedestrian Crossings and Signs

Pedestrian crossings are located around the neighborhood, many for the users of the golf course. In concern of these pedestrians, these crossings may be upgraded to meet the following criteria:

- Install high visibility crosswalk markings or signings
- Install nighttime lighting
- Ensure that crosswalks have textured surfaces for visually impaired



Figure 3. (Law Soup California, 2022 MUTCD Code W11-2 Signs at Pedestrian Crossing)

Any markings or signings must be placed appropriately at the crossing. These visibility enhancements are used to enhance reaction times and driver compliance at these crossings.

Speed Humps

A speed hump is a mound in the road that stretches the length across the road. Speed humps are installed with the intent of slowing down motorists by causing discomfort when driving through it. A speed hump typically measures 12 feet in length with a height of 3 to 4 inches as recommended by the California Department of transportation (Caltrans).

As per the National Association of City Transportation Officials (NACTO), they should meet the following criteria:

- Slopes should not exceed 1:10 or be less steep than 1:25.
- Side slopes on tapers should be no greater than 1:6.
- The vertical lip should be no more than a quarter-inch high.

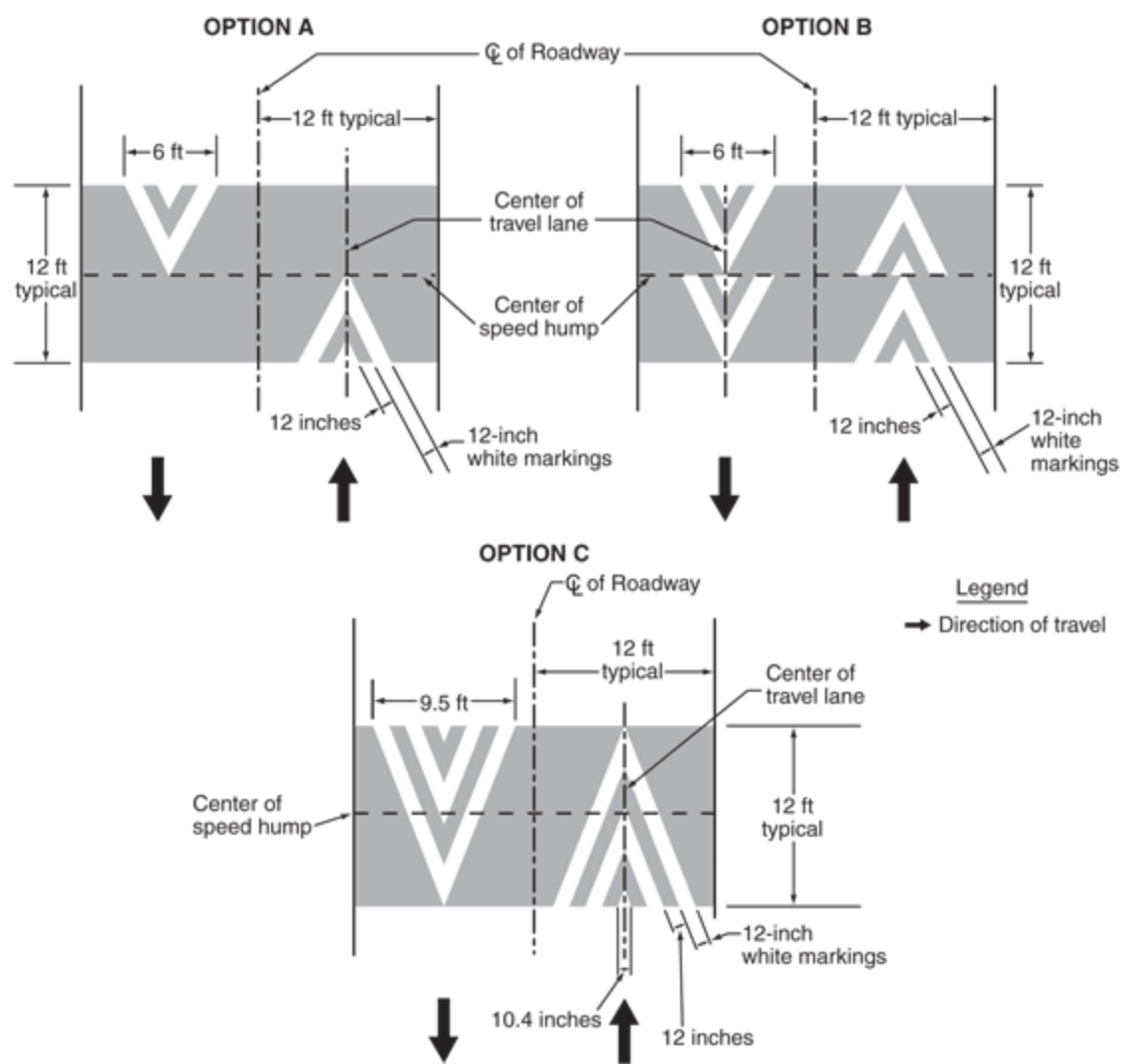


Figure 4. (MUTCD, 2009, Pavement Markings for Speed Humps Without Crosswalks)

It is critical that speed humps are placed appropriately. “Speed humps should be spaced no more than a maximum of 500 feet apart to achieve an 85th percentile speed of 25–35 mph” The Institute of Transportation Engineers (ITE). They should not be constructed in front of driveways or other access areas, near an intersection or near sharp curves where visibility is not sufficient. It is recommended that speed humps should accompanied by a warning sign to alert motorists of upcoming device (MUTCD W17-1).

4. Permit Requirements

Local Permits

The installation of the traffic control System will require Permits from Copperopolis Town Council as well as Calaveras County Public Works. These include permits for placement of radar speed signs as well as for road modifications done for the installation of any physical traffic calming measures.

State and Federal Permits

Certain aspects of this project will require state and federal permits. Especially for any road modifications made, ensuring that these modifications comply with state transportation regulations. Federal permits may be required if the project impacts federally funded roadways.

5. Step Process of Implementing System

The Implementation of the Traffic Calming System will follow a structured time line. The project will be executed in phases to ensure systemic implementation and effective monitoring. The proposal will undergo a comprehensive evaluation covering its schedule and cost. The proposed Implementation of Plan consists of 7 phases:

Phase 1 – Define the Area of study

The Area of Study for this report is the neighborhood of Copper Valley in Copperopolis, CA. Neighborhood complaints have identified the worst of the speeding to occur on Saddle Creek Drive and Oak Creek Drive, although they have noted speeding complaints occurring everywhere in the neighborhood. For this proposal, we will focus on Saddle Creek Dr. and Oak Creek Dr. making them the primary area of study.

Phase 2 – Determine the level of community support for the Traffic Calming System

Once the Study area is defined, community support for the traffic calming system must then be determined. This is generally done by means of creating a petition letter from community residents and property owners where the majority of respondents are in favor of the proposed system.

Discuss with the Neighborhood residents about the traffic the current traffic issues to help further identify the problem and raise awareness.

Phase 3 – Conduct a Study to identify current Traffic Conditions

A study must be conducted to identify traffic conditions in the neighborhood. This is critical to identify measures that are to be implemented to enforce traffic calming in the neighborhood. Traffic conditions to be studied include but are not limited to speed of vehicles travelling in neighborhood, the volume of traffic, typical travel routes of the area and emergency travel routes.

A spot speed study may be conducted using a variety of methods. These include:

- Manually operated, hand held devices (radar gun, stop watch)
- Devices that are installed on top of the road (pneumatic road tube)
- Out of Road Devices that are installed overhead or alongside the road (radar recorders)

Phase 4 – Develop an Execution Plan of Traffic Calming measures

Develop an execution plan of traffic calming measures to be implemented based on the current traffic conditions in the neighborhood. These include the potential traffic calming measures stated under 3.0 Components of Speed Reduction System.

Phase 5 – Negotiate Financial Participation

Funding will have to be provided an entity. Whether the be by the Neighborhood, the Copperopolis Town Council or Calaveras County. With an execution plan in place on how to put in place this system, we can have an idea of the expenditure required, we can then negotiate with these parties to raise project funds.

Phase 6 – Implement Traffic Calming measures

Once an execution plan has been determined and financial participation has been negotiated with the neighborhood and Public Works, then the neighborhood traffic calming measures designed must be implemented and constructed.

Phase 7 – Perform follow up analysis of whether objectives were met

A follow up study must be conducted once traffic calming measures have been implemented to evaluate if the objectives of the traffic calming system were met. Steps 4 through 7 may need to be repeated if objectives were not achieved.

6. Spot Speed Study for Copper Valley

Detailed Plan

Location Area

Saddle Creek drive and oak creek drive, Copper Valley CA.

Objective

Measure and record the speed and volume of traffic in Copper Valley

Equipment and Placement

Pneumatic Road Tubes

Pneumatic Road tubes should be placed in the middle of a block where a flat roadway is present and there is free flowing traffic. The pneumatic road tubes will be able to calculate the volume of traffic and the speed of motorists at these locations. Placement of these tubes should be where traffic speed is expected to be at a local maximum.



Figure 5. (Orbital Geospatial Services, 2024, Pneumatic Road Tubes or traffic counters for traffic surveys)

Placement

Oak Creek Drive – Near the intersection at Hawks Ridge

Saddle Creek Drive - Midway between the roundabout and Rock Ridge Lane

Purpose

Measure the volume of traffic and the speeds of motorists in both directions.

Set Up

The Tubes are to be placed perpendicular to traffic across the length of the road fixed down with anchor nails.

Radar Recorders

Radar recorders can be mounted on poles and street lights. They use Doppler radar technology to measure and record the speed of vehicles.



Figure 6. (Melanie Basich, 201815 Things You Should Know About Speed Enforcement Tools)

Placement

To be mounted on a pole or streetlight near pedestrian crossings along both Oak Creek Drive and Saddle Creek Drive.

Purpose

To monitor and record vehicle speeds

Set up

Radar records are to be mounted on poles and street lights with a clear line of vision. Ensure that Radar records are regularly calibrated before and during use.

Data Collection and Timeline

The duration of the spot speed study should last for two weeks, ensuring data is gathered for both busy and quiet hours during week days as well as weekends. This greater range will ensure a more accurate set of results. The Collected Data will then be analyzed to identify Traffic Conditions. A detailed report can then be created with the study findings as well and Traffic Calming recommendations based on these findings.

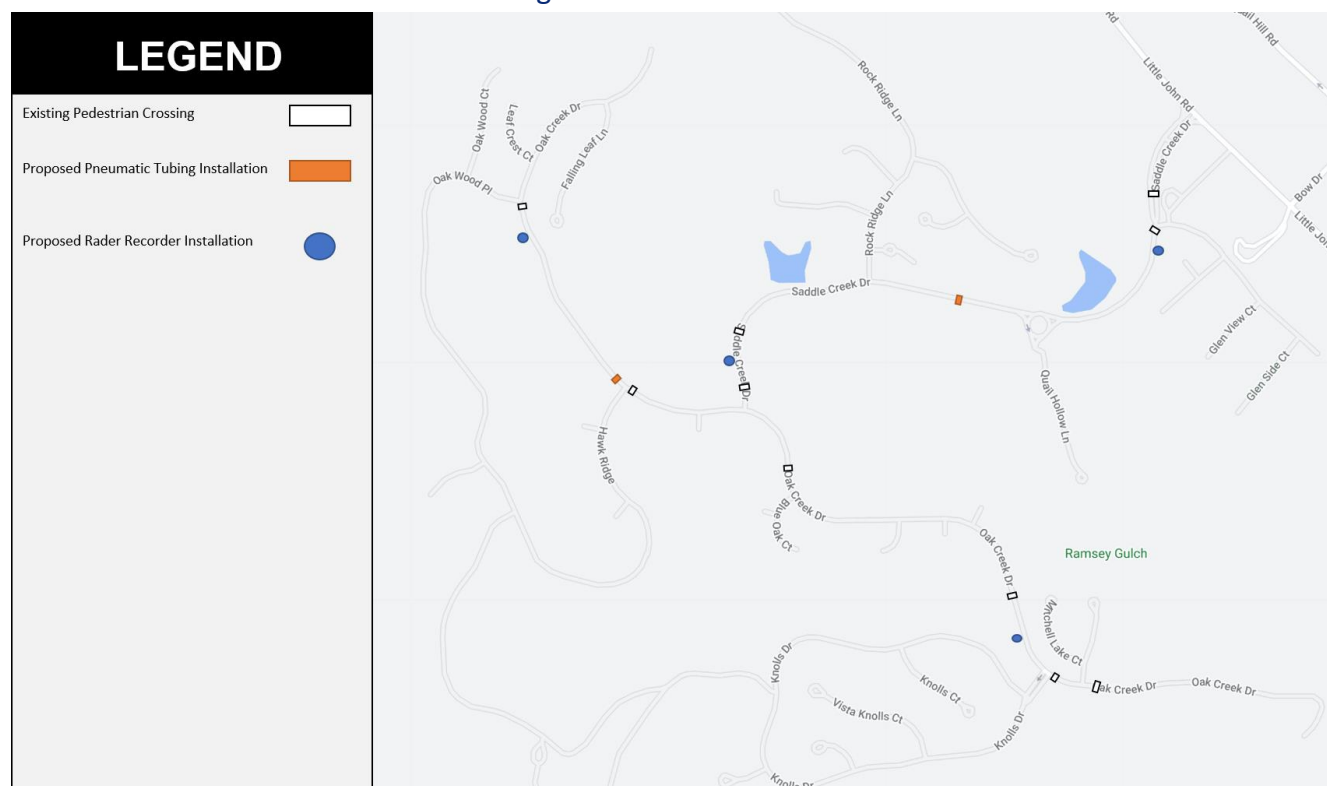


Figure 7. Strip map of Copper Valley including proposed areas for installing Spot Speed Study Equipment

7. Cost Estimate

Equipment Costs:

Pneumatic Road Tubes

Cost per set

Approx. \$5,000 (Orbital Geospatial Services)

Number of sets

2 sets – Oak Creek Drive and Saddle Creek Drive

Total

Approx. \$10,000

Radar Recorders

Cost per Set

Cost per unit vary from \$500 to \$1000 for basic models, to \$4,000 to \$5,000 for more advanced models.

Assuming mid-range radars are installed: \$3,000

Number of sets

4 sets – 2 on Oak Creek Drive, 2 on Saddle Creek Drive

Total

Approx. \$12,000

Data Analysis and Report Preparation

Installation costs

Equipment installation and set up

Installation of pneumatic Road tubes is usually included in proposal.

Pricing of labor will be required for installing Radar Recorders.

Installation

Staff Required: 1

Hours Required: 12

Hourly Rate: \$150 (Assumed)

Total Cost of Radar Installation: \$1,800

Calibrating and Testing

Staff Required: 2

Hours Required: 16

Hourly Rate: \$150 (Assumed)

Total Cost of Installation: \$2,400

Miscellaneous Costs

Safety equipment

PPE gear and Signing: \$500

Summary of costs

Item	Cost per Unit	Quantity	Cost
Pneumatic Road Tubes	\$5000	2 units	\$10,000
Radar Recorder	\$3000	4 units	\$12,000
Installation	\$150/hour	12 hours	\$1,800
Calibrating and Testing	\$150/hour	16hours	\$2,400
Data Collection and Report Preparation	\$120/hour	100 hours	\$12,000
Safety Equipment	-	-	\$500
Total	-	-	\$38,700

To find more on pricing for equipment and installation, information can be found using manufacture and distributor websites.

Manufacture Websites:

Stalker Radar

<https://www.bing.com/ck/a?!&&p=12124b8779eb1f2eJmltdHM9MTcxODIzNjgwMCZpZ3VpZD0xMzJjNDFiMS0xNDQ5LTZmZjQzM2U4My01NTM0MTVjZDZlMTgmaW5zaWQ9NTU0Mg&ptn=3&ver=2&hsh=3&fclid=132c41b1-1449-6ff4-3e83-553415cd6e18&psq=stalker+radar&u=a1aHR0cHM6Ly93d3cuc3RhbGtlcnJhZGFyLmNvbS8&ntb=1>

Decatur Electronics

<https://www.bing.com/ck/a?!&&p=b5c25f07fad91654JmltdHM9MTcxODIzNjgwMCZpZ3VpZD0xMzJjNDFiMS0xNDQ5LTZmZjQzM2U4My01NTM0MTVjZDZlMTgmaW5zaWQ9NTUyMw&ptn=3&ver=2&hsh=3&fclid=132c41b1-1449-6ff4-3e83-553415cd6e18&u=a1aHR0cHM6Ly93d3cuYmluZy5jb20vYWxpbnsvbGluaz91cmw9aHR0cHMIM2ElMmYlMmZkZWVhdHVyZWxIY3Ryb25pY3MuY29tJTJmJnNvdXJjZT1zZXJwLWxvY2FsJmg9RzYxaXFwQVJEdTFMNfJvb2ZGakpnd1dzUG9reUJPMUZzTWdvQW5TTDd2VSUzZCZwPWx3X2didCZpZz1FMDYwQzVBMTBDNjI0QUNDOUUYOEFFNzgxMjJmZjUxNCZ5cGlkPVlOODczeDU5OTM1MTY5NTY3NDExMTA2NTk&ntb=1>

Kustom Signals

<https://www.bing.com/ck/a?!&&p=38a6669781961b58JmltdHM9MTcxODIzNjgwMCZpZ3VpZD0xMzJjNDFiMS0xNDQ5LTZmZjQzM2U4My01NTM0MTVjZDZlMTgmaW5zaWQ9NTU0Nw&ptn=3&ver=2&hsh=3&fclid=132c41b1-1449-6ff4-3e83-553415cd6e18&psq=Kustom+Signals&u=a1aHR0cHM6Ly9rdXN0b21zaWduYWxzLmNvbS8&ntb=1>

Distributor Websites:

Traffic Logix

[Traffic Logix - Transforming Streets with Smart Traffic Solutions](#)

All Traffic Solutions

<https://www.bing.com/ck/a?!&&p=92d07f04c34c1dddbJmltdHM9MTcxODIzNjgwMCZpZ3VpZD0xMzJjNDFiMS0xNDQ5LTZmZjQzM2U4My01NTM0MTVjZDZlMTgmaW5zaWQ9NTIzNQ&ptn=3&ver=2&hsh=3&fclid=132c41b1-1449-6ff4-3e83-553415cd6e18&psq=all+traffic+solutions&u=a1aHR0cHM6Ly93d3cuYWxsdHJhZmZpY3NvbHV0aW9ucy5jb20v&ntb=1>

Jamar Technologies

[Traffic Data Collection Equipment | JAMAR Technologies](#)

Orbital Geospatial Services

[Professional Geospatial Services at Orbital Africa](#)

8. Expected Outcomes

Improved Safety

The implementation of radar speed signs and traffic calming measures is expected to significantly reduce vehicle speeds, particularly in high-risk areas. This will lead to a decrease in traffic accidents and enhance the overall safety of pedestrians, cyclists, and drivers.

Community Impact

This Traffic Control System will contribute to a safer and more stress-free community. Residents of Copperopolis will experience a reduction in traffic related stress, establishing a more pleasant environment in the neighborhood.

9. Other Challenges and Considerations

Community Acceptance

Gaining community acceptance is essential for the success of the speed control system. Engaging residents through public meetings and feedback sessions will help address concerns and ensure broad support.

Maintenance Requirements

Maintenance of any equipment/infrastructure should be considered. Regular maintenance of radar speed signs and traffic calming infrastructure is necessary to ensure long-term functionality and effectiveness. This includes periodic calibration, repairs and updates to the system.

10. Conclusion

The proposed speed control system for Copperopolis, California, aims to address critical road safety concerns by reducing vehicle speeds and enhancing the safety of pedestrians, cyclists, and drivers. Through a combination of radar speed signs and traffic calming measures, the system is designed to create a safer and more livable community. The implication plan provided offers a realistic and systemic timeline.

11. References

1. "Traffic Calming Guide", California Department of Transportation, 2022. https://dot.ca.gov/-/media/dot-media/programs/safety-programs/documents/traffic-calming/final-traffic-calming-guide_v2-a11y.pdf
2. "Traffic Calming Program," Alameda County Public Work Agency, 2023. <https://permits.acgov.org/pwa/programs/traffic/index.htm>
3. "Spot Speed," Arizona State University, 2002. <https://popcenter.asu.edu/sites/default/files/learning/speeding/SpotSpeed.pdf>
4. "Speed Study Data Collection," U.S. Department of Transportation, 2024. <https://highways.dot.gov/safety/speed-management/methods-and-practices-setting-speed-limits-informational-report/speed-study>
5. Institution of Transportation Engineers, 2024 <https://www.ite.org/>
6. "Speed Lump Program," The City of Sacramento, 2024. <https://www.coppervalleycsd.org/files/509ed4653/ITEM+7c%29+Speed+Hump+Program+-+City+of+Sacramento.pdf>

7. Google Earth, 2023

https://earth.google.com/web/search/Copper+Valley,+Saddle+Creek+Drive,+Copperopolis,+CA/@37.91692587,-120.64449769,257.13578046a,872.38759577d,35y,0.03811543h,0.67530408t,0r/data=CigiJgokCRrl1dmi4kJAETmHvP034kJAGVA_INFLnF7AIdOKPzXznF7AOgMKATA

8. Urban Street Design Guide, National Association of City Transportation Officials, 2024

<https://nacto.org/publication/urban-street-design-guide/street-design-elements/curb-extensions/chicane/>

List of Figures

Figure 1. Google Earth <https://earth.google.com/web/@37.91828007,-120.64307346,251.31489123a,3224.94044596d,35y,0.0381156h,0.67555339t,-0r/data=OgMKATA>

Figure 2. Trafficalm, 2023 Speed Radar Signs

<https://www.google.com/url?sa=i&url=https%3A%2F%2Ftrafficalm.com%2Fproducts%2Fradar-speed-signs&psig=AOvVaw0xySbWSrYUW0zpGuOYxjNQ&ust=1717102959177000&source=images&cd=vfe&opi=89978449&ved=0CBQQjhqxqFwoTCMj94pLhs4YDFQAAAAAdAAAAABAJ>

Figure 3. Law Soup California, 2022 MUTCD Code W11-2 Signs at Pedestrian Crossing

<https://www.google.com/imgres?q=pedestrian%20crossing%20with%20signs%20california&imgurl=https%3A%2F%2Fi0.wp.com%2Fcal.lawsoup.org%2Fwp-content%2Fuploads%2Fsites%2F18%2F2014%2F10%2Fpedestrian-crossing-walking.jpg%3Fresize%3D300%252C225%26ssl%3D1&imgrefurl=https%3A%2F%2Fcal.lawsoup.org%2Flegal-guides%2Fpedestrian%2F&docid=bYpLOdhk5eUaMM&tbnid=RSICwoHkYDOnNM&vet=12ahUKEwjC2-r347OGAxVKAzQIHQhxA8cQM3oECHOQAA..i&w=300&h=225&hcb=2&ved=2ahUKEwjC2-r347OGAxVKAzQIHQhxA8cQM3oECHOQAA>

Figure 4. MUTCD, 2009, Pavement Markings for Speed Humps Without Crosswalks

https://mutcd.fhwa.dot.gov/htm/2009/part3/fig3b_29_longdesc.htm

Figure 5. Pneumatic Road Tubes or traffic counters for traffic surveys, Orbital Geospatial Services, 2024
<https://www.google.com/url?sa=i&url=https%3A%2F%2Forbital.co.ke%2Fpneumatic-road-tubes-and-traffic-counters%2F&psig=AOvVaw1JZzYpR1Yiz3rxpbrVf1MU&ust=1717523234225000&source=images&cd=vfe&opi=89978449&ved=0CBQQjhxqFwoTCMDEI-T-v4YDFQAAAAAdAAAAABAE>

Figure 6. (Melanie Basich, 2018)
[15 Things You Should Know About Speed Enforcement Tools | Police Magazine](#)

Figure 7. Strip map of Copper Valley including proposed areas for installing Spot Speed Study Equipment



There are numerous devices offered for traffic calming besides a patrolman in their patrol car. No matter what device is used, nothing slows down a driver more effectively, than an object in their path.

More than likely you have heard of or have seen our products, yet you may not be fully informed of some features or benefits of Traffic Logix and or our traffic calming devices. We are not a distributor. Traffic Logix is a prominent manufacturer, starting with a proprietary formula of synthetic and recycled rubber of which we blend in-house. We have complete control over all manufacturing processes. Even our product packaging is exceptional and appreciated by our many customers



We manufacture a variety of traffic calming devices, among which include Speed Humps, Speed Cushions and Speed Tables. Our patented modular design provides for a multitude of adaptations to meet location requirements. While at the same time, satisfies the various preconditions of emergency response teams, plus the necessities of federal, state, military, municipal and county departments, various merchants, factories and residents alike.



Main objections of Speed Humps or Tables come from the Fire and Rescue response teams, pavement repairmen or residents. Emergency response teams are against any item that may slow their driving time. Full roadway width Speed Humps or Tables (Asphalt or Rubber) will certainly cause such delays.

Pavement repair personnel and residents are concerned about basic costs, maintenance, repairs, replacements and closed or blocked streets. With Traffic Logix recycled rubber products, no street shutdowns, no awful oily smells, no heavy equipment, only a lane closure is needed. Our products are immediately drivable once installed.

Our **SC** series of speed cushions with it's famed 72" width, allows emergency response and service vehicles with their much wider wheel base, to pass over our cushions without any speed reductions. This same 72" width is too wide for non-commercial target vehicles, (autos, vans, SUV's pick-ups, etc.) to avoid. Resulting in the slowing down those target vehicles to managed speeds on alleyways, roadways, residential or "cut-through" streets.



Important Features include:

Durable dual interlocking rubber modular units

Traffic Logix devices do not harm the undercarriages of low riding vehicles

Rapid Installation saves time and money

Devices do not require road closures, heavy duty equipment or large work crews for installation

Are immediately drivable once installed

Embedded Reflective markings never need painting

Devices can be permanently installed or removed for roadway repairs.

Long-term stability and performance.

Valid Inter-local price agreements are always honored. Please contact us for details.

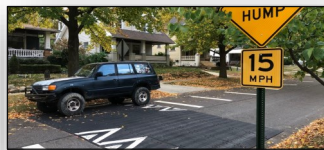
We produce with timely deliveries, highly affordable and functional traffic calming solutions. Spec sheets and cushion street layout suggestions are available upon request. Should you have any questions, please do not hesitate in contacting us.



SPEED CUSHIONS

Popular Sizes Include

7' L x 6' W 10.5' L x 6' W
14' L x 6' W



SPEED HUMPS

Popular Sizes Include

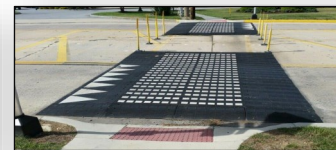
7' L x 18' W - 7' L x 21' W
7' L x 24' W - 10.5' L x 18' W
10.5' L x 21' W - 10.5' L x 24' W
10.5' L x 27' W



SPEED TABLES

Popular Sizes Include

14' L x 18' W - 14' L x 21' W
14' L x 24' W - 14' L x 36' W
21' L x 24' W - 21' L x 36' W



RAISED CROSSWALKS

Popular Sizes Include

14' L x 18' W - 14' L x 21' W
14' L x 24' W - 14' L x 36' W
17.5' L x 24' W - 21' L x 24' W



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SPEED LUMP PROGRAM



Speed humps/lumps are raised "bumps" placed across residential streets. They are designed to calm traffic in residential areas and near parks and schools. The City of Sacramento began constructing raised devices in 1980 in response to neighborhood speeding problems. Speed humps are twelve feet wide, 3 1/4" to 3 3/4" high and extend across the width of the road. Speed lumps are similar to humps with the exception that they have at least one cut-out five feet six inches wide designed to accommodate the wheelbase of fire trucks and buses. The City has found that speed lumps are just as effective as speed humps and are most commonly used.

QUALIFYING CRITERIA

Unless chronic speeding problems exist on your street, speed lumps are not warranted. Traffic control, such as police enforcement, is usually a better alternative. Speed lumps are used for streets where traditional methods of slowing traffic have not been effective. A residential street will qualify for the City's Speed Lump Program based on the following criteria:

[RED LIGHT RUNNING](#)[SIGNS & MARKINGS](#)[TRAFFIC STUDIES](#)[▼ TRAFFIC CALMING](#)[SPEED HUMP](#)[▶ VISION ZERO](#)[▶ PLANNING & PROJECTS](#)[▶ FLEET](#)[▶ RECYCLING AND SOLID WASTE](#)[▶ MARINA](#)[▶ SACRAMENTO VALLEY STATION](#)[▶ ELECTRIC VEHICLE INITIATIVES](#)[CITY-TREE-NURSERY](#)[▶ RESOURCES](#)[▶ QUESTIONS?](#)[CONTACT](#)

- The two-lane street must be mainly residential or else have a park or school on the street.
- The residential street (or the part being considered) must be at least 750 feet long with no four-way intersections.
- There can be no other traffic control devices on the street segment such as four-way stop signs, traffic signals, etc.
- The speed limit must be 30 miles per hour or less.
- Speeding of 5 miles per hour or higher over the speed limit occurs on the street.
- Street must be approved by Regional Transit and the Fire Department.

HOW TO GET STARTED

Contact the [Traffic Investigator](#) assigned to your area or [contact us](#) by email.

Find out how streets are selected. Download the [Speed Hump Guidelines](#) or visit our [questions and answers](#) section for more detailed information.

STREET SELECTION

To ensure that every neighborhood gets fair and consistent consideration, three speed lump priority lists are maintained for residential streets, bypass streets and streets with parks or schools. Traffic engineers rank the streets on each list according to the following criteria:

- Average number of vehicles that use the street per day.
- Speed at which vehicles travel on the street.
- Number of residences, parks or schools facing the street.

Although a street may be near the top of one of these priority lists, installation of speed lumps is not guaranteed. In order to be considered, there must be enough funding in the program budget to build speed lumps and affected residents must demonstrate overwhelming support. Typically, the program budget allows for speed lumps construction on 10 to 16 streets each year. A voting ballot is mailed to all residents living on the street under consideration. One vote is allocated per household and two-thirds of the ballots returned to the city must be in favor of the speed lumps to authorize construction.

FUNDING

If your street qualifies for speed lumps, but has not been funded by the City, you may pay for installation yourself. The cost will include design, construction and inspection of the City, speed lumps. Your street must meet all qualifications including two-thirds majority approval through the ballot process. Your neighborhood must have the funding and obtain approval from the Department of Transportation before speed lumps may be installed. The cost of a speed lump and associated signage depends on the width of the street and the number of speed lump sets along the segment necessary to be effective.

SITEMAP

ONLINE SERVICES

311 Service Requests
Animals and Pets
Bike Registry
City Code
Code Compliance
Community Calendar
Council Meetings
Crime Statistics
Donations
eBid Portal
Employment
Fees and Charges
File a Police Report
Find Your Representative
Maps
Open Data Portal
Pay a City Invoice
Pay Parking Citation
Pay Your Utility Bill
Permits
Records Library

LIVING HERE

Arts and Culture
Birth & Death Certificates
Code Compliance
Education
Jobs
Libraries
Marriage License
Neighborhoods
Parking Services
Public Safety
Recycling & Solid Waste
Residential Permits
Summer Heat
Traffic Alerts
Utility Services
Volunteer Program
Winter Weather
YPCE

BUSINESS

Building Permits
Business Operation Tax
City Code
Code Compliance
Demographics
Doing Business with the City
Sales Tax Data
Special Business Permits
Starting a Business
Taxes and Fees

VISITORS

Arts and Culture
Calendar
Demographics
Parking & Transportation
Photos and Videos
Points of Interest
Visit Sacramento
Other Resources

CITY HALL

City Auditor
City Clerk
City Code
Office of the City Manager
Office of the City Treasurer
Code Compliance
Departments
Executive Team
Employment
Green City
Holiday Schedule
Mayor & Council
Meeting Schedules
Citywide Policies
Media Contacts
Records Library
Whistleblower Hotline



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BOARD MEETING AGENDA SUBMITTAL

TO: CVCSD Board of Directors

FROM: Peter Kampa, General Manager

DATE: August 18, 2026

SUBJECT: 7b) Discussion and Potential update of District Bylaws including consideration of modifications to the meeting minutes policy

RECOMMENDED ACTION:

It is recommended that the Board consider whether updates or modifications to its bylaws are needed.

BACKGROUND:

The Board in February 2017 reviewed a draft set of Board bylaws and provided initial direction to staff. In January, 2018 the draft bylaws were approved and the final adoption was February, 2018. As required in the bylaws, the Board is to conduct a review annually in February. Due to the relatively static nature of the services provided, low community growth rate and various other factors, the bylaws have not been recently reviewed.

A member of the community has requested that the Board consider modifying its official Meeting Minutes policy, which is contained in the bylaws. Staff proposes that the Board take this request as an opportunity to review its bylaws, and suggest any changes it sees appropriate. The bylaws also state that the bylaws are to be reviewed with the Board by legal counsel, however our counsel has suggested that if changes are suggested, that they would review and incorporate the changes into a final, fully reviewed version for future adoption. The current bylaws follow.

1. OFFICERS OF THE BOARD OF DIRECTORS

- 1.1 The officers of the Board of Directors are President and Vice President.
- 1.2 The President of the Board of Directors shall serve as chairperson at all Board meetings. He/She shall have the same rights as the other Directors of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.
- 1.3 In the absence of the President, the Vice President of the Board of Directors shall serve as chairperson over all meetings of the Board. If the President and Vice President of the Board are both absent, the remaining Directors present shall select one of themselves to act as chairperson of the meeting.
- 1.4 The President and Vice President of the Board shall be elected annually at the last meeting of each calendar year.
- 1.5 The term of office for the President and Vice President of the Board is XXXXXXX and shall commence on January 1 of the year immediately following their election.

2. MEETINGS

- 2.1 Subject to holiday and scheduling conflicts, regular meetings of the Board of Directors shall commence at 2:00 p.m. on the third Thursday of each calendar month in the Lodge at Saddle Creek Resort located at 1001 Saddle Creek Drive, Copperopolis, CA. The Board of Directors reserves the right to cancel and/or designate other dates, places, and times for Director Meetings due to scheduling conflicts and holidays.
- 2.2 Special Meetings.

Special meetings may be called by the President or three (3) Directors with a minimum of twenty-four (24) hours public notice. Special meeting agenda shall be prepared and distributed pursuant to the procedures of the Brown Act by the General Manager in consultation with the President or, in his or her absence, the Vice President or those Directors calling the meeting.
- 2.3 Directors shall attend all regular and special meetings of the Board unless there is good cause for absence.
- 2.4 No action or discussion may be taken on an item not on the posted agenda; provided, however, matters deemed to be emergencies or of an urgent nature may be added to the agenda under the procedures of the Brown Act. Pursuant to the Brown Act:

- (a) Directors may, on their own initiative or in response to public questions, ask questions for clarification, provide references to staff or other resources for factual information, or request staff to report back at a subsequent meeting;
 - (b) The Board may take action to direct the General Manager to place a matter on a future agenda;
 - (c) Directors may make brief announcements or make a brief report on his/her own activities under the Director Comment portion of the Agenda.
- 2.5 The President, or in his/her absence the Vice President, shall be the presiding officer at District Board meetings. He/She shall conduct all meetings in a manner consistent with the policies of the District. He/She shall determine the order in which agenda items shall be considered for discussion and/or actions taken by the Board. He/She shall vote on all questions, and on roll call votes his/her name shall be called last.
- 2.6 Three (3) Directors of the Board shall constitute a quorum for the transaction of District business. When a quorum is lacking for a regular, adjourned, or special meeting, the President, Vice President, or any Director shall adjourn such meeting; or, if no Director is present, the District Secretary shall adjourn the meeting.
- 2.7 Except as otherwise specifically provided by law, a majority vote of the total membership of the Board of Directors is required for the Board of Directors to take action.
- 2.8 A roll call vote shall be taken upon the passage of all ordinances and resolutions, and shall be entered in the minutes of the Board, showing those Directors voting aye, those voting no, those temporarily absent because of a conflict of interest, and absent. A roll call vote shall be taken and recorded on any motion not passed unanimously by the Board. Silence shall be recorded as an affirmative vote.
- 2.9 Any member of the public may address the Board relating to any matter within the Board's jurisdiction during the PUBLIC COMMENT portion of the Meeting Agenda. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda. Public comments are limited to two minutes per speaker (Government Code Section § 54954.3(b)). The speaker shall identify itself by stating his/her name and general place of residence;
- 2.10 Any person attending a meeting of the Board of Directors may record the proceedings with an audio or video tape recorder or a still or motion picture camera in the absence of a reasonable finding that the recording cannot continue without disruptive noise, illumination, or obstruction of view that constitutes or would constitute a disruption of the proceedings.
- 2.11 All recording devices, including but not limited to audio recorders, video

recorders, still and/or motion picture cameras shall remain stationary and shall be located and operated in plain public view and from behind the public speaker's podium. The President retains the discretion to alter these guidelines, including the authority to require that all video or audio recorders, still and/or motion picture cameras be located in the back of the room.

3. AGENDAS

3.1. The General Manager, in cooperation with the Board President, shall prepare the agenda for each regular and special meeting of the Board of Directors. Any Director may request an item to be placed on the regular meeting agenda no later than seven calendar days prior to the meeting date. Such a request must be also submitted in writing either at the time of communication with the General Manager or delivered to the office within the next working day.

3.2 The following applies to reconsideration of prior Board actions.

- (a) After the passage of 9 months from the effective date of the motion, resolution, or ordinance, the matter may be placed on the agenda pursuant to Section 3.1, above, or other provisions of the Brown Act.
- (b) Prior to the passage of 9 months, any member of the Board of Directors or the General Manager may request the Board of Directors, by motion, to agree to reconsider a prior Board action at a subsequent meeting of the Board.
- (c) The President of the Board of Directors, upon a determination that there is a need to take immediate action, may place an item on the agenda for reconsideration.

3.3 Comments on agenda items should be held until the appropriate item is called.

3.4 Those items on the District Agenda which are considered to be of a routine and non-controversial nature are placed on the "Consent Agenda". These items shall be approved, adopted, and accepted, etc. by one motion of the Board of Directors; for example, approval of Minutes, approval of Warrants, various Resolutions accepting developer improvements, minor budgetary items, status reports, and routine District operations.

- (a) Directors may request that any item listed under "Consent Agenda" be removed from the "Consent Agenda", and the Board will then take action separately on that item. Members of the public will be given an opportunity to comment on the "Consent Agenda"; however, only a member of the Board of Directors can remove an item from the "Consent Agenda". Items which are removed ("pulled") by Directors of the Board for discussion will typically be heard after other "Consent Agenda" items are approved unless the President chooses an earlier or later time.

BOARD OF DIRECTOR
BOARD BY-LAWS AND POLICIES
EXHIBIT "A"

- (b) A Director may ask questions on any item on the "Consent Agenda". When a Director has a minor question for clarification concerning a consent item which will not involve extended discussion, the item may be discussed for clarification and the questions will be addressed along with the rest of the "Consent Agenda". Directors are encouraged to seek clarifications prior to the meeting if possible.
- (c) When a Director wishes to consider/"pull" an item simply to register a dissenting vote, an abstention or conflict of interest, the Director shall inform the presiding officer that he/she wishes to register a dissenting vote, an abstention or conflict of interest, on a particular item without discussion. The item will be handled along with the rest of the Consent Agenda, and the District Secretary shall register a "no" vote, an abstention or conflict of interest, in the minutes on the item identified by the Director.

4. PREPARATION OF MINUTES AND MAINTENANCE OF RECORDINGS

- 4.1 The minutes of the Board shall be kept by the District Clerk and shall be neatly produced and kept in a file for that purpose, with a record of each particular type of business transacted set off in paragraphs with proper subheads.
- 4.2 The minutes of the Board of Directors shall record the aye and no votes taken by the members of the Board of Directors for the passage or denial of all ordinances, resolutions, or motions.
- 4.3 The District Clerk shall be required to make a record only of such business as was actually considered by a vote of the Board and shall not be required to record any remarks of Directors or any other person.
- 4.4 Any Director may request for inclusion into the minutes brief comments pertinent to an agenda item, only at the meeting in which the item is discussed.
- 4.5 Whenever the Board acts in a quasi-judicial proceeding such as in assessment matters, the District Secretary shall compile a summary of the testimony of the witnesses.
- 4.6 Any recording of a District meeting made for whatever purpose at the direction of the District shall be subject to inspection pursuant to the California Public Records Act. Consistent with Government Code Section 54953.5(b), the District will maintain the recordings for a 30-day period after the recording. During the 30-day period, the District will provide, without charge, the digital file containing said recordings by email, or at the District Office during regular business hours. In addition to the 30- day

requirement, the District will maintain the recordings- in accordance with its current Records Retention Policy

5. DIRECTORS

- 5.1 Directors shall prepare themselves to discuss agenda items at meetings of the Board of Directors. Directors are encouraged to seek clarification prior to the meeting, if possible.
- 5.2 Members of the Board of Directors shall exercise their independent judgment on behalf of the interest of the entire District, including the residents, property owners and the public as a whole.
- 5.3 Information may be requested from staff before meetings, within such limitations as required by the Brown Act. Information that is requested shall be distributed through the General Manager, and all Directors will receive a copy of all information being distributed.
- 5.4 Directors shall at all times conduct themselves with courtesy to each other, to staff and to members of the audience present at Board meetings.
- 5.5 Differing viewpoints are healthy in the decision-making process. Individuals have the right to disagree with ideas and opinions, but without being disrespectful to others.
- 5.6 Pursuant to §54952.2 of the Brown Act:
 - (a) Except during an open and public meeting, a majority of the Board of Directors shall not use a series of communications of any kind, directly or thru intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter of the District.
 - (b) Subsection (a) above shall not be construed as preventing District management staff from engaging in separate conversations or communications with members of the District Board of Directors in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of the District, provided that District Staff does not communicate to members of the Board of Directors the comments or positions of any other member or members of the Board of Directors.
- 5.7 Directors shall not be prohibited by action of the Board of Directors from citing his or her District affiliation or title in any endorsement or publication, so long as no misrepresentation is made, or implied, about the District's position on an issue.

6. AUTHORITY OF DIRECTORS

- 6.1 The Board of Directors is the unit of authority within the District. Apart from his/her normal function as a part of this unit, a Director has no individual authority. As individuals, Directors may not commit the District to any policy, act, or expenditure.

- 6.2 Directors do not represent any fractional segment of the District but are, rather, a part of the body which represents and acts for the District as a whole.
- 6.3 The primary responsibility of the Board of Directors is the formulation and evaluation of policy. Routine matters concerning the operational aspects of the District are to be delegated to the General Manager and the professional staff members of the District.

7. AUTHORITY OF THE GENERAL MANAGER

Pursuant to Government Code §61051, the General Manager shall be responsible for the following:

- 7.1. The implementation of the policies established by the Board of Directors for the operation of the District;
- 7.2 The appointment, supervision, discipline, and dismissal of the District's employees, consistent with the employee relations system established by the Board of Directors;
- 7.3 The supervision of the District's facilities and services;
- 7.4 The supervision of the District's finances.

8. DIRECTOR GUIDELINES

- 8.1 Directors, by making a request to the General Manager, shall have access to information relative to the operation of the District, including but not limited to statistical information, information serving as the basis for certain actions of Staff, justification for Staff recommendations, etc. If the General Manager cannot timely provide the requested information by reason of information deficiency, or major interruption in work schedules, workloads, and priorities, then the General Manager shall inform the individual Director why the information is not or cannot be made available.
- 8.2 In handling complaints from residents or property owners within the District, or other members of the public, Directors are encouraged to listen carefully to the concerns, but the complaint should be referred to the General Manager for processing and the District's response, if any.
- 8.3 Directors, when seeking clarification of policy-related concerns, especially those involving personnel, legal action, land acquisition and development, finances, and programming, should refer said concerns directly to the General Manager.
- 8.4 When approached by District personnel concerning a specific District policy, Directors should direct inquiries to the General Manager. The chain of command should be followed. If a Director concludes that a personnel issue is not being adequately addressed in this manner, he/she should refer it to the Board President who may appropriately place the item on a closed session agenda in accordance with law.
- 8.5 Directors and General Manager should develop a working relationship so that current issues, concerns, and District projects can be discussed comfortably and openly.
- 8.6 When responding to constituent requests and concerns, Directors should respond to individuals in a positive manner and route their questions to the General Manager, or in his/her absence, to the Site Manager.
- 8.7 Directors are responsible for monitoring the District's progress in attaining its goals and objectives, while pursuing its mission.

9. DIRECTOR COMPENSATION

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular adjourned or special meeting of the Board of Directors attended by him/her.
- 9.2 In no event shall Director compensation exceed \$100 per day.
- 9.3 Director compensation shall not exceed six hundred dollars (\$600) in any one calendar month.

10. DIRECTOR REIMBURSEMENT

10.1 Subject to the following rules and budgetary limitations, each Director is entitled to reimbursement for their actual and necessary expenses (including the cost of programs and seminars), for his/her attendance at programs, conferences, and seminars that are related to District functions and/or Director development.

- (a) It is the policy of the District to exercise prudence with respect to hotel/motel accommodations. It is also the policy of the District for Directors and staff to stay at the main hotel/motel location of a conference, seminar, or class to gain maximum participation and advantage of interaction with others whenever possible.

If lodging is in connection with a conference or organized education activity, lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the member of the Board of Directors at the time of booking. If the group rate is not available, the Director shall use lodging that is comparable with the group rate. Personal phone calls, room service, and other discretionary expenditures are not reimbursable.

- (b) Members of the Board of Directors shall use government and group rates offered by a provider of transportation for travel when available. Directors, using his/her private vehicle on District business, shall be reimbursed at the prevailing IRS mileage rate.
- (c) Any Director traveling on District business shall receive in addition to transportation and lodging expenses, a reimbursement to cover ordinary expenses that are not included in the program cost, such as meals, refreshments, and tips. The cost of alcoholic beverages will not be reimbursed, and the maximum tip reimbursement is 15%.
- (d) All travel and other expenses for District business, conferences, or seminars outside of the State of California shall require separate Board authorization, with specific accountability as to how the District shall benefit by such expenditure.

10.2 All expenses that do not fall within the reimbursement policy set forth in 10.1, above, shall be approved by the Board of Directors, at a public meeting, before the expense is incurred.

10.3 Board members shall submit an expense report on the District form within thirty (30) calendar days after incurring the expense. The expense report shall be accompanied by receipts documenting each expense. Expense reports for mileage, as referenced in Section 10.1(b), shall be submitted no later than the end of each quarter (March, June, September, and December).

10.4 Members of the Board of Directors shall provide brief reports on the program, conferences, and seminars attended at the expense of the District at the next regular meeting of the Board of Directors.

11. TRAINING

11.1 Ethics Training

- (a) Pursuant to sections 53234 et seq. of the Government Code, all Directors and designated District personnel shall receive at least 2 hours of ethics training every two years.
- (b) Each newly elected Board Member and designated District personnel shall receive ethics training no later than ninety days from the first day of service with the District and thereafter shall receive ethics training at least once every two years.

11.2 Harassment Prevention Training

Board members, the General Manager, and supervisors that are designated in the Districts conflict of interest code, shall receive harassment prevention training in accordance with the law.

12. COMMITTEES

12.1 Ad Hoc Committees

The Board President may appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

12.2 Standing Committees

- (a) The Board may create standing committees at its discretion. The Board President shall propose and the Board of Directors shall approve standing committee membership.
- (b) Standing committees shall be advisory committees to the Board of Directors and shall not commit the District to any policy, act or expenditure. Each standing committee may consider District-related issues, on a continuing basis, assigned to it by the Board of Directors. Members of the standing committees shall be appointed by the Board of Directors.
- (c) All standing committee meetings shall be conducted as public meetings in accordance with the Brown Act and Sections 2, 3 and 4 of these By-Laws. Summary notes for each meeting of each committee shall be forwarded to the Board of Directors as a public record.

13. CORRESPONDENCE DISTRIBUTION POLICY

Time permitting, the following letters and other documents shall be accumulated and delivered to the Board of Directors as soon as possible given the circumstances, or with the agenda packet.

- 13.1 All letters approved by the Board of Directors and/or signed by the President on behalf of the District, and
- 13.2 All letters and other documents received by the District that are of District-wide concern, as determined by District staff.

14. CONFLICTS AND RELATED POLICY

State laws are in place which attempt to eliminate any action by a Director or the District which may reflect a conflict of interest. The purpose of such laws and regulations is to insure that all actions are taken in the public interest. Laws which regulate conflicts are very complicated. The following provides a brief policy

summary of various conflict related laws. Directors are encouraged to consult with District Legal Counsel and/or the FPPC at 1-800-ASK-FPPC (1-800- 275-3772), prior to the day of the meeting, if they have questions about a particular agenda item.

14.1 Conflict of Interest

Each Director is encouraged to review the District Conflict Code on an annual basis. The general rule is that an official may not participate in the making of a governmental decision if it is: reasonably foreseeable that the decision will have a material financial effect on the official or a member of his or her immediate family or on an economic interest of the official, and the effect is distinguishable from the effect on the public generally. FPPC regulations related to interests in real property provide that, if the real property in which the Director has an interest is located within 500 feet of the boundaries of the property affected by a decision, that interest is now deemed to be directly involved in the decision.

14.2 Interest in Contracts, Government Code Section 1090

The prohibitions of Government Code Section 1090 provide that the Board of Directors may not contract with any business in which another Director has a financial interest.

14.3 Incompatible Office, Government Code Section 1099

The basic rule is that public policy requires that when the duties of two offices are repugnant or overlap so that their exercise may require contradictory or inconsistent action, to the detriment to the other public interest, their discharge by one person is incompatible with that interest. When a Director is sworn in for such a second office, he/she is simultaneously terminated from holding the first office.

15. CONTINUING EDUCATION

Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Subject to budgetary constraints, there is no limit to the number of Directors attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.

16. BOARD BY-LAWS REVIEW POLICY

Subject to 3.1 the Board By-Laws and Policies shall be reviewed annually at the regular meeting in February. The review shall be provided by District Counsel and ratified by Board action.

17. RESTRICTIONS ON BY-LAWS

The rules contained herein shall govern the Board in all cases to which they are applicable, and in which they are not inconsistent with State or Federal laws.



BOARD MEETING AGENDA SUBMITTAL

TO: CVCSD Board of Directors

FROM: Peter Kampa, General Manager

DATE: August 18, 2026

SUBJECT: 7c) Discussion of Appointment of board Members due to the lack of Candidates filing for the November General Election

RECOMMENDED ACTION:

Discussion of Appointment of Board Members Due to the Lack of Candidate filing for the November General Election

BACKGROUND:

Three positions on the Board of Directors are up for election at the statewide general election of November 3, 2026. None of the board members whose terms are expiring filed for the election as incumbents, and no qualified candidates submitted papers for the election. The board must consist of a minimum of three members to conduct district business, such as hold legal meetings. With three terms expiring and no candidates, the Board must take action at a near future meeting to ensure that the district can continue to function.

This situation was reviewed with legal counsel, who has recommended that if there are no candidates and no election, that the Board should be prepared at its November 2026 meeting to appoint a minimum of one qualified board member to serve one of the 4 year terms, in which they would serve as if elected. Due to the short timeline and critical nature of this situation, this agenda item is a plea for assistance in finding qualified and willing candidates for board consideration of appointment. Appointed board members take office on the first Friday in December 2026.

The appointment process is relatively simple and at the discretion of the Board in terms of candidate interview or not, qualifications you would like to see or even whether you require statements of interest. A notice of vacancy must be posted a minimum of 14 days in advance of the appointment, and the candidate must be a registered voter within the district.