



## COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive  
Copperopolis, CA 95228  
Mailing-PO Box 5158, Sonora CA 95370  
(209) 785-0100 – coppervalleycsd.org

## DIRECTORS

Ken Albertson, President  
Scott Baker, Vice President  
Roger Golden  
Darlene DeBaldo  
Larry Hoffman

## BOARD OF DIRECTORS REGULAR MEETING AGENDA

August 16, 2022, 2:00 PM

Meeting will be held at the SPORTS CENTER

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. PLEDGE OF ALLEGIANCE

### 4. CHANGES TO ORDER OF AGENDA

**5. PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda

### 6. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Review of monthly financial report, approval of bills and claims for the month of July 2022.
- b) Approval of the minutes from the Regular Board Meeting held July 19, 2022.

### 7. DISCUSSION AND ACTION ITEMS

The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Discussion regarding community security concerns and potential solutions
- b) Review of Knolls Court construction vehicle related road damage and potential solutions
- c) Review and update on implementation of an encroachment permitting process for private construction on and adjacent to district roads
- d) Consideration of modification to the District organizational chart to convert the Office Manager position from hourly wage to FSLA exempt
- e) Consideration of a sick leave policy amendment to provide 80 hours of Covid related sick leave to employees through September 30, 2022, under specified restrictions
- f) Consideration of the development of a strategic plan for the District

### 8. STAFF AND DIRECTOR REPORTS

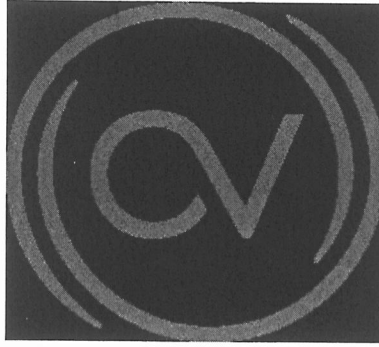
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

- a) General Managers Report
- b) Site Managers Report

### 9. ADJOURNMENT

Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District  
Treasurer's Report

July 31, 2022

**Copper Valley Community Services District  
Treasurer's Report  
July 2022**

**Statement of Cash Flows**

For the 1 Month Ending July 31, 2022

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	YTD Total
<b>Net Income</b>	<b>(90,421)</b>	-	<b>198</b>	<b>(90,223)</b>
<b>OPERATING ACTIVITIES</b>				
Adjustments to reconcile Net Income to Net Cash used in Operations:				
1200 Accounts Receivable	-			-
2000 Accounts Payable	(13,140)			(13,140)
2050 Umpqua CSDA Visa	21,026			21,026
2100 Payroll Taxes Payable	314			314
2150 Accrued Payroll	4,482			4,482
2200 Sales Tax Payable	-			-
<b>Net cash used in operating activities</b>	<b>(77,739)</b>	-	<b>198</b>	<b>(77,541)</b>
<b>Net cash decrease for period</b>	<b>(77,739)</b>	-	<b>198</b>	<b>(77,541)</b>
<b>Cash at beginning of period (7/1/2022)</b>	<b>1,407,226</b>	-	<b>105,733</b>	<b>1,512,959</b>
<b>Cash at end of period</b>	<b>1,329,487</b>	-	<b>105,931</b>	<b>1,435,418</b>

**Copper Valley Community Services District  
Treasurer's Report  
July 2022**

**Cash Flow Projection**

	FY 22-23								
Jul-2022	Aug-2022	Sep-2022	Oct-2022	Nov-2022	Dec-2022	Jan-2023	Feb-2023	Mar-2023	

**REGULAR CHECKING**

<b>Beginning Checking Account Balance</b>	\$ 1,407,226	\$ 1,329,487	\$ 1,325,664	\$ 1,254,513	\$ 1,183,362	\$ 1,013,769	\$ 942,618	\$ 1,652,006	\$ 1,580,854
<b>Deposits</b>									
Assessments	\$ -	\$ 68,070	\$ -	\$ -	\$ -	\$ -	\$ 780,539	\$ -	
Other Income	\$ 160								
Road Improvement Loan	\$ -								
Fraud Refund	\$ -								
<b>Disbursements</b>									
Paychecks	\$ 28,344	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Payroll Taxes	\$ 10,241	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Checks Written									
Other Operating & Admin Costs	\$ 23,395	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Bonuses - IRA payments	\$ -								
Property Liability Insurance	\$ -								
Worker's Comp Insurance	\$ -								
Lease payments	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051
Capital Outlay	\$ -								
Projects Costs									
Series A (2018 project refinance)	\$ -	\$ -	\$ -	\$ -	\$ 40,861	\$ -	\$ -	\$ -	\$ -
Series B (Phase 2 Road Imprpv.)	\$ -	\$ -	\$ -	\$ -	\$ 57,580	\$ -	\$ -	\$ -	\$ -
Valley Entry System	\$ 666	\$ 741							
Jim Wilson Excavation	\$ 4,040								
Turf Star	\$ -								
Willdan	\$ -								
NBS	\$ -								
SDFDA (Road Construction Loan)	\$ -								
Human Resource Practioners	\$ -								
Credit Card Payments	\$ 9,269	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$ 894	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
<b>Total Disbursements</b>	<b>\$ 77,900</b>	<b>\$ 71,892</b>	<b>\$ 71,151</b>	<b>\$ 71,151</b>	<b>\$ 169,592</b>	<b>\$ 71,151</b>	<b>\$ 71,151</b>	<b>\$ 71,151</b>	<b>\$ 71,151</b>
<b>Ending Checking Account Balance</b>	<b>\$ 1,329,487</b>	<b>\$ 1,325,664</b>	<b>\$ 1,254,513</b>	<b>\$ 1,183,362</b>	<b>\$ 1,013,769</b>	<b>\$ 942,618</b>	<b>\$ 1,652,006</b>	<b>\$ 1,580,854</b>	<b>\$ 1,509,703</b>
check	\$ (0)								
Check	\$ -								

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation

# Copper Valley Community Services District

Balance Sheet  
As of July 31, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	1,329,487
1040 Local Agency Investment Fund (LAIF)	105,931
<b>Total Bank Accounts</b>	<b>\$1,435,418</b>
<b>Total Current Assets</b>	<b>\$1,435,418</b>
Fixed Assets	
1500 Capital Assets	
1501 Equipment	397,708
1503 Roads	2,360,462
1504 Easements	10,344,000
1505 Buildings	79,000
<b>Total 1500 Capital Assets</b>	<b>13,181,170</b>
1550 Construction in Progress	39,718
1600 Accumulated Depreciation	
1601 Equipment	-265,516
1603 Roads	-782,098
1605 Buildings	-22,120
<b>Total 1600 Accumulated Depreciation</b>	<b>-1,069,734</b>
<b>Total Fixed Assets</b>	<b>\$12,151,155</b>
Other Assets	
Receivable Other	400
<b>Total Other Assets</b>	<b>\$400</b>
<b>TOTAL ASSETS</b>	<b>\$13,586,972</b>

# Copper Valley Community Services District

Balance Sheet  
As of July 31, 2022

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	4,981
<b>Total Accounts Payable</b>	<b>\$4,981</b>
Credit Cards	
2050 Umpqua CSDA Visa	30,295
<b>Total Credit Cards</b>	<b>\$30,295</b>
Other Current Liabilities	
2100 Payroll Taxes Payable	1,691
2110 Wage Garnishments Payable	111
2150 Accrued Payroll	22,181
2200 Sales Tax Payable	0
<b>Total Other Current Liabilities</b>	<b>\$23,982</b>
<b>Total Current Liabilities</b>	<b>\$59,259</b>
Long-Term Liabilities	
2500 Lease Payable - John Deere	42,417
2600 Series 2018 Installment Sale	700,000
<b>Total Long-Term Liabilities</b>	<b>\$742,417</b>
<b>Total Liabilities</b>	<b>\$801,676</b>
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	676,724
Net Income	-90,223
<b>Total Equity</b>	<b>\$12,785,297</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$13,586,972</b>

COPPER VALLEY COMMUNITY SERVICES DISTRICT  
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS  
 July 2022

		ACTUALS			BUDGET		
		Last Year July	This Year July	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>							
<b>SERVICES AND SUPPLIES</b>							
<b>ADMINISTRATION</b>							
OE01	Audit Expense	\$ -	\$ -	\$ -	\$ 9,200	\$ 9,200	100%
OE02	Finance Expenses	\$ 113	\$ 56	\$ (57)	\$ 800	\$ 744	93%
OE02-1	Parcel Tax Implementation	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
OE03	Advertising	\$ 387	\$ -	\$ (387)	\$ 2,800	\$ 2,800	100%
OE04	Legal Expenses	\$ 2,175	\$ 450	\$ (1,725)	\$ 8,900	\$ 8,450	95%
OE06	Insurance (Property Loss/Liability)	\$ -	\$ -	\$ -	\$ 17,000	\$ 17,000	100%
OE07	Miscellaneous/Contingency	\$ 353	\$ 232	\$ (121)	\$ 8,000	\$ 7,768	97%
OE08	Professional Development (Travel/Training)	\$ 1,747	\$ 157	\$ (1,591)	\$ 6,900	\$ 6,743	98%
OE09	Dues, Certifications & Subscriptions	\$ 675	\$ -	\$ (675)	\$ 6,300	\$ 6,300	100%
OE10	Uniform Expenses	\$ 659	\$ 89	\$ (569)	\$ 9,600	\$ 9,511	99%
OE11	Electric Power/Water/Sewer	\$ 5,204	\$ 520	\$ (4,684)	\$ 97,800	\$ 97,280	99%
OE12	Telephone/Internet Service	\$ 1,131	\$ 382	\$ (749)	\$ 8,100	\$ 7,718	95%
OE14	Office Supplies/Postage	\$ 1,082	\$ 60	\$ (1,022)	\$ 7,400	\$ 7,340	99%
OE14-1	Office Cleaning	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE15	Office Equipment Repair/Replacement	\$ 384	\$ 1,953	\$ 1,569	\$ 11,100	\$ 9,147	82%
OE15-1	Office Equipment Lease	\$ 341	\$ -	\$ (341)	\$ 2,600	\$ 2,600	100%
OE26	County Fees/LAFCO	\$ 1,796	\$ -	\$ (1,796)	\$ 7,200	\$ 7,200	100%
OE27	Bank Charges	\$ -	\$ 74	\$ 74	\$ -	\$ -	
OE29	Accounting Services	\$ 8,646	\$ 1,900	\$ -	\$ 31,700	\$ 29,800	94%
OE30	Reimbursable Maint/Repair Expense	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE31	Office Lease	\$ -	\$ -	\$ -	\$ -	\$ -	
OE41	HR Consultant	\$ -	\$ -	\$ -	\$ 2,600	\$ 2,600	100%
OE42	Quail Creek Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	
PE03-1	Payroll Taxes - Administration	\$ 1,525	\$ 1,664	\$ 138	\$ -	\$ -	
PE06-1	Employee Wages - Administration	\$ 19,940	\$ 21,747	\$ 1,807	\$ -	\$ -	
PE03-7	Payroll Taxes - Quail Creek	\$ -	\$ -	\$ -	\$ -	\$ -	
PE06-7	Employee Wages - Quail Creek	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Total Administration</b>	\$ 46,157	\$ 29,283	\$ (16,873)	\$ 244,000	\$ 238,201	98%
<b>COMMON AREAS</b>							
OE16	Gate Maintenance & Opener Purchase	\$ 4,450	\$ 1,066	\$ (3,384)	\$ 13,700	\$ 12,634	92%
OE16-1	Gate System Improvements (RFID,etc)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$ 469	\$ 476	\$ 6	\$ 12,800	\$ 12,324	96%
OE17-2	Storm Drains	\$ -	\$ -	\$ -	\$ -	\$ -	
PE03-5	Payroll Taxes - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	
PE06 -5	Employee Wages - Streets	\$ -	\$ -	\$ -	\$ -	\$ -	
OE18-1	Landscape Supplies & Repairs	\$ 1,377	\$ 2,938	\$ 1,561	\$ 41,800	\$ 38,862	93%
OE18-2	CCWD Water	\$ -	\$ -	\$ -	\$ 1,200	\$ -	
OE18-3	Landscape Equipment Gas & Oil	\$ -	\$ 1,079	\$ 1,079	\$ 6,900	\$ 5,821	84%
OE18-4	Landscape Equipment Repair/Replacement	\$ 6,978	\$ 932	\$ (6,045)	\$ 42,400	\$ 41,468	98%
PE03-2	Payroll Taxes - Common Areas	\$ 1,476	\$ 1,379	\$ (97)	\$ -	\$ -	
PE06 -2	Employee Wages - Common Areas	\$ 19,289	\$ 18,020	\$ (1,269)	\$ -	\$ -	
	<b>Total Common Areas</b>	\$ 34,039	\$ 25,889	\$ (8,150)	\$ 118,800	\$ 111,109	94%

COPPER VALLEY COMMUNITY SERVICES DISTRICT  
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS  
 July 2022

		ACTUALS			BUDGET		
		Last Year July	This Year July	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>							
<b>MOSQUITO ABATEMENT</b>				\$ -			
OE22-1	Mosquito Control Products	\$ 8,961	\$ -	\$ (8,961)	\$ 20,000	\$ 20,000	100%
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 618	\$ 81	\$ (537)	\$ 5,100	\$ 5,019	98%
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 2,185	\$ 1,883	\$ (302)	\$ 15,000	\$ 13,117	87%
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 424	\$ 2,248	\$ 1,824	\$ 16,000	\$ 13,752	86%
PE03-4	Payroll Taxes - Mosquito Abatement	\$ 52	\$ 65	\$ 12			
PE06-4	Employee Wages - Mosquito Abatement	\$ 686	\$ 849	\$ 163			
PE03-6	Payroll Taxes - Wetlands	\$ -	\$ -	\$ -			
PE06-6	Employee Wages - Wetlands	\$ -	\$ -	\$ -			
	<b>Total Mosquito Abatement</b>	\$ 12,928	\$ 5,126	\$ (7,802)	\$ 56,100	\$ 51,888	92%
	<i>Less: Distributed Payroll to Service Areas</i>	\$ (42,968)	\$ (43,723)	\$ (755)			
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 50,155	\$ 16,575	\$ (33,580)	\$ 418,900	\$ 401,199	96%
<b>PERSONNEL COSTS</b>				\$ -		\$ -	
PE01	Worker Compensation Insurance	\$ -	\$ -	\$ -	\$ 11,400	\$ 11,400	100%
PE02	Health Insurance	\$ 6,885	\$ 9,484	\$ 2,600	\$ 89,600	\$ 80,116	89%
PE03	Payroll Taxes	\$ 4,501	\$ 3,107	\$ (1,394)	\$ 39,800	\$ 36,693	92%
PE04	Processing Fees	\$ 151	\$ 147	\$ (4)	\$ 1,900	\$ 1,753	92%
PE05	Directors Stipend	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
PE06	Employee Wages	\$ 59,093	\$ 40,616	\$ (18,477)	\$ 497,800	\$ 457,184	92%
	<b>TOTAL PERSONNEL COSTS</b>	\$ 70,630	\$ 53,355	\$ (17,275)	\$ 646,500	\$ 593,145	92%
<b>EQUIPMENT OUTLAY</b>							
CO04	Concrete Grinder	\$ -	\$ -	\$ -	\$ 7,200	\$ 7,200	100%
CO04	Turfco Torrent Blower	\$ -	\$ -	\$ -	\$ 12,000	\$ 12,000	100%
CO04	Cart Replace - Honda Pioneer	\$ -	\$ 19,600	\$ 19,600	\$ 23,000	\$ 3,400	15%
CO10	Cart Replace - Honda Pioneer W/ Cab	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	100%
	<b>TOTAL EQUIPMENT OUTLAY</b>	\$ -	\$ 19,600	\$ 19,600	\$ 72,200	\$ 33,400	46%
<b>CAPITAL OUTLAY/STUDIES/ASSESEMENTS</b>				\$ -			
OE53-2	Landscape Design	\$ -	\$ -	\$ -	\$ 16,000	\$ 16,000	100%
OE53-1	Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-4	Road Improvement (1)	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
OE51-1	Road Project Assessment & Design (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-2	Road Project Management	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-5	Road Improvements PHASE II	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-6	CM Services (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-7	Drainage Basin Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-8	Road Development Standards	\$ 164	\$ -	\$ (164)	\$ -	\$ -	#DIV/0!
OE54-1	Office Building Paint	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-2	Office Building Siding and Trim	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-3	Office Building Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-4	Security	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TBD	Sidewalk Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TBD	Mosquito Abatement Cargo Container	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	<b>TOTAL STUDIES &amp; ASSESSMENTS</b>	\$ 164	\$ -	\$ (164)	\$ 91,000	\$ 91,000	100%



COPPER VALLEY COMMUNITY SERVICES DISTRICT  
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS

July 2022

	ACTUALS			BUDGET		
	Last Year July	This Year July	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
<b>EXPENDITURES</b>						
<b>DEBT SERVICE</b>			\$ -			
OE20 John Deere Financing	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE21 John Deere Financing	\$ 1,051	\$ 1,051		\$ 12,616		
OE20-01 Interest Expense	\$ -					
OE20-3 Series 2018 Installment Sale	\$ -	\$ -				
OE20-4 Phase 1 Road Improvements	\$ -	\$ -		\$ 81,722	\$ 81,722	100%
OE20-5 Phase 2 Road Improvements	\$ -	\$ -		\$ 115,160	\$ 115,160	100%
<b>TOTAL DEBT SERVICE</b>	<b>\$ 1,051</b>	<b>\$ 1,051</b>	<b>\$ -</b>	<b>\$ 209,498</b>	<b>\$ 196,882</b>	<b>94%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 122,000</b>	<b>\$ 90,581</b>	<b>\$ (31,419)</b>	<b>\$ 1,438,098</b>	<b>\$ 1,315,627</b>	<b>91%</b>

**PAYMENTS AND ASSESSMENTS RECEIVED**

<u>Assessment Income</u>						
Pymt No. 3: (5%) Aug 2021 (FY20)	\$ -	\$ -	\$ -	\$ 70,958	\$ 70,958	
Pymt No. 1: (55%) Feb 2022 (FY21)	\$ -	\$ -	\$ -	\$ 780,539	\$ 780,539	
Pymt No. 2: (40%) May 2022 (FY21)	\$ -	\$ -	\$ -	\$ 567,665	\$ 567,665	
<b>Total Assessment Income</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,419,162</b>	<b>\$ 1,419,162</b>	
<u>Reimbursement Income</u>						
<b>Total Reimbursement Income</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<u>Other Income</u>						
IN03 Weed Abatement	\$ 2,100	\$ 75		\$ 12,000		
IN05 Investment Interest	\$ 86	\$ 198		\$ 600		
IN30 Exp Reimbursement Income	\$ -	\$ -		\$ 5,000		
IN41 Gate Opener Income	\$ 135	\$ 85		\$ 1,200		
IN59 Rebates	\$ -	\$ -		\$ 2,600		
IN70 Quail Creek Deposits	\$ -	\$ -		\$ -		
<b>Total Other Income</b>	<b>\$ 2,321</b>	<b>\$ 358</b>	<b>\$ (1,963)</b>	<b>\$ 4,000</b>	<b>\$ 3,642</b>	
<b>TOTAL PAYMENTS &amp; ASSESSMENTS</b>	<b>\$ 2,321</b>	<b>\$ 358</b>	<b>\$ (1,963)</b>	<b>\$ 1,444,562</b>	<b>\$ 1,422,804</b>	
<b>Net Income</b>	<b>\$ (119,679)</b>	<b>\$ (90,223)</b>	<b>\$ 29,456</b>	<b>\$ 6,464</b>	<b>\$ 96,687</b>	
<u>Other Financing Sources &amp; Uses</u>			<b>\$ -</b>	<b>\$ -</b>		
Budget Balance		<b>\$ (90,223)</b>		<b>\$ -</b>		

Copper Valley Community Services District

1000 Umpqua Bank Checking, Period Ending 07/31/2022

RECONCILIATION REPORT

Reconciled on: 08/09/2022

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	1,454,929.52
Checks and payments cleared (52).....	-110,331.70
Deposits and other credits cleared (1).....	160.00
Statement ending balance.....	<u>1,344,757.82</u>
Uncleared transactions as of 07/31/2022.....	-15,271.16
Register balance as of 07/31/2022.....	<u>1,329,486.66</u>

Details

Checks and payments cleared (52)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/17/2022	Bill Payment	2923	Saddle Creek 2	-141.94
05/17/2022	Bill Payment	2922	Saddle Creek 2	-119.85
05/17/2022	Bill Payment	2921	Saddle Creek 2	-585.18
06/21/2022	Bill Payment	2927	Nicole Mc Cutchen	-46.40
06/21/2022	Bill Payment	2928	SDRMA-Health Ins.	-5,927.65
06/21/2022	Bill Payment	2931	VALLEY ENTRY SYSTEMS, I...	-200.00
06/21/2022	Bill Payment	2932	Verizon Wireless	-180.68
06/21/2022	Bill Payment	2933	Warmerdam CPA Group	-4,884.00
06/21/2022	Bill Payment	2934	SDRMA-Prop/Liability Insurance	-15,065.99
06/21/2022	Bill Payment	2926	Lowe's	-917.22
06/21/2022	Bill Payment	2925	COURT-ORDERED DEBT C...	-279.70
06/21/2022	Bill Payment	2924	Aramark Uniform Service	-739.44
06/21/2022	Bill Payment	2935	SDRMA-Workers Comp Autho...	-11,349.62
07/01/2022	Check	dm	John Deere Financial	-1,051.30
07/05/2022	Check	DD	Gregory Hebard	-2,554.78
07/05/2022	Check	DD	Gregory Hebard	-200.00
07/05/2022	Check	DD	CHRIS JACOBS	-1,466.04
07/05/2022	Check	dm	ExpertPay	-116.50
07/05/2022	Check	DD	NICOLE D MC CUTCHEN	-100.00
07/05/2022	Check	DD	NICOLE D MC CUTCHEN	-2,006.37
07/05/2022	Check	DD	Ralph M. McGeorge	-2,271.30
07/05/2022	Check	DD	NICHOLAS B PATRICK	-1,324.00
07/05/2022	Check	DD	DAMON H WAITE	-819.01
07/05/2022	Check	DD	KYLE W CEARLEY	-986.71
07/05/2022	Check	DD	PETER J KAMPA	-2,265.55
07/06/2022	Check	dm	Intuit Full Service Payroll	-147.00
07/07/2022	Check	dm	CA EDD	-801.95
07/08/2022	Check	dm	IRS	-4,149.64
07/19/2022	Check	dm	CA EDD	-88.92
07/19/2022	Bill Payment	2946	SDRMA-Prop/Liability Insurance	-9.36
07/19/2022	Bill Payment	2950	The Golf Club at Copper Valley	-9,331.95
07/19/2022	Bill Payment	2947	The Union Democrat	-265.50
07/19/2022	Bill Payment	2951	The Golf Club at Copper Valley	-689.65
07/19/2022	Bill Payment	2943	Nicole Mc Cutchen	-60.00
07/19/2022	Bill Payment	2937	Aramark Uniform Service	-254.40
07/19/2022	Bill Payment	2945	SDRMA-Health Ins.	-9,484.24
07/20/2022	Check	dm	DAMON H WAITE	-993.85
07/20/2022	Check	dm	ExpertPay	-116.50
07/20/2022	Check	dm	NICHOLAS B PATRICK	-1,324.00
07/20/2022	Check	dm	Maintenance Fee	-74.23
07/20/2022	Check	dm	Gregory Hebard	-200.00
07/20/2022	Check	dm	CHRIS JACOBS	-1,397.95

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/20/2022	Check	dm	KYLE W CEARLEY	-1,600.10
07/20/2022	Check	dm	NICOLE D MC CUTCHEN	-1,642.82
07/20/2022	Check	dm	NICOLE D MC CUTCHEN	-100.00
07/20/2022	Check	dm	PETER J KAMPA	-2,265.54
07/20/2022	Check	dm	Ralph M. McGeorge	-2,271.31
07/20/2022	Check	dm	Gregory Hebard	-2,554.77
07/26/2022	Check	dm	PG&E - 7193	-439.41
07/26/2022	Check	dm	CA EDD	-827.96
07/26/2022	Check	dm	Umpqua Bank Commerical CC	-9,269.25
07/27/2022	Check	dm	IRS	-4,372.17

Total -110,331.70

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/05/2022	Deposit			160.00

Total 160.00

#### Additional Information

Uncleared checks and payments as of 07/31/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2018	Check	2374	BRADLEY D NICKELL	-257.97
03/16/2021	Bill Payment	2750	Postmaster	-3.45
04/13/2021	Bill Payment	2765	DEPARTMENT OF HOUSING...	-242.00
04/20/2021	Journal	2757		-3,000.00
04/20/2021	Bill Payment	2764	DEPARTMENT OF HOUSING...	-243.00
04/06/2022	Check	2899	Edward Jones	-3,000.00
05/17/2022	Bill Payment	2917	California Department of Publi...	-519.00
07/19/2022	Bill Payment	2948	VALLEY ENTRY SYSTEMS, I...	-666.00
07/19/2022	Bill Payment	2944	Saddle Creek 2	-410.99
07/19/2022	Bill Payment	2942	Mo-Cal Office Solutions, Inc	-87.13
07/19/2022	Bill Payment	2941	Jim Wilson Excavation	-4,040.00
07/19/2022	Bill Payment	2940	COURT-ORDERED DEBT C...	-110.62
07/19/2022	Bill Payment	2939	Comphel Heating and Air	-170.00
07/19/2022	Bill Payment	2938	Calaveras First Company, Inc.	-171.00
07/19/2022	Bill Payment	2949	Warmerdam CPA Group	-1,900.00
07/19/2022	Bill Payment	2936	Aaronson, Dickerson etal	-450.00

Total -15,271.16

# Copper Valley Community Services District

## Transaction Report

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking					
Beginning					
Balance					
07/01/2022	Check	dm	John Deere Financial	Tractor Payment	-1,051
07/05/2022	Check	DD	KYLE W CEARLEY	Pay Period: 06/16/2022-06/30/2022	-987
07/05/2022	Check	DD	Gregory Hebard	Pay Period: 06/16/2022-06/30/2022	-2,555
07/05/2022	Check	DD	CHRIS JACOBS	Pay Period: 06/16/2022-06/30/2022	-1,466
07/05/2022	Check	DD	PETER J KAMPA	Pay Period: 06/16/2022-06/30/2022	-2,266
07/05/2022	Check	DD	NICOLE D MC CUTCHEN	Pay Period: 06/16/2022-06/30/2022	-2,006
07/05/2022	Deposit				160
07/05/2022	Check	DD	Ralph M. McGeorge	Pay Period: 06/16/2022-06/30/2022	-2,271
07/05/2022	Check	DD	NICOLE D MC CUTCHEN	Direct Deposit 2	-100
07/05/2022	Check	DD	Gregory Hebard	Direct Deposit 2	-200
07/05/2022	Check	DD	NICHOLAS B PATRICK	Pay Period: 06/16/2022-06/30/2022	-1,324
07/05/2022	Check	DD	DAMON H WAITE	Pay Period: 06/16/2022-06/30/2022	-819
07/05/2022	Check	dm	ExpertPay		-117
07/06/2022	Check	dm	Intuit Full Service Payroll	Payroll Processing Fee	-147
07/07/2022	Check	dm	CA EDD		-802
07/08/2022	Check	dm	IRS		-4,150
07/19/2022	Check	dm	CA EDD		-89
07/19/2022	Bill Payment (Check)	2936	Aaronson, Dickerson etal	Invoice #1368	-450
07/19/2022	Bill Payment (Check)	2937	Aramark Uniform Service	Acct #860084368	-254
07/19/2022	Bill Payment (Check)	2938	Calaveras First Company, Inc.	Invoice #48664	-171
07/19/2022	Bill Payment (Check)	2939	Comphel Heating and Air	Invoice #330179	-170
07/19/2022	Bill Payment (Check)	2940	COURT-ORDERED DEBT COLLECTIONS	"Nicholas Patrick" "Acct #JK-294-3714" "Billing #CD-9208- 47035"	-111
07/19/2022	Bill Payment (Check)	2941	Jim Wilson Excavation	Statement #'s 3759 & 3760	-4,040
07/19/2022	Bill Payment (Check)	2942	Mo-Cal Office Solutions, Inc	Invoice #AR372219	-87
07/19/2022	Bill Payment (Check)	2943	Nicole Mc Cutchen	Nicole reimbursement	-60
07/19/2022	Bill Payment (Check)	2944	Saddle Creek 2	12% Calaveras water 3/16/22 - 5/15/22	-411
07/19/2022	Bill Payment (Check)	2945	SDRMA-Health Ins.	Invoice #38754	-9,484
07/19/2022	Bill Payment (Check)	2946	SDRMA-Prop/Liability Insurance	Invoice #72484	-9
07/19/2022	Bill Payment (Check)	2947	The Union Democrat	Ad #00020544	-266
07/19/2022	Bill Payment (Check)	2948	VALLEY ENTRY SYSTEMS, INC.	Invoice #'s 39840 & 39778	-666
07/19/2022	Bill Payment (Check)	2949	Warmerdam CPA Group	Invoice #19317	-1,900
07/19/2022	Bill Payment (Check)	2950	The Golf Club at Copper Valley	Water Bills 3/16/22 - 5/15/22	-9,332
07/19/2022	Bill Payment (Check)	2951	The Golf Club at Copper Valley	PG&E 3/9/22 - 5/8/22	-690
07/20/2022	Check	dm	Ralph M. McGeorge	Pay Period: 07/1/2022-07/15/2022	-2,271
07/20/2022	Check	dm	DAMON H WAITE	Pay Period: 07/1/2022-07/15/2022	-994
07/20/2022	Check	dm	NICHOLAS B PATRICK	Pay Period: 07/1/2022-07/15/2022	-1,324
07/20/2022	Check	dm	CHRIS JACOBS	Pay Period: 07/1/2022-07/15/2022	-1,398
07/20/2022	Check	dm	Maintenance Fee		-74
07/20/2022	Check	dm	Gregory Hebard	Pay Period: 07/1/2022-07/15/2022	-200
07/20/2022	Check	dm	Gregory Hebard	Pay Period: 07/1/2022-07/15/2022	-2,555
07/20/2022	Check	dm	ExpertPay		-117
07/20/2022	Check	dm	PETER J KAMPA	Pay Period: 07/1/2022-07/15/2022	-2,266
07/20/2022	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 07/1/2022-07/15/2022	-100
07/20/2022	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 07/1/2022-07/15/2022	-1,643
07/20/2022	Check	dm	KYLE W CEARLEY	Pay Period: 07/1/2022-07/15/2022	-1,600
07/26/2022	Check	dm	PG&E - 7193		-439
07/26/2022	Check	dm	CA EDD		-828
07/26/2022	Check	dm	Umpqua Bank Commerical CC	Umpqua CSDA Visa payment	-9,269
07/27/2022	Check	dm	IRS		-4,372
<b>Total for Umpqua Bank Checking</b>					<b>\$ - 77,740</b>

# Copper Valley Community Services District

## Transaction Report

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>TOTAL</b>					<b>\$ -</b>
					<b>77,740</b>

# Copper Valley Comm Srvs District

## Credit Card - Transaction Detail by Account

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>2050 Umpqua CSDA Visa</b>					
07/01/2022	Expense		Cal Waste Recovery Systems		80.68
07/03/2022	Expense		The Golf Club at Copper Valley		92.64
07/08/2022	Expense		Ewing		1,705.52
07/08/2022	Expense		Grewal's Gas & Liquor		200.00
07/10/2022	Expense		Intuit - QBO Online		56.00
07/10/2022	Expense		ZOOM Car Wash		143.54
07/15/2022	Expense		Calaveras Telephone Co.		381.59
07/15/2022	Expense		Hunt & Sons, Inc.		1,297.54
07/18/2022	Expense		Copper Auto & Marine		32.00
07/18/2022	Expense		Copper Auto & Marine		48.58
07/20/2022	Expense		Family Dollar		121.08
07/21/2022	Expense		Safe-T-Lite of Modesto Inc.		79.64
07/22/2022	Expense		O'Reilly Auto Parts		71.36
07/22/2022	Expense		ARCO		175.00
07/22/2022	Expense		Stockton Honda Yamaha	2022 Honda	19,600.00
07/24/2022	Expense		Les Schwab Tires		837.46
07/24/2022	Expense		The Golf Club at Copper Valley		63.87
07/24/2022	Expense		Hughson Farm Supply		306.28
07/24/2022	Expense		Les Schwab Tires		2,024.89
07/27/2022	Expense		Shell		210.42
07/27/2022	Expense		Family Dollar		110.96
07/28/2022	Expense		Stockton Honda Yamaha		95.01
07/29/2022	Expense		Staples		152.16
07/31/2022	Expense		Young's Copper Ace Hardware		37.33
07/31/2022	Expense		Hunt & Sons, Inc.		970.32
07/31/2022	Expense		Safe-T-Lite of Modesto Inc.		58.13
07/31/2022	Expense		Safe-T-Lite of Modesto Inc.		417.38
07/31/2022	Expense		Ewing		925.83
<b>Total for 2050 Umpqua CSDA Visa</b>					<b>\$30,295.21</b>
<b>TE TOTAL EXPENSES</b>					
<b>1SS SERVICES &amp; SUPPLIES</b>					
<b>AE Administrative Expenses</b>					
<b>OE02 Finance Expenses</b>					
07/10/2022	Expense		Intuit - QBO Online	Monthly QuickBooks Online Fee	56.00
<b>Total for OE02 Finance Expenses</b>					<b>\$56.00</b>
<b>OE07 Miscellaneous/Contingency</b>					
07/20/2022	Expense		Family Dollar		121.08
07/27/2022	Expense		Family Dollar		110.96
<b>Total for OE07 Miscellaneous/Contingency</b>					<b>\$232.04</b>
<b>OE08 Professional Development</b>					
07/03/2022	Expense		The Golf Club at Copper Valley		92.64
07/24/2022	Expense		The Golf Club at Copper Valley		63.87
<b>Total for OE08 Professional Development</b>					<b>\$156.51</b>
<b>OE11 Electric Power/Water/Sewer</b>					
07/01/2022	Expense		Cal Waste Recovery Systems		80.68
<b>Total for OE11 Electric Power/Water/Sewer</b>					<b>\$80.68</b>
<b>OE12 Telephone</b>					
07/15/2022	Expense		Calaveras Telephone Co.		381.59
<b>Total for OE12 Telephone</b>					<b>\$381.59</b>
<b>OE15 Office Equipment Repair/Replace</b>					
07/29/2022	Expense		Staples		152.16

# Copper Valley Comm Srvs District

Credit Card - Transaction Detail by Account

July 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
<b>Total for OE15 Office Equipment Repair/Replace</b>					<b>\$152.16</b>
<b>Total for AE Administrative Expenses</b>					<b>\$1,058.98</b>
OE Operational Expenses					
OE18 Common Areas					
OE17 Streets/Sidewalks/Lighting Maint & Repair					
07/31/2022	Expense		Safe-T-Lite of Modesto Inc.		417.38
07/31/2022	Expense		Safe-T-Lite of Modesto Inc.		58.13
<b>Total for OE17 Streets/Sidewalks/Lighting Maint &amp; Repair</b>					<b>\$475.51</b>
OE18-1 Landscape Supplies					
07/08/2022	Expense		Ewing		1,705.52
07/24/2022	Expense		Hughson Farm Supply		306.28
07/31/2022	Expense		Ewing		925.83
<b>Total for OE18-1 Landscape Supplies</b>					<b>\$2,937.63</b>
OE18-3 Landscape Equipment Gas & Oil					
07/22/2022	Expense		O'Reilly Auto Parts		71.36
07/31/2022	Expense		Young's Copper Ace Hardware		37.33
07/31/2022	Expense		Hunt & Sons, Inc.		970.32
<b>Total for OE18-3 Landscape Equipment Gas &amp; Oil</b>					<b>\$1,079.01</b>
OE18-4 Landscape Equip Repair/Replace					
07/24/2022	Expense		Les Schwab Tires		837.46
07/28/2022	Expense		Stockton Honda Yamaha		95.01
<b>Total for OE18-4 Landscape Equip Repair/Replace</b>					<b>\$932.47</b>
<b>Total for OE18 Common Areas</b>					<b>\$5,424.62</b>
OE22 Mosquito Abatement Expense					
OE22-2 Mosquito Abatement Monitor/Test					
07/18/2022	Expense		Copper Auto & Marine		32.00
07/18/2022	Expense		Copper Auto & Marine		48.58
<b>Total for OE22-2 Mosquito Abatement Monitor/Test</b>					<b>\$80.58</b>
OE22-3 Mosquito Abate Vehicles Gas/Oil					
07/08/2022	Expense		Grewal's Gas & Liquor		200.00
07/15/2022	Expense		Hunt & Sons, Inc.		1,297.54
07/22/2022	Expense		ARCO		175.00
07/27/2022	Expense		Shell		210.42
<b>Total for OE22-3 Mosquito Abate Vehicles Gas/Oil</b>					<b>\$1,882.96</b>
OE22-4 Mosquito Abatement Equip Maint					
07/10/2022	Expense		ZOOM Car Wash		143.54
07/21/2022	Expense		Safe-T-Lite of Modesto Inc.		79.64
07/24/2022	Expense		Les Schwab Tires		2,024.89
<b>Total for OE22-4 Mosquito Abatement Equip Maint</b>					<b>\$2,248.07</b>
<b>Total for OE22 Mosquito Abatement Expense</b>					<b>\$4,211.61</b>
<b>Total for OE Operational Expenses</b>					<b>\$9,636.23</b>
<b>Total for 1SS SERVICES &amp; SUPPLIES</b>					<b>\$10,695.21</b>
3EO EQUIPMENT OUTLAY					
CO04 Shop/Grounds Equipment					
07/22/2022	Expense		Stockton Honda Yamaha		19,600.00
<b>Total for CO04 Shop/Grounds Equipment</b>					<b>\$19,600.00</b>
<b>Total for 3EO EQUIPMENT OUTLAY</b>					<b>\$19,600.00</b>
<b>Total for TE TOTAL EXPENSES</b>					<b>\$30,295.21</b>



## COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive  
Copperopolis, CA 95228  
Mailing-PO Box 5158, Sonora CA 95370  
(209) 785-0100 – coppervalleycsd.org

## DIRECTORS

Ken Albertson, President  
Scott Baker, Vice President  
Roger Golden  
Darlene DeBaldo  
Larry Hoffman

### BOARD OF DIRECTORS REGULAR MEETING MINUTES

July 19, 2022, 2:00 PM

Meeting will be held at the SPORTS CENTER

1. **CALL TO ORDER** meeting called to order at 2:00pm
2. **ROLL CALL** All Board Members present, General Manager and Site Manager present. Office Manager-absent
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
  - a) Review of monthly financial report, approval of bills and claims for the month of June 2022.
  - b) Approval of the minutes from the Regular Board Meeting held June 28, 2022.  
Motion made by Vice President Baker, second made by Director DeBaldo. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**
  - a) Status update on the completion of the Quail Creek development and actions required for future acceptance of infrastructure
  - b) Adoption of a resolution calling a general District election to be held November 8, 2022  
Motion made by Director Golden to adopt a resolution calling a general District election to be held November 8, 2022. Second made by Director Hoffman. Motion passes unanimously.
  - c) Consideration of options for providing additional sick leave due to Covid-19 related illness, isolation and quarantine  
The Board directed the General Manager to research what others are doing and return with a proposal in support of additional covid sick leave.
  - d) Status update on weed abatement activities
8. **STAFF AND DIRECTOR REPORTS**
  - a) General Managers Report
  - b) Site Managers Report
9. **ADJOURNMENT** Meeting adjourned at 3:25pm