



## **BOARD MEETING AGENDA SUBMITTAL**

**TO: CVCS Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: December 15, 2020**

**SUBJECT: Item 7 d) Consideration of approval of membership in the CPS HR Consulting, HR On-Demand program in the amount of \$1,950 for a one year membership**

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### **RECOMMENDED ACTION**

**I move to approve membership in the CPS HR Consulting, HR On-Demand program in the amount of \$1,950 for a one year membership**

### **BACKGROUND**

For the past few years, we have used the services of a professional human resources consultant to assist in updating policies, resolving HR issues and to document critical processes. This consultant closed their business in early 2020 and we have been without services since. A very reputable consulting firm specializing in public agency work has created a Human Resource consortium which provides a cost effective option to receive a high level of needed services, at a very reasonable cost. Please see the link and services listed from their website below.

<https://www.cpshr.us/HR-Membership/>

### **HR On-Demand a la carte services**

We provide services to help you supplement your transactional human resources tasks so that your team can focus on the strategic elements. We work as an extension of your HR team to help build scalability. Our HR consultants have run small and large public sector HR organizations and have the functional expertise that works at any level - Manager, Analyst or Technician.

Services include:

- Dedicated Senior Level HR Consultant who understands your business
- One-hour free meet-up when you activate your membership
- 12 hours of consulting that you can use at any point during the year
- Discounted rates for additional services, i.e. training, recruiting, testing, etc.
- Access to HR Basics Kit including checklists to ensure compliance and best practice for major HR functions
- Access to Box of Docs, the largest repository of government resource documents including bylaws, policies, ordinances, RFPs, procedures and directives.