



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS District Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 20, 2020

SUBJECT: Item 7g) Approval of the unbudgeted installation of security cameras at the District office and storage areas with a budget amendment not to exceed \$5,000

RECOMMENDED ACTION

Approval of the unbudgeted installation of security cameras at the District office and storage areas with a budget amendment not to exceed \$5,000

BACKGROUND

The District currently has no security measures in place to protect the District office and its contents as well as the District's yard, tractors, fuel, maintenance carts, materials and storage containers full of tools and supplies. With the new growth and development plan going forward within the District, coupled with a relatively high staff turnover rate, the District and its assets are at risk as there will be an increased amount of residents and construction and vendor traffic. Currently, as it stands now in the event we had a theft or vandalism event, we would have nothing to fall back on to assist law enforcement or to turn over to insurance to recover what was lost.

The District has also had successes in entrance gate damage recovery through the use of security cameras. The recommendation for increased security measures is also a management internal control action related to inventory and part of the strategy to update, automate and evaluate the effectiveness of the District and its operations.

The purchase and installation of cameras would be performed by a qualified and licensed contractor. The cost of this work was not included in the 2020/21 budget and if approved, a building improvement line item in the amount of \$5000 will be added to the budget.